

**SOUTH FLORIDA**  
**REGIONAL TRANSPORTATION**  
**AUTHORITY**  
**GOVERNING BOARD**

**REGULAR MEETING AGENDA**  
**October 16, 2009**  
**9:30 a.m.**

South Florida Regional Transportation Authority  
Board Room  
800 NW 33<sup>rd</sup> Street  
Suite 100  
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

**SFRTA Board Members**

Commissioner Bruno Barreiro  
Alice N. Bravo  
James A. Cummings

Commissioner Kristin Jacobs  
Marie Horenburger  
Commissioner Jeff Koons, Chair

Felix M. Lasarte  
George Morgan, Jr.  
F. Martin Perry

**Executive Director**

Joseph Giulietti

**GOVERNING BOARD REGULAR MEETING**  
**OF OCTOBER 16, 2009**

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**MATTERS BY THE PUBLIC** – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

**CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

**C1. MOTION TO APPROVE:** Minutes of Governing Board’s Regular Meeting August 28, 2009.

**REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

**R1. MOTION TO APPROVE:** The reallocation of funds approved by the Board under Agreement No. 03-195 with Colorado Railcar Manufacturing (CRM) for staff to enter into agreements to purchase spare parts from CRM’s sub-vendors in the amount of \$591,387.

Department: Operations  
Project Manager: Bradley Barkman

Department Director: Bradley Barkman  
Procurement Director: Christopher Bross

**R2. MOTION TO APPROVE:** Agreement No. 10-002, between the South Florida Regional Transportation Authority (SFRTA) and West Construction, Inc. for construction services for the Golden Glades Station Stucco Repairs and station painting in the amount of \$246,000.

Department: Engineering & Construction  
Project Manager: Michael Lulo

Department Director: Daniel R. Mazza, P.E.  
Procurement Director: Christopher Bross

**R3.**

**REQUESTED ACTIONS:**

**(A) MOTION TO APPROVE:** Agreement No. 09-007(A), between South Florida Regional Transportation Authority (SFRTA) and HDR Engineering, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

**(B) MOTION TO APPROVE:** Agreement No. 09-007(B), between South Florida Regional Transportation Authority (SFRTA) and HNTB Corporation, for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

**(C) MOTION TO APPROVE:** Agreement No. 09-007(C), between South Florida Regional Transportation Authority (SFRTA) and Jacobs Engineering Group, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

**(D) MOTION TO APPROVE:** Agreement No. 09-007(D), between South Florida Regional Transportation Authority (SFRTA) and Kimley-Horn and Associates, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

**(E) MOTION TO APPROVE:** Agreement No. 09-007(E), between South Florida Regional Transportation Authority (SFRTA) and PB Americas, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

Department: Planning & Capital Development

Department Director: Daniel R. Mazza P.E.

Project Manager: Marie Suzie Papillon

Procurement Director: Chris Bross

**R4. MOTION TO APPROVE:** Participation Agreement between the South Florida Regional Transportation Authority (SFRTA) and Miami-Dade County (County) for the administrative management of a centralized universal automated fare collection system.

Department: Executive

Department Director: Jack Stephens

Project Manager: Renee Matthews

Procurement Director: Christopher Bross

**R5. MOTION TO APPROVE:** Recommendations of the Legal Services Committee:

- 1) Reject all proposals received in response to RFP No. 09-008, General Counsel Legal Services, citing the fee structure in the RFP as a major concern and due to its decision to recommend the hiring of an in-house attorney to serve as General Counsel;
- 2) Hire an in-house attorney to serve as General Counsel;
- 3) Once the RFP process has been terminated, negotiate hourly rates with the Akermann Senterfitt, Berger Singerman, Shutts and Bowen and Williams Wilson & Sexton to provide specialized legal services to the Authority.

Department: Executive  
Project Manager: N/A

Department Director: Joseph Giulietti  
Procurement Director: N/A

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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I-1 INFORMATION – Equal Employment Opportunity Report Year End 2008

I-2 INFORMATION – Planning Technical Advisory Committee (PTAC) Report

<b>COMMITTEE REPORTS / MINUTES</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- J. LEGAL SERVICES COMMITTEE

<b>MONTHLY REPORTS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – All projects are completed

- B. RIDERSHIP GRAPHS – August
- C. ON-TIME PERFORMANCE GRAPHS – August
- D. MARKETING MONTHLY SUMMARY – August
- E. BUDGETED INCOME STATEMENT – August
- F. PAYMENTS OVER \$2,500.00 – August
- G. REVENUE AND FARE EVASION REPORTS – August
- H. SOLICITATION SCHEDULE – August
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - August
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – August
- K. PROPERTY COMMITTEE – PROJECT SCHEDULE - Current
- L. SECURITY REPORT - August
- M. EXPIRING CONTRACT REPORT - Current

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**GOVERNING BOARD REGULAR MEETING**  
**OF AUGUST 28, 2009**

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The regular meeting of the South Florida Regional Transportation Authority Governing Board was held at 9:30 a.m. on Friday, August 28, 2009 in the South Florida Regional Transportation Authority Board Room, 800 Northwest 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

**BOARD MEMBERS PRESENT:**

Bruno Barreiro, Vice Chair, Miami-Dade County Commissioner- *via telephone/arrived at 10:25 A.M.*  
Alice N. Bravo, Florida Department of Transportation, District VI  
James A. Cummings, Citizen Representative, Broward County - *via telephone*  
Marie Horenburger, Citizen Representative, Palm Beach County –  
Jeff Koons, Chair, Palm Beach County Commissioner  
Felix M. Lasarte, Citizens Representative, Miami-Dade County  
George Morgan, Governor’s Appointee - *via telephone*  
F. Martin Perry, Governor’s Appointee

**BOARD MEMBERS ABSENT:**

Josephus Eggelletion, Jr., – Broward County Commissioner

**ALSO PRESENT:**

Joseph Giulietti, Executive Director, SFRTA  
Jack Stephens, Deputy Executive Director, SFRTA  
Bonnie Arnold, Director of Marketing, SFRTA  
Brad Barkman, Director of Operations, SFRTA  
Chris Bross, Director of Procurement, SFRTA  
Diane Hernandez Del Calvo, Director of Administration, SFRTA  
Renee Matthews, Special Projects Manager, SFRTA  
Dan Mazza, Director of Engineering and Construction, SFRTA  
Teresa Moore, General Counsel, SFRTA  
Jeffrey Olson, Staff Counsel, SFRTA  
Edward Woods, Director of Finance & IT, SFRTA  
Sandra Thompson, Executive Administrative Coordinator, SFRTA

**CALL TO ORDER**

The Chair called the meeting to order at 9:40 a.m.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

## AGENDA APPROVAL

The Chair called for approval of the Agenda.

Board Member Jim Cummings requested to defer Agenda Item R14. MOTION TO APPROVE: Agreement No. 09-008 between the South Florida Regional Transportation Authority (SFRTA) and TBD for General Counsel Legal Services, for an initial term of three (3) years, in the lump sum amount of \$ TBD, with two (2) additional one (1) year option periods; to form a committee to consider in-house counsel; to defer hearing the presentations until after recommendations of the committee.

Board discussion took place.

Board Member Morgan commented that it is unfortunate that the SFRTA has gone through the Request for Proposal (RFP) process for legal services and that the selection has been narrowed down to four qualified legal firms. He requested that the Board hear the presentations from the four selected law firms, have a discussion on the matter and then defer.

The Chair commented that if the presentations are heard today the procurement process will be changed. He stated that it would be better for this item to be deferred otherwise the process would have to start from the beginning again.

Board Member Cummings stated that if the SFRTA goes to in-house counsel, numerous law firms would need to be selected on an as-needed purpose. The SFRTA currently outsources several issues to various firms.

Board Member Lasarte agreed to the deferment of the item and stated that he was amenable to an in-house counsel, but would like to have this heard by the Board within 30 days.

The Chair suggested that a Board Member, one from each county, be seated on a Legal Services Committee; the Committee meetings be presented in the sunshine; review the history of the SFRTA legal needs and return to the Board with a recommendation.

Board Member Perry called upon Staff Counsel to comment on the RFP process for in-house counsel selection process.

Mr. Jeff Olson, SFRTA Staff Counsel stated that if the Board chooses to go to in-house counsel, the Board can hire in-house counsel without a competitive RFP process.

Board Member Cummings stated that if the Committee recommends an in-house counsel then the committee will have to negotiate an agreement and return again to the Board for approval. This will take a two month process.

Mr. Giuliatti called on Mr. Chris Bross, Director of Procurement, SFRTA to address the Board on the RFP process.

Mr. Bross stated that if the Board were to make a decision for in-house counsel now, the recommendation would be to reject all current proposals. This would be necessary as it would be a modification of the scope of services for what is to be presented here today.

The Chair recognized Mr. Giulietti for Agenda changes.

Mr. Giulietti stated the following amendments to the Agenda.

#### ADDITION

**R15. MOTION TO APPROVE:** Supplemental No. 3 to Joint Participation Agreement (JPA) No. 3 between the South Florida Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) in the amount of \$16,705,000.

#### DELETION

**R7. MOTION TO APPROVE** Agreement No. 10-001, between the South Florida Regional Transportation Authority (SFRTA) and the Downtown Fort Lauderdale Transportation Management Association (TMA) for Feeder Bus Transportation Services. Under the Agreement, SFRTA will provide 50% of the operating funds for the Downtown Ft. Lauderdale TMA route, in the maximum not-to-exceed amount of \$45,000 for Fiscal Year 2010.

**Board Member Jim Cummings moved for approval of the Agenda as amended. The motion was seconded by Board Member Marie Horenburger.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

#### DISCUSSION ITEMS

1. Consideration of in-house general counsel for the SFRTA Governing Board.

The Chair stated that a committee is to be formed with representatives from the Board.

**After Board discussion, Board Member Marie Horenburger nominated Board Member Marty Perry to represent Palm Beach County; Board Member Felix Lasarte to represent Miami-Dade County and Board Member Jim Cummings to represent Broward County to sit on the Legal Services Committee. The motion was seconded by Board Member Marty Perry.**

The Chair charged the newly formed Legal Services Committee with the responsibility to return to the Board with the findings on the advantages and disadvantages of in-house counsel, a budget for it and if in-house counsel will require additional counsel support and to review the history of legal issues and the dollars spent on those issues, as well as, projecting forward proposed budgets and cost savings. The Chair stated that the Committee meetings will be open to the public for comment one week prior to the posted meeting.

Board Member Perry stated that he would be interested in hearing from the professionals that have submitted proposals on the deferral of this issue, when MATTERS BY THE PUBLIC is addressed.

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

### **MATTERS BY THE PUBLIC**

Mr. Jim Smith of Delray Beach, Florida, representing Safety As Floridians Expect (SAFE) addressed the Board. He stated that SAFE and Citizens for Improved Transit (CIT) have designed and pledged three petition campaigns to support the SFRTA goal of obtaining a dedicated funding source. Handouts show worksheets and progress reports from SAFE's data base. The legislative pledge effort is concentrating on the tri-county area. The top 350 businesses in Florida are being asked to sign a petition, and SAFE President, Charles Bonfield (sp?) is asking the business to form a support coalition, "Tri-Rail is Good for Business." Tri-County officials are being targeted for the email distribution program. The campaign will begin when the SFRTA Board and staff gives the go ahead support for this petition program.

Mr. Tomas Boiton of Lake Park, Florida representing CIT addressed the Board. He requested that each Board Member sign the petition.

Mr. Dan Glickman of Deerfield Beach, Florida addressed the Board. He stated that he will listen carefully on how the Chair and Board are to remain independent of the two advocacy groups and still coordinate.

The Chair clarified that he encourages groups to advocate mass transit and will give support within legal boundaries.

Mr. Glickman commented on the Board's decision to defer and discuss the issue of General Counsel. He stated that evidently there had been more than just thoughts and presumed that there have been conversations about hiring Ms. Moore to be in-house counsel. Mr. Glickman continued that he assumed that if there were discussion about in-house counsel, the Board would go through the normal process of employing an applicant, including Ms. Moore.

The Chair called upon the law firms for comment.

None.

*Commissioner Bruno Barreiro arrived at 10:25 a.m.*

## CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

**C1. MOTION TO APPROVE:** Minutes of Governing Board's Regular Meeting June 26, 2009.

**Board Member Marie Horenburger moved for approval of the Consent Agenda. The motion was seconded by Board Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

## REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

**R1. MOTION TO APPROVE:** Fourth Amendment to Agreement No. 04-615 between South Florida Regional Transportation Authority (SFRTA) and Ericks Consultants, Inc. to extend the contract term for one (1) additional year in the firm fixed amount of \$150,000.00.

Board discussion took place.

Board Member Morgan commented that he is against signing on for another 1-year option on this contract. He recommended that this contract be made on a month to month basis and see if the firm is successful in the upcoming special session. If they are not successful, he recommended that an RFP should go out and therefore the Authority would we will be poised for the general session in the spring.

Board Member Horenburger commented that Ericks consulting was successful in getting the Bill passed in the Senate and the House and was then vetoed by former Governor Jeb Bush. She stated that there are committee meetings beginning in October that will require Ericks unique services.

The Chair stated that since becoming SFRTA Chair, 50% of his time is spent on securing funding for the SFRTA.

Board Member Lasarte stated that the legislative team assembled is a great team as their reputation is known. He inquired as to the term extension of the contract and suggested extending through the next legislative session.

Mr. Chris Bross, Director of Procurement, SFRTA stated that the contract expires October 22<sup>nd</sup> and this extension would take the contract through October 21, 2010. He stated that there is a three month process for RFP.

Commissioner Barreiro suggested that the contract run through the state fiscal year, (June 30, 2010).

Board Member Morgan stated that last year, SFRTA was told that the Authority could not present its own bill. The SFRTA Dedicated Funding became attached to the “Sun Rail Bill” and that strategy failed.

Board Member Perry stated that this Board is engaged and that he understands Board Member Morgan’s position, yet this is not the time to change the legislative contract.

**Board Member Marty Perry moved to extend the contract through the next legislative session and to end at the State fiscal year (June 30, 2010.) The motion was seconded by Board Member Felix Lasarte.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

Ms. Teresa Moore commented that the contract was for a fixed fee of \$150,000 over the full year through October 2010 and clarified the fee to be prorated over the new contract period.

The Chair agreed.

**R2. MOTION TO APPROVE:** Supplemental No. 8 to Joint Participation Agreement (JPA) No. 51 between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) for feeder service funding in the amount of \$2,000,000, bringing the total agreement to \$14,948,665.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Jim Cummings.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R3. MOTION TO APPROVE:** Supplemental No. 7 to Joint Participation Agreement (JPA) No. 68, between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT), to provide additional funding for SFRTA to manage, maintain, inspect, direct and control all railroad operations over the New River Bridge Corridor.

Increasing the amount of the existing JPA by \$1,419,118, for a revised total JPA amount of \$9,864,380.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R4. MOTION TO APPROVE:** Exercising the last of two (2) one (1) year renewal options to Agreement No. 05-719, between the South Florida Regional Transportation Authority (SFRTA) and AON Risk Services, Inc. for Insurance Brokerage Services, in the amount of \$58,000.00 per year.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R5. MOTION TO APPROVE:** Exercising the last of two (2) one (1) year renewal options to Agreement No. 05-720, between the South Florida Regional Transportation Authority (SFRTA) and SunTrust Bank, Inc. for General Banking Services, at an estimated cost of \$20,000.00 per year.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R6. MOTION TO APPROVE:** Second Amendment to Agreement No. 06-101, between the South Florida Regional Transportation Authority (SFRTA) and National Railroad Passenger Corporation (AMTRAK) to reduce the New River Bridge Corridor dispatch staffing levels by one position and to reduce annual compensation in the amount of \$150,110.00.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R7. DELETED**

**R8. MOTION TO APPROVE:** South Florida Regional Transportation Authority (SFRTA) FY 2010-2019 Transit Development Plan Annual Update (TDP).

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R9. MOTION TO APPROVE:** Resolution of Support for the Intercity Rail Component of the Florida East Coast (FEC) Corridor Project.

**Board Member Marty Perry moved for approval. The motion was seconded by Board Member Marie Horenburger.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R10. MOTION TO APPROVE:** First Amendment to Easement Agreement between the South Florida Regional Transportation Authority (SFRTA) and Palm Beach County (County) to expand the area of the Easement Premises to allow for the County's use of SFRTA property in the development of the West Palm Beach Intermodal Transfer Facility.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R11. MOTION TO APPROVE:** The recommendation of HDR Engineering, Inc, HNTB Corporation, Jacobs Engineering Group, Inc., Kimley-Horn and Associates, Inc., and PB Americas, Inc., as the five highest ranked qualified firms to provide General Planning and Consulting (GPC) services to South Florida Regional Transportation Authority (SFRTA). Upon Board approval, fee proposals will be requested from the selected firms and final contracts will be presented for Board approval at a later date.

**Board Member Marty Perry moved for approval. The motion was seconded by Board Member Marie Horenburger.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R12. MOTION TO APPROVE:** Amendment No. 3 to Agreement No. 09-002, between the South Florida Regional Transportation Authority (SFRTA) and Booz Allen Hamilton, Inc. (BAH) for technical and procurement support of the Universal Automated Fare Collection (UAFC) System Procurement and Regional Smart Card program, in the maximum not-to-exceed amount of \$449,559.00, increasing the total not to exceed contract amount to \$848,133.00.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**R13. MOTION TO APPROVE:** Change Order No.1 between South Florida Regional Transportation Authority (SFRTA) and Pavex Corporation DBA Ranger Construction - South for Design Build Services for Construction of the Pompano Beach Park-n-Ride Lot in the amount of \$90,993.65.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Commissioner Bruno Barreiro.**

Board Member Morgan inquired about three items that make up a large part of the additional amount on the order.

Mr. Giulietti responded that the backup materials provided show that 70% of the claim is attributed to “betterment” and materials.

Board Member Morgan stated that this was a design-build contract and some of the additional charges were based on meeting FDOT and City of Pompano Beach criteria. It is incumbent upon the firm to know the requirements and meet those requirements as part of the design-build. One of the problems that was encountered and is responsible for these additional charges was due to a utility under the road. Board Member Morgan stated that if this is what the majority of the additional costs are, he was in favor of the motion.

Board Member Cummings commented that this project did not start out as a design-build project and the contractor took it as a design-build after 70% of the plans were completed. He stated that he had reviewed the costs and found them to be reasonable.

Board Member Bravo echoed Board Member Morgan’s concern and continued that the reason FDOT pursues design-build contracts is that initially the contract may cost more, but time delays and supplemental costs can be avoided, due to the ownership being on the design build team. Board Member Bravo inquired if there was something in the RFP that created a liability.

Mr. Giulietti responded that specific to this RFP, there were changes that created dramatic betterments along with the cost for materials. The SFRTA negotiated a fare price. He continued that there are lessons to be learned in regards to the timing and funding of this project and will be better prepared for future projects.

The Chair recommended that the Construction Oversight Committee review any upcoming construction projects.

Board Member Bravo requested a memo regarding “Lessons Learned” and how this can be precluded.

**The Chair called for further discussion and/or opposition to the motion.**

**Board Member Alice Bravo opposed the motion.**

**Upon hearing that, the Chair declared the motion carried.**

**R14.** This item was deferred during Agenda approval.

**R15.** MOTION TO APPROVE: Supplemental No. 3 to Joint Participation Agreement (JPA) No. 3 between the South Florida Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) in the amount of \$16,705,000.

**Board Member Marie Horenburger moved for approval. The motion was seconded by Board Member Marty Perry.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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I-1 INFORMATION – Presentations from Shortlisted Firms for RFP No. 09-008 General Counsel Legal Services

I-2 INFORMATION – Planning Technical Advisory Committee (PTAC) Report

I-3 INFORMATION – Citizens’ Advisory Committee Goals

Mr. Giulietti stated that the CAC would like arrange with the Board a visioning session.

I-4 INFORMATION – 2009-10 Legislative Strategy and Bill Language

Mr. Tomas Boiton of Lake Park, Florida representing CIT, addressed the Board. He commented on language in the Bill and hopes that the language will not preclude a program called “ZIP CAR,” which is an option for mass transit users that is being utilized in San Francisco.

Ms. Vicki Wooldridge, Government Affairs Manager, SFRTA addressed the Board. Ms. Wooldridge reported that the “Legislative Team” has met with most of the Board Members to review the Stakeholder Plan and the legislative proposal. The “Team” is working hard to get Tri-Rail “on the call.” She explained that when an entity is “on the call,” for the special session, legislative sponsors are not required and the item is heard on its own. Ms. Wooldridge introduced Mr. Don Mathis of The Mathis Group to address the Board on the Stakeholders Plan.

Mr. Mathis gave a report on the Stakeholder Plan. He stated that the legislative language is before the Board and the process has been a long time worth of building blocks. He stated that with these blocks in place, leadership’s direction and the team assembled and support from everybody that is on board, the SFRTA will have a good chance of being in the special session, if one is called. The team is talking to Orlando and Tampa next week and the plan calls for two separate bills, apart from the “Sun Rail Bill.” The special session depends on the compact with the Seminoles. Committee meetings begin in October.

The Chair commented that the SFRTA will take an aggressive approach and charged the Board Members with contacting everyone they know to push this funding through. The Chair requested that Board Members coordinate any meetings made with the Executive Branch. He stated that Shane Strum, Chief of Staff for the Governor, agreed to visit and ride the Tri-Rail within the next couple of weeks.

Board Member Morgan inquired about the local ratification that was an issue last year.

Mr. Mathis responded that there is no ratification language in this bill.

Board Member Horenburger inquired if this should be labeled a bill or an amendment to a bill.

Mr. Dave Ericks commented that the item being prepared is a separate bill.

Board Member Bravo commented on her concern with the language, specifically the bottom of page 3, Exhibit 1, “FUND PARTICIPATION; SERVICE DEVELOPMENT. She stated that basically as new regional commuter systems come on line throughout the State, FDOT works with each region to develop the long term financing mechanisms. For this bill to start to dictate that might create a problem. She continued that during the last session a marketing campaign was started and inquired as to the tag line for this sessions marketing plan.

Ms. Wooldridge stated that within the next two weeks a positive marketing slogan will be agreed upon.

The Chair called upon Dan Glickman.

Mr. Glickman addressed the Board. He commented on the language on page 3, line 93, and quoted, “The department shall fund up to 50 percent for operating costs of any intercity or regional...” He continued that he was on the Regional Business Alliance conference call and this material was discussed. He had inquired if FDOT was satisfied with this provision and was told “Yes.” He was concerned if this particular language may cause a problem.

The Chair stated that this issue may be a key component in the State Long Range Transportation Plan , to change the investment policy and make a commitment to support regional transportation systems. This is a strategic decision.

<b>COMMITTEE REPORTS / MINUTES</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE

Ms. Bonnie Arnold, Director of Marketing, SFRTA reported to the Board. She stated that the recent Marketing Committee Meeting discussion took place on the regional effort that Tri-Rail is mounting. The campaign is, “ “Go Green and Save”- saving two ways- saving money and saving the earth.” It covers all three counties and is broad based in utilizing 5 TV media stations; 13 radio stations; 4 billboards; direct mail and telephone contacts; print media; employer outreach-EDP and all municipalities along the corridor and chamber newsletters and also utilizing the social media to reach young people. She thanked FDOT for their support in funding this campaign.

- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE

Mr. Giulietti reported that the CAC would like to meet with the Board to coordinate a visioning session.

- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

## MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – All projects are completed
- B. RIDERSHIP GRAPHS
- C. ON-TIME PERFORMANCE GRAPHS
- D. MARKETING MONTHLY SUMMARY
- E. BUDGETED INCOME STATEMENT
- F. PAYMENTS OVER \$2,500.00
- G. REVENUE AND FARE EVASION REPORTS
- H. SOLICITATION SCHEDULE
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE
- K. PROPERTY COMMITTEE – PROJECT SCHEDULE - Current
- L. SECURITY REPORT

### EXECUTIVE DIRECTOR REPORTS/COMMENTS

Mr. Giulietti commented on the ridership. He stated that ridership is showing a drop off of 20%. He informed that this time last year was an all-time high in gas prices and ridership increased 40%. As of this date, Tri-Rail is still above the 2007 ridership numbers. SFRTA will see stable numbers once the school year begins and vacations are over.

Mr. Giulietti stated that the legal committee formed with Mr. Perry as the chair, will be advertised and a quorum requires two of three committee members to be physically present at the meeting.

### CHAIR COMMENTS

The Chair read a letter addressed to Leif Ahnell, City Manager of Boca Raton in regards to funding for the shuttle bus and working with the City in obtaining future funding for shuttle bus operations.

#### BOARD MEMBER COMMENTS

Board Member Bravo inquired as to the status of stimulus funds coming into the SFRTA.

Mr. Giulietti responded that the SFRTA has been approved for over \$16 million from the federal government in stimulus dollars to be utilized on locomotives. SFRTA has applied for additional ARRA funds. SFRTA has received letters of support from the counties and the SFRTA has supported the counties request for stimulus funds as well.

Board Member Horenburger inquired if SFRTA was under the state contract for the locomotives.

Mr. Giulietti responded that SFRTA has looked at the state contract, but there is currently a time limit on utilizing these funds, so at this time the SFRTA is under an independent contract.

Board Member Perry commented in regards to the upcoming “Legal Services Committee,” and reminded everyone that the “Cone of Silence” is still in effect. He stated that he would like to have a meeting in the upcoming week.

Mr. Olson stated that this process is going outside the normal procurement rules; hence the “Cone of Silence” is not in effect in regards to discussion for in-house counsel.

Board Member Morgan noted that the SFRTA is in the final year of insurance brokerage contract; banking services contract; lobbying contract and lease contract. He stated that in the coming year a lot of contracts are coming up for renewal. He requested a list of all contracts that are coming due for the Board decision making.

The Chair requested that a monthly report be made available for discussion at the next meeting.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 11:55 a.m.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009

AGENDA ITEM REPORT

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Consent     Regular

PURCHASE OF DMU SPARE PARTS

REQUESTED ACTION:

MOTION TO APPROVE: The reallocation of funds approved by the Board under Agreement No. 03-195 with Colorado Railcar Manufacturing (CRM) for staff to enter into agreements to purchase spare parts from CRM's sub-vendors in the amount of \$591,387.

SUMMARY EXPLANATION AND BACKGROUND:

One March 26, 2004, the Board approved Agreement No. 03-195 and 4 additional Change Orders for the purchase of Diesel Multiple Units (DMU's) Self-Propelled Passenger Cars from Colorado Railcar Manufacturing (CRM). Change Order number 4 approved by the Board on June 23, 2006 was for the purchase of spare parts in the amount of \$591,387.

CRM ceased business operations in December, 2008 without the opportunity for SFRTA to purchase the spare parts required to maintain the DMU's.

This item is to request approval for staff to enter into agreements to purchase these spare parts from CRM's sub-vendors directly using the funding approved by the Board in Change Order 4 that was never used.

Department: Operations  
Project Manager: Bradley Barkman

Department Director: Bradley Barkman  
Procurement Director: Christopher Bross

FISCAL IMPACT: Funding provided by FDOT JPA No. ANE05

EXHIBITS ATTACHED: N/A

PURCHASE OF DMU SPARE PARTS

Recommended by:  10/8/09  
Department Director Date

Approved by:  10/8/09  
Contracts Director Date

Authorized by:  10/8/09  
Executive Director Date

Approved as to Form by: \_\_\_\_\_  
General Counsel Date

Board Action:

Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

Vote: \_\_\_\_\_ Unanimous

Amended Motion:

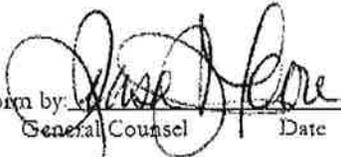
- |                             |                    |                         |                    |
|-----------------------------|--------------------|-------------------------|--------------------|
| Commissioner Bruno Barreiro | _____ Yes _____ No | Commissioner Jeff Koons | _____ Yes _____ No |
| Alice N. Bravo              | _____ Yes _____ No | Felix M. Lasarte        | _____ Yes _____ No |
| James A. Cummings           | _____ Yes _____ No | George A. Morgan, Jr.   | _____ Yes _____ No |
| Commissioner Kristin Jacobs | _____ Yes _____ No | F. Martin Perry         | _____ Yes _____ No |
| Marie Horenburger           | _____ Yes _____ No |                         |                    |

PURCHASE OF DMU SPARE PARTS

Recommended by: \_\_\_\_\_  
Department Director      Date

Approved by: \_\_\_\_\_  
Contracts Director      Date

Authorized by: \_\_\_\_\_  
Executive Director      Date

Approved as to Form by:  10/7/09  
General Counsel      Date

Board Action:

Approved:     Yes     No

Vote:     Unanimous

Amended Motion:

Commissioner Bruno Barreiro     Yes     No  
 Alice N. Bravo     Yes     No  
 James A. Cummings     Yes     No  
 Commissioner Kristin Jacobs     Yes     No  
 F. Martin Perry     Yes     No

Commissioner Jeff Koons     Yes     No  
 Felix M. Lasarte     Yes     No  
 George A. Morgan, Jr.     Yes     No  
 Marie Horenburger     Yes     No

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009  
AGENDA ITEM REPORT

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Consent     Regular

AGREEMENT NO. 10-002  
WEST CONSTRUCTION, INC.  
CONSTRUCTION SERVICES FOR THE  
GOLDEN GLADES STATION STUCCO REPAIRS

REQUESTED ACTION:

MOTION TO APPROVE: Agreement No. 10-002, between the South Florida Regional Transportation Authority (SFRTA) and West Construction, Inc. for construction services for the Golden Glades Station Stucco Repairs and station painting in the amount of \$246,000.

SUMMARY EXPLANATION AND BACKGROUND: SFRTA requires the services of a Contractor for maintenance repairs necessary to the exterior stucco finish surfaces on the three (3) pedestrian elevator towers at the Golden Glades Station. Work includes the removal of the existing stucco finish system and the installation of a new exterior installation finish system (EFIS), including station painting. On August 14, 2009, the SFRTA began advertising an Invitation to Bid (ITB) for the Golden Glades Stucco Repairs. Solicitation documents were made available on August 17, 2009. A Pre-Bid Conference was held on August 25, 2009. On September 29, 2009, SFRTA received four bids and the lowest bid was received from West Construction, Inc. Staff performed a verification of the bid submittal and determined the bid to be responsive.

Department: Engineering & Construction  
Project Manager: Michael Lulo

Department Director: Daniel R. Mazza, P.E.  
Procurement Director: Christopher Bross

FISCAL IMPACT: Funding for this amount is available in the SFRTA FY 2009-10 Capital Budget.

EXHIBITS ATTACHED: Exhibit 1 – Agreement No. 10-002

AGREEMENT NO. 10-002  
WEST CONSTRUCTION, INC.  
CONSTRUCTION SERVICES FOR THE  
GOLDEN GLADES STATION STUCCO REPAIRS

Recommended by: D. Magza 10/8/09  
Department Director: Date

Approved by: C. Z... 10/14/09  
Contracts Director: Date

Authorized by: [Signature] 10/8/09  
Executive Director: Date

Approved as to Form by: [Signature] 10/8/09  
Staff Counsel: Date

Board Action:

Approved:      Yes      No

Vote:      Unanimous

Amended Motion:

Commissioner Bruno Barreiro	<u>    </u> Yes <u>    </u> No
Alice N. Bravo	<u>    </u> Yes <u>    </u> No
James A. Cummings	<u>    </u> Yes <u>    </u> No
Commissioner Kristin Jacobs	<u>    </u> Yes <u>    </u> No
F. Martin Perry	<u>    </u> Yes <u>    </u> No

Commissioner Jeff Koons	<u>    </u> Yes <u>    </u> No
Felix M. Lasarte	<u>    </u> Yes <u>    </u> No
George A. Morgan, Jr.	<u>    </u> Yes <u>    </u> No
Marie Horenburger	<u>    </u> Yes <u>    </u> No



AGREEMENT NO. 10-002

BETWEEN

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY

AND

WEST CONSTRUCTION, INC.

FOR

GOLDEN GLADES STATION STUCCO REPAIRS

**AGREEMENT NO. 10-002**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**WEST CONSTRUCTION, INC.**

FOR

**GOLDEN GLADES STATION STUCCO REPAIRS**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as "SFRTA",

AND

West Construction, Inc., a Florida Corporation, authorized to and doing business in the State of Florida, hereinafter referred to as "CONTRACTOR".

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is West Construction, Inc.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- An Invitation to Bid was advertised by SFRTA as ITB No. 10-002, for GOLDEN GLADES STATION STUCCO REPAIRS, and CONTRACTOR was determined to be the most qualified responsive and responsible respondent.
- The Authority, during any fiscal year, shall not expend money, incur any liability or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void and no money may be paid on such contract.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called "Contract Documents".

Instructions to Bidders  
General Terms and Conditions  
Special Terms and Conditions  
Scope of Services  
Definition of Terms  
Advertisement  
All Exhibits and Attachments  
Addendum No. 1, 2 and 3  
Bid Form  
Bidder's Qualification Certification  
Key Employee Certification  
DBE Participation Schedule  
Drugfree Workplace Certification  
Debarment & Suspension Certification  
Certification of Restriction on Lobbying  
Truth in Negotiation Certificate  
Declaration of Non-Collusion Certification  
Schedule of Subcontractors  
Intent to Perform as a Subcontractor  
Certificate of Disbursement of Previous Periodic Payment to Subcontractors  
Subcontractors Certificate of Previous Payment  
Monthly Subcontractor Utilization Report  
Monthly Employee Utilization Report

## **TERM**

The period of performance shall be for a term of One Hundred Forty (140) days from the issuance of a Notice to Proceed.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the firm fixed price amount of \$246,000.00.

## **ADDRESSES**

### **CONTRACTOR:**

West Construction, Inc.  
318 South Dixie Highway, Suite 4-5  
Lake Worth, FL 33460

Attn: Martha A. Morgan

### **SFRTA:**

South Florida Regional Transportation Authority (SFRTA)  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Mike Lulo

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: \_\_\_\_\_, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

SFRTA

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

WEST CONSTRUCTION, INC.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009

AGENDA ITEM REPORT

Consent     Regular     Public Hearing

AGREEMENTS NO. 09-007 (A) WITH HDR ENGINEERINC, INC., 09-007 (B) WITH HNTB CORPORATION, 09-007 (C) WITH JACOBS ENGINEERING GROUP, INC., 09-007 (D) WITH KIMLEY-HORN AND ASSOCIATES, INC AND 09-007 (E) WITH PB AMERICAS, INC.

REQUESTED ACTIONS:

(A) MOTION TO APPROVE: Agreement No. 09-007(A), between South Florida Regional Transportation Authority (SFRTA) and HDR Engineering, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(B) MOTION TO APPROVE: Agreement No. 09-007(B), between South Florida Regional Transportation Authority (SFRTA) and HNTB Corporation, for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(C) MOTION TO APPROVE: Agreement No. 09-007(C), between South Florida Regional Transportation Authority (SFRTA) and Jacobs Engineering Group, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(Continued on Page 2)

Department: Planning & Capital Development    Department Director: Daniel R. Mazza P.E.  
Project Manager: Marie Suzie Papillon    Procurement Director: Chris Bross

FISCAL IMPACT: Each contract is task-order driven and funds will be expended based on available budget and needs.

EXHIBITS ATTACHED: Exhibit 1 - Agreement No. 09-007 (A)  
Exhibit 2 - Agreement No. 09-007 (B)  
Exhibit 3 - Agreement No. 09-007 (C)  
Exhibit 4 - Agreement No. 09-007 (D)  
Exhibit 5 - Agreement No. 09-007 (E)

AGREEMENTS NOS. 09-007 (A) WITH HDR ENGINEERINC, INC., 09-007 (B) WITH HNTB CORPORATION, 09-007 (C) WITH JACOBS ENGINEERING GROUP, INC., 09-007 (D) WITH KIMLEY-HORN AND ASSOCIATES, INC AND 09-007 (E) WITH PB AMERICAS, INC.

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REQUESTED ACTIONS (Continued):

(D) MOTION TO APPROVE: Agreement No. 09-007(D), between South Florida Regional Transportation Authority (SFRTA) and Kimley-Horn and Associates, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

(E) MOTION TO APPROVE: Agreement No. 09-007(E), between South Florida Regional Transportation Authority (SFRTA) and PB Americas, Inc., for Transportation Planning Consultant Services, for a period of three (3) years, with the option to renew for an additional two (2) one (1) year option periods, in the maximum not-to-exceed amount of \$5,000,000.

SUMMARY EXPLANATION AND BACKGROUND:

On April 24, 2009, the Board approved a Request for Letter of Interest (LOI) and the appointment of members for the Evaluation and Selection Committee for General Planning Consultant Services with provisions to award up to five (5) agreements. On August 13, 2009, the Evaluation and Selection Committee met and evaluated nine (9) submittals. The Committee ranked the nine (9) submitted LOIs based on the criteria approved by the Board. The Committee then recommended the award of contracts to the five (5) highest-ranked firms to provide technical planning assistance to the SFRTA. On August 28, 2009, the Board approved the recommendation of the five firms and fee proposals were requested. Staff has reviewed the fee submittals and found them to be acceptable.

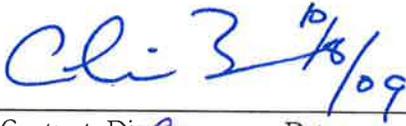
The Scope of Work to be provided under each Agreement will cover a range of activities required by federal, state, regional and local processes for transportation planning and projects. These activities may include, but are not to be limited to: short and long range transportation planning; facilities planning and development; assistance with Alternatives Analysis (AA) and Major Investment Studies (MIS); station area/Transit-Oriented Development (TOD) and oversight; project control and management; financial planning and analysis; public participation, preparation of Federal Transit Administration (FTA) New Starts reports and preliminary project planning.

Each contract is task-order driven and funds will be expended based on the available capital planning budget and short and long range transportation planning needs of the SFRTA.

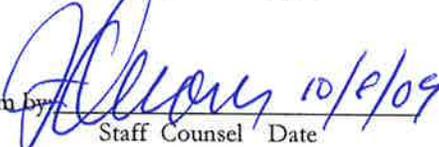
Staff is recommending approval of Agreements 09-007 (A) with HDR Engineering, Inc., 09-007 (B) with HNTB Corporation, 09-007 (C) with Jacobs Engineering Group, Inc., 09-007 (D) with Kimley-Horn and Associates, Inc., and 09-007 (E) with PB Americas, Inc.

AGREEMENTS NOS. 09-007 (A) WITH HDR ENGINEERING INC., INC., 09-007 (B) WITH HNTB CORPORATION, 09-007 (C) WITH JACOBS ENGINEERING GROUP, INC., 09-007 (D) WITH KIMLEY-HORN AND ASSOCIATES, INC AND 09-007 (E) WITH PB AMERICAS, INC.

Recommended by:  10/8/09  
Department Director Date

Approved by:  10/16/09  
Contracts Director Date

Authorized by:   
Executive Director Date

Approved as to Form by:  10/2/09  
Staff Counsel Date

Board Action:

Approved:  Yes  No

Vote:  Unanimous

Amended Motion:

Commissioner Bruno Barreiro	<input type="checkbox"/> Yes <input type="checkbox"/> No	Commissioner Jeff Koons	<input type="checkbox"/> Yes <input type="checkbox"/> No
Alice N. Bravo	<input type="checkbox"/> Yes <input type="checkbox"/> No	Felix M. Lasarte	<input type="checkbox"/> Yes <input type="checkbox"/> No
James A. Cummings	<input type="checkbox"/> Yes <input type="checkbox"/> No	George A. Morgan, Jr.	<input type="checkbox"/> Yes <input type="checkbox"/> No
F. Martin Perry	<input type="checkbox"/> Yes <input type="checkbox"/> No	Marie Horenburger	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Kristin Jacobs	<input type="checkbox"/> Yes <input type="checkbox"/> No		



**AGREEMENT NO. 09-007 (A)**

**BETWEEN**

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

**AND**

**HDR ENGINEERING, INC.**

**FOR**

**GENERAL PLANNING CONSULTANT SERVICES**

**AGREEMENT NO. 09-007 (A)**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**HDR ENGINEERING, INC.**

FOR

**GENERAL PLANNING CONSULTANT SERVICES**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as “SFRTA”,

AND

HDR ENGINEERING, INC., a Nebraska corporation, authorized to and doing business in the State of Florida, hereinafter referred to as “CONTRACTOR”.

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is HDR ENGINEERING, INC.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- A Request for Letters of Interest was advertised by SFRTA as LOI No. 09-007, for GENERAL PLANNING CONSULTANT SERVICES, and CONTRACTOR was determined to be one of the most qualified responsive and responsible respondents.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called “Contract Documents”.

LOI Requirements and Instructions to Proposers  
General Terms and Conditions  
Special Terms and Conditions  
Scope of Services  
Definition of Terms  
Advertisement  
All Exhibits and Attachments  
Addendum No. 1 and 2  
Contractors’ Submittal  
Contractor’s Approved Fee Proposal  
Proposal Form  
Contractor’s Qualification Certification  
Key Employee Certification  
DBE Participation Schedule  
Drugfree Workplace Certification  
Debarment & Suspension Certification  
Certification of Restriction on Lobbying  
Truth in Negotiation Certificate  
Declaration of Non-Collusion Certification  
Schedule of Subcontractors  
Intent to Perform as a Subcontractor  
Certificate of Disbursement of Previous Periodic Payment to Subcontractors  
Subcontractors Certificate of Previous Payment  
Monthly Subcontractor Utilization Report  
Monthly Employee Utilization Report  
Release and Affidavit

## **TERM**

The period of performance shall be for a term of three (3) years from the issuance of a Notice to Proceed, with SFRTA's sole option to renew for an additional two (2), one (1)-year option periods.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the maximum not-to-exceed amount of Five Million Dollars (\$5,000,000.00). Individual Work Orders shall be issued pursuant to the terms and conditions of the Agreement. There is no guarantee of work under this Agreement.

## **ADDRESSES**

### **CONTRACTOR:**

HDR Engineering, Inc.  
15450 New Barn Road  
Suite 304  
Miami Lakes, FL 33014

Attn: Charles Sinclair, PE

### **SFRTA:**

South Florida Regional Transportation Authority  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Marie Suzie Papillon

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: **HDR ENGINEERING, INC.**, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

HDR ENGINEERING, INC.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)



**AGREEMENT NO. 09-007 (B)**

**BETWEEN**

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

**AND**

**HNTB CORPORATION**

**FOR**

**GENERAL PLANNING CONSULTANT SERVICES**

**AGREEMENT NO. 09-007 (B)**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**HNTB CORPORATION**

FOR

**GENERAL PLANNING CONSULTANT SERVICES**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as “SFRTA”,

AND

HNTB CORPORATION, a Delaware corporation, authorized to and doing business in the State of Florida, hereinafter referred to as “CONTRACTOR”.

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is HNTB CORPORATION.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- A Request for Letters of Interest was advertised by SFRTA as LOI No. 09-007, for GENERAL PLANNING CONSULTANT SERVICES, and CONTRACTOR was determined to be one of the most qualified responsive and responsible respondents.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called “Contract Documents”.

LOI Requirements and Instructions to Proposers  
General Terms and Conditions  
Special Terms and Conditions  
Scope of Services  
Definition of Terms  
Advertisement  
All Exhibits and Attachments  
Addendum No. 1 and 2  
Contractors’ Submittal  
Contractor’s Approved Fee Proposal  
Proposal Form  
Contractor’s Qualification Certification  
Key Employee Certification  
DBE Participation Schedule  
Drugfree Workplace Certification  
Debarment & Suspension Certification  
Certification of Restriction on Lobbying  
Truth in Negotiation Certificate  
Declaration of Non-Collusion Certification  
Schedule of Subcontractors  
Intent to Perform as a Subcontractor  
Certificate of Disbursement of Previous Periodic Payment to Subcontractors  
Subcontractors Certificate of Previous Payment  
Monthly Subcontractor Utilization Report  
Monthly Employee Utilization Report  
Release and Affidavit

## **TERM**

The period of performance shall be for a term of three (3) years from the issuance of a Notice to Proceed, with SFRTA's sole option to renew for an additional two (2), one (1)-year option periods.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the maximum not-to-exceed amount of Five Million Dollars (\$5,000,000.00). Individual Work Orders shall be issued pursuant to the terms and conditions of the Agreement. There is no guarantee of work under this Agreement.

## **ADDRESSES**

### **CONTRACTOR:**

HNTB Corporation  
8700 W. Flagler Street  
Suite 200  
Miami, FL 33174

Attn: Odalys Delgado, AICP

### **SFRTA:**

South Florida Regional Transportation Authority  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Marie Suzie Papillon

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: **HNTB CORPORATION**, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

HNTB CORPORATION

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)



**AGREEMENT NO. 09-007 (C)**

**BETWEEN**

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

**AND**

**JACOBS ENGINEERING GROUP INC.**

**FOR**

**GENERAL PLANNING CONSULTANT SERVICES**

**AGREEMENT NO. 09-007 (C)**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**JACOBS ENGINEERING GROUP INC.**

FOR

**GENERAL PLANNING CONSULTANT SERVICES**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as “SFRTA”,

AND

JACOBS ENGINEERING GROUP INC., a Delaware corporation, authorized to and doing business in the State of Florida, hereinafter referred to as “CONTRACTOR”.

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is JACOBS ENGINEERING GROUP INC.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- A Request for Letters of Interest was advertised by SFRTA as LOI No. 09-007, for GENERAL PLANNING CONSULTANT SERVICES, and CONTRACTOR was determined to be one of the most qualified responsive and responsible respondents.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called “Contract Documents”.

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Addendum No. 1 and 2  
Contractors’ Submittal  
Contractor’s Approved Fee Proposal  
Proposal Form  
Contractor’s Qualification Certification  
Key Employee Certification  
DBE Participation Schedule  
Drugfree Workplace Certification  
Debarment & Suspension Certification  
Certification of Restriction on Lobbying  
Truth in Negotiation Certificate  
Declaration of Non-Collusion Certification  
Schedule of Subcontractors  
Intent to Perform as a Subcontractor  
Certificate of Disbursement of Previous Periodic Payment to Subcontractors  
Subcontractors Certificate of Previous Payment  
Monthly Subcontractor Utilization Report  
Monthly Employee Utilization Report  
Release and Affidavit

## **TERM**

The period of performance shall be for a term of three (3) years from the issuance of a Notice to Proceed, with SFRTA's sole option to renew for an additional two (2), one (1)-year option periods.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the maximum not-to-exceed amount of Five Million Dollars (\$5,000,000.00). Individual Work Orders shall be issued pursuant to the terms and conditions of the Agreement. There is no guarantee of work under this Agreement.

## **ADDRESSES**

### **CONTRACTOR:**

Jacobs Engineering Group Inc.  
800 Fairway Drive  
Suite 190  
Deerfield Beach, FL 33441

Attn: Joe Yesbeck, PE

### **SFRTA:**

South Florida Regional Transportation Authority  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Marie Suzie Papillon

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: **JACOBS ENGINEERING GROUP INC.**, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

JACOBS ENGINEERING GROUP INC.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)



**AGREEMENT NO. 09-007 (D)**

**BETWEEN**

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

**AND**

**KIMLEY-HORN AND ASSOCIATES, INC.**

**FOR**

**GENERAL PLANNING CONSULTANT SERVICES**

**AGREEMENT NO. 09-007 (D)**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**KIMLEY-HORN AND ASSOCIATES, INC.**

FOR

**GENERAL PLANNING CONSULTANT SERVICES**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as “SFRTA”,

AND

KIMLEY-HORN AND ASSOCIATES, INC., a North Carolina corporation, authorized to and doing business in the State of Florida, hereinafter referred to as “CONTRACTOR”.

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is KIMLEY-HORN AND ASSOCIATES, INC.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- A Request for Letters of Interest was advertised by SFRTA as LOI No. 09-007, for GENERAL PLANNING CONSULTANT SERVICES, and CONTRACTOR was determined to be one of the most qualified responsive and responsible respondents.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called “Contract Documents”.

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Proposal Form  
Contractor’s Qualification Certification  
Key Employee Certification  
DBE Participation Schedule  
Drugfree Workplace Certification  
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Monthly Employee Utilization Report  
Release and Affidavit

## **TERM**

The period of performance shall be for a term of three (3) years from the issuance of a Notice to Proceed, with SFRTA's sole option to renew for an additional two (2), one (1)-year option periods.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the maximum not-to-exceed amount of Five Million Dollars (\$5,000,000.00). Individual Work Orders shall be issued pursuant to the terms and conditions of the Agreement. There is no guarantee of work under this Agreement.

## **ADDRESSES**

### **CONTRACTOR:**

Kimley-Horn and Associates, Inc.  
5200 N.W. 33 Avenue  
Suite 109  
Fort Lauderdale, FL 33309

Attn: Greg Kyle, AICP

### **SFRTA:**

South Florida Regional Transportation Authority  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Marie Suzie Papillon

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: **KIMLEY-HORN AND ASSOCIATES, INC.**, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

KIMLEY-HORN AND ASSOCIATES, INC.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)



**AGREEMENT NO. 09-007 (E)**

**BETWEEN**

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

**AND**

**PB AMERICAS, INC.**

**FOR**

**GENERAL PLANNING CONSULTANT SERVICES**

**AGREEMENT NO. 09-007 (E)**

BETWEEN

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

AND

**PB AMERICAS, INC.**

FOR

**GENERAL PLANNING CONSULTANT SERVICES**

This is an Agreement, by and between SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY, hereinafter referred to as “SFRTA”,

AND

PB AMERICAS, INC., a New York corporation, authorized to and doing business in the State of Florida, hereinafter referred to as “CONTRACTOR”.

**DEFINITIONS**

For the purposes of this Agreement and the various covenants, conditions, terms, and provisions which follow, the definitions and identifications set forth below are assumed to be true and correct and are agreed upon by the parties.

- a. Board. The Board and governing body of the SFRTA, created pursuant to Chapter 343, Florida Statutes (2003).
- b. Contract Administrator. The Executive Director for SFRTA or appointed designee. In the administration of this Agreement, all parties may rely upon the instructions or determinations made by the Contract Administrator.
- c. Contractor. The Contractor selected to perform the services pursuant to this Agreement is PB AMERICAS, INC.
- d. Project. Providing all services described in the Contract Documents.
- e. Project Manager. A person supplied by SFRTA and the single point of contact for Contractor with SFRTA.

## **PREAMBLE**

In order to establish the background, context, and frame of reference for this Agreement and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicated for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual consideration upon which this Agreement is based.

- A Request for Letters of Interest was advertised by SFRTA as LOI No. 09-007, for GENERAL PLANNING CONSULTANT SERVICES, and CONTRACTOR was determined to be one of the most qualified responsive and responsible respondents.

CONTRACTOR covenants and agrees to perform all obligations of CONTRACTOR set forth in this Agreement and in the documents listed below, which documents are incorporated herein by reference and which documents together with this Agreement are hereinafter called “Contract Documents”.

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Release and Affidavit

## **TERM**

The period of performance shall be for a term of three (3) years from the issuance of a Notice to Proceed, with SFRTA's sole option to renew for an additional two (2), one (1)-year option periods.

## **COMPENSATION**

SFRTA agrees to pay the CONTRACTOR compensation as specified in the Contract Documents the maximum not-to-exceed amount of Five Million Dollars (\$5,000,000.00). Individual Work Orders shall be issued pursuant to the terms and conditions of the Agreement. There is no guarantee of work under this Agreement.

## **ADDRESSES**

### **CONTRACTOR:**

PB Americas, Inc.  
7300 Corporate Center Drive  
Suite 600  
Miami, FL 33126

Attn: John Lafferty

### **SFRTA:**

South Florida Regional Transportation Authority  
800 N.W. 33 Street  
Pompano Beach, FL 33064

Attn: Marie Suzie Papillon

**IN WITNESS WHEREOF**, the parties have made and executed this Agreement on the respective date under each signature: **PB AMERICAS, INC.**, signing by and through its \_\_\_\_\_, duly authorized to execute same and **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**, signing by and through its Chair, authorized to execute same by Board action on the \_\_\_\_ day of \_\_\_\_\_, 2009.

ATTEST:

SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY

\_\_\_\_\_  
JOSEPH GIULIETTI  
EXECUTIVE DIRECTOR

By \_\_\_\_\_  
COMMISSIONER JEFF KOONS, CHAIR

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(SFRTA SEAL)

Approved as to form by:

\_\_\_\_\_  
CHRIS BROSS, Director  
Procurement

\_\_\_\_\_  
Staff Counsel, SFRTA

ATTEST:

PB AMERICAS, INC.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
PRESIDENT OR VICE-PRESIDENT

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

(Corporate Seal)

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009AGENDA ITEM REPORT

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Consent     Regular     Public Hearing

PARTICIPATION AGREEMENT WITH MIAMI-DADE COUNTY FOR THE ADMINISTRATION  
OF THE UNIVERSAL AUTOMATED FARE COLLECTION SYSTEM

REQUESTED ACTION:

MOTION TO APPROVE: Participation Agreement between the South Florida Regional Transportation Authority (SFRTA) and Miami-Dade County (County) for the administrative management of a centralized universal automated fare collection system.

SUMMARY EXPLANATION AND BACKGROUND:

At the August 22, 2008, Governing Board meeting, the Board authorized staff to enter into sole source negotiations with Cubic Transportation Systems, Inc. (Cubic) to procure a Universal Automated Fare Collection System (UAFCS). The sole source justification stated that integrating with the County's back office management systems would have the potential to significantly reduce UAFSC lifecycle costs and integration risk. Integration with the County's back office system could only be achieved by contracting with Cubic due to the proprietary nature of both communication elements and data elements. Once integration with the County system is completed, the central computer system that manages the County equipment will also manage SFRTA's system and act as a clearinghouse for SFRTA TVM transactions. Before SFRTA can finalize a contract with Cubic, it was first necessary for SFRTA to reach agreement with the County on the terms under which it would permit integration with its back office system.

The Participation Agreement outlines the scope of services and fee structure that will form the basis of services provided by the County to SFRTA. SFRTA's goal is to provide seamless access between transit systems in the region. Miami Dade Transit implemented its *EASY CARD* smartcard as its fare media on October 1, 2009. SFRTA is planning to incorporate this fare card into its system as provided for in the Participation Agreement.

The Governing Board previously approved a Participation Agreement with the County at its January 23, 2009, meeting. Subsequent to Board approval, however, Miami Dade Transit requested further negotiations regarding management and clearinghouse costs. Staff is presenting this substitute Participation Agreement, which includes an attachment that outlines those costs.

Department: Executive  
Project Manager: Renee Matthews

Department Director: Jack Stephens  
Procurement Director: Christopher Bross

FISCAL IMPACT: N/A

EXHIBITS ATTACHED: Exhibit 1 – (To be provided under separate cover)

PARTICIPATION AGREEMENT WITH MIAMI-DADE COUNTY FOR THE ADMINISTRATION  
OF THE UNIVERSAL AUTOMATED FARE COLLECTION SYSTEM

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Recommended by: [Signature] / 8/09  
Department Director Date

Approved by: [Signature] 10/8/09  
Procurement Director Date

Authorized by: [Signature] 9/8/09  
Executive Director Date

Approved as to Form by: \_\_\_\_\_  
General Counsel Date

Board Action:

Approved:  Yes  No

Vote:  Unanimous

Amended Motion:

Commissioner Bruno Barreiro	<input type="checkbox"/> Yes <input type="checkbox"/> No	Commissioner Jeff Koons	<input type="checkbox"/> Yes <input type="checkbox"/> No
Alice N. Bravo	<input type="checkbox"/> Yes <input type="checkbox"/> No	Felix M. Lasarte	<input type="checkbox"/> Yes <input type="checkbox"/> No
James A. Cummings	<input type="checkbox"/> Yes <input type="checkbox"/> No	George A. Morgan, Jr.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Kristin Jacobs	<input type="checkbox"/> Yes <input type="checkbox"/> No	F. Martin Perry	<input type="checkbox"/> Yes <input type="checkbox"/> No
Marie Horenburger	<input type="checkbox"/> Yes <input type="checkbox"/> No		

Tracking No. 10160970  
Page two

AGENDA ITEM NO. R4

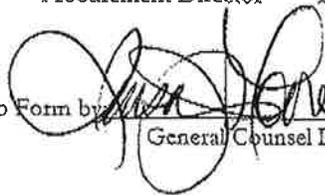
PARTICIPATION AGREEMENT WITH MIAMI-DADE COUNTY FOR THE ADMINISTRATION  
OF THE UNIVERSAL AUTOMATED FARE COLLECTION SYSTEM

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Recommended by: \_\_\_\_\_  
Department Director Date

Approved by: \_\_\_\_\_  
Procurement Director Date

Authorized by: \_\_\_\_\_  
Executive Director Date

Approved as to Form by:  10/7/09  
General Counsel Date

Board Action:

Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No

Vote: \_\_\_\_\_ Unanimous

Amended Motion:

Commissioner Bruno Barreiro \_\_\_\_\_ Yes \_\_\_\_\_ No

Commissioner Jeff Koons \_\_\_\_\_ Yes \_\_\_\_\_ No

Alice N. Bravo \_\_\_\_\_ Yes \_\_\_\_\_ No

Felix M. Lasarte \_\_\_\_\_ Yes \_\_\_\_\_ No

James A. Cummings \_\_\_\_\_ Yes \_\_\_\_\_ No

George A. Morgan, Jr. \_\_\_\_\_ Yes \_\_\_\_\_ No

Commissioner Kristin Jacobs \_\_\_\_\_ Yes \_\_\_\_\_ No

F. Martin Perry \_\_\_\_\_ Yes \_\_\_\_\_ No

Marie Horenburger \_\_\_\_\_ Yes \_\_\_\_\_ No

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009

AGENDA ITEM REPORT

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Consent     Regular

LEGAL SERVICES COMMITTEE RECOMMENDATIONS

REQUESTED ACTION:

MOTION TO APPROVE: Recommendations of the Legal Services Committee:

- 1) Reject all proposals received in response to RFP No. 09-008, General Counsel Legal Services, citing the fee structure in the RFP as a major concern and due to its decision to recommend the hiring of an in-house attorney to serve as General Counsel;
- 2) Hire an in-house attorney to serve as General Counsel;
- 3) Once the RFP process has been terminated, negotiate hourly rates with the Akermann Senterfitt, Berger Singerman, Shutts and Bowen and Williams Wilson & Sexton to provide specialized legal services to the Authority.

SUMMARY EXPLANATION AND BACKGROUND:

At the Governing Board's August 28<sup>th</sup> meeting, the Board created a committee tasked with evaluating the benefits of hiring an in-house counsel to serve as the Authority's General Counsel. Among the issues the committee was to evaluate were advantages and disadvantages of in-house counsel; historic legal costs of the authority; historic legal functions performed by General Counsel; legal functions needed by the Authority in the future; projected budget for in-house counsel; support services that may be needed by in-house counsel.

(continued on page 2)

Department: Executive  
Project Manager: N/A

Department Director: Joseph Giulietti  
Procurement Director: N/A

FISCAL IMPACT: N/A

EXHIBITS ATTACHED: None

LEGAL SERVICES COMMITTEE RECOMMENDATIONS

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SUMMARY EXPLANATION AND BACKGROUND (continued):

At its September 25<sup>th</sup> meeting, the Legal Services Committee (Board members Perry, Cummings and Lasarte) considered various actions regarding the future governance of SFRTA relating to legal services and voted unanimously to make the following recommendations:

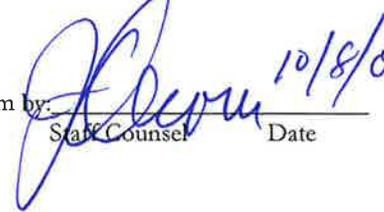
- 1) Reject all proposals received in response to RFP No. 09-008, General Counsel Legal Services, citing the fee structure in the RFP as a major concern and due to its decision to recommend the hiring of an in-house attorney to serve as General Counsel;
- 2) Hire an in-house attorney to serve as General Counsel;
- 3) Once the RFP process has been terminated, negotiate hourly rates with the Akermann Senterfitt, Berger Singerman, Shutts and Bowen and Williams Wilson & Sexton to provide specialized legal services to the authority.

LEGAL SERVICES COMMITTEE RECOMMENDATIONS

Recommended by: \_\_\_\_\_  
Department Director      Date

Approved by: \_\_\_\_\_  
Contracts Director      Date

Authorized by:  10/8/09  
Executive Director      Date

Approved as to Form by:  10/8/09  
Staff Counsel      Date

Board Action:

Approved:     Yes     No

Vote:     Unanimous

Amended Motion:

Commissioner Bruno Barreiro     Yes     No  
 Alice N. Bravo     Yes     No  
 James A. Cummings     Yes     No  
 Commissioner Kristin Jacobs     Yes     No  
 F. Martin Perry     Yes     No

Commissioner Jeff Koons     Yes     No  
 Felix M. Lasarte     Yes     No  
 George A. Morgan, Jr.     Yes     No  
 Marie Horenburger     Yes     No

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009

AGENDA ITEM REPORT

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Information Item       Presentation

EQUAL EMPLOYMENT OPPORTUNITY REPORT  
YEAR END 2008

SUMMARY EXPLANATION AND BACKGROUND:

It is the policy and practice of the South Florida Regional Transportation Authority (SFRTA) to offer and provide all persons equal access to employment, projects or programs, or activities within SFRTA, in accordance with applicable laws and without regard to race, sex, religion, national origin, color, age, disabilities, marital status, medical condition, sexual orientation, political affiliation, veteran or military status or any other basis protected by applicable federal and state law.

SFRTA, as a federal government grantee, engaged the services of EEO Consultants, Inc. an equal employment opportunity and human resources consultant, to assist the Authority in developing a statistical process to capture, review, and evaluate its workforce for year end 2008 in accordance with federal Equal Employment Opportunity (EEO) Guidelines.

Based on the overall work process and subsequent findings, EEO Consultants found that the Authority has continued to expand its workforce over the past several years yet maintained a diverse workforce, as well as demonstrated good faith efforts in finding diverse candidates for open positions.

EXHIBITS ATTACHED:    Exhibit 1- Executive Overview

EQUAL EMPLOYMENT OPPORTUNITY REPORT  
YEAR END 2008

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Recommended by: [Signature] 10/8/09  
Department Director      Date

Approved by: \_\_\_\_\_  
Procurement Director      Date

Authorized by: [Signature] 10/8/09  
Executive Director      Date

Approved as to Form by: \_\_\_\_\_  
General Counsel      Date

EQUAL EMPLOYMENT OPPORTUNITY REPORT  
YEAR END 2008

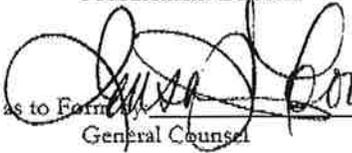
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Recommended by: \_\_\_\_\_  
Department Director      Date

Approved by: \_\_\_\_\_  
Procurement Director      Date

Authorized by: \_\_\_\_\_  
Executive Director      Date

Approved as to Form:  Date 10/7/09  
General Counsel      Date

## EXECUTIVE OVERVIEW

The South Florida Regional Transportation Authority (SFRTA) is required by the US Department of Transportation, Federal Transit Administration's (FTA) to comply with the regulations related to Title VII of the Civil Rights Act of 1964, as amended, Title VI of the Civil Rights of 1964, as amended and other related laws and regulations to ensure compliance with EEO and Affirmative Action. Accordingly, in compliance with the guidelines provided in the FTA Circular 4704.1 on non-discrimination, the SFRTA has developed its annual Affirmative Employment Plan (AEP) to ensure workforce diversity and Equal Employment Opportunity (EEO). As a result, the SFRTA has analyzed the EEO results and workforce diversity of the organization during the past AEP year for personnel actions and the following report summarizes these EEO/AEP results:

### **EXPLANATION OF AEP ANALYSES FOR JANUARY 1, 2009**

The analysis revealed that the current workforce at the SFRTA is thoroughly diverse. There have been no significant changes in the demographics of the staff over the past five years and the past and current recruitment efforts have led to an exceedingly diverse workplace. Further, the analyses revealed that there were no significant disparities between current staff incumbency and the expected number of minorities or females in the census data. Overall female and minority employment by job group has remained consistent in recent years and the organization continues to utilize diversity recruiters as well as standard recruitment sources whenever there are job openings in any job category. In so doing, the applicant flow, placement rates and promotional placements mirror these good faith efforts and show the commitment of the SFRTA's management to meeting any goals that exist.

Nonetheless, the SFRTA is a small organization and accordingly has few movements in each job group throughout the year. This can make it more difficult to reach goals where they exist. For instance, there were no hires or promotions into job group Management A2 where the affirmative action goal is for Hispanics and in C-2 for females, there were no hires or promotions in either group last year. There was also only 1 termination in A-2 of a non-minority male. The SFRTA has made significant strides in ensuring a workplace of diversity with high levels of females and minorities at all levels within the organization and very little disparity compared to the estimated availability as indicated below:

- Overall Female representation is currently at 57.43% as compared to 55.24% at the beginning of 2008.
- Overall Minority representation is currently at 56.44%
- A review of the overall female incumbency in the Management A-1 job group revealed females make up 66.67% and minorities make up 83.33%.
- For the A-2 job group females make up 42.86% and minorities 14.29%
- Likewise, in Senior Management A-3 females make up 42.86% and minorities make up 14.29%
- For Executive Level Managers A-4 there are currently only 2 incumbents and neither are female or minorities
- In the Professionals B-1 group females make up 50% and minorities 37.5%
- In the Professionals B-2 category females make up 42.86% and minorities 57.14%
- For Professionals B-3 females make up 50% and minorities 40%
- In the C-2 Advanced Technicians group there are currently no females and 50% are minorities
- In the C-3 group, 100% are females but none are minorities
- Then in the C-4 group all are minorities but none are females

## EXECUTIVE OVERVIEW

- 78.26% of the incumbents in the Sales D-1 group are females and 100% are minorities
- For D-2, 60% are females and 70% minorities
- 33% are females and 67.67% are minorities in the D-3 group
- E-1 is a job group with only 1 incumbent but it is 100% female minority
- 85.71% are female in the E-2 group and 14.29% minorities
- E-3 has 100% female and 66.67% minorities

The findings indicate the SFRTA's commitment to EEO, Affirmative Action and Workplace Diversity have helped create and maintain a diverse workplace which accurately represents the geographic area where employees are found including:

- Executive Management's assurance of equal employment opportunity
- The Human Resources Director and EEO Officers support of EEO
- Supervisory personnel and specifically the Senior Management team's commitment to EEO
- Finally, the SFRTA demonstrates a pledge to workforce diversity for employees of different values and differences while ensuring a workplace free from discrimination and harassment

**Utilization Analysis:** *The analysis revealed that there were no job categories with significant disparities for any protected group members.*

An analysis of the current workforce was conducted and the following report summarizes the affirmative action goal findings for the 2009 plan year for the SFRTA. First, the analysis was reviewed to identify any disparity that is statistically significant; meaning the difference between the availability of a protected group compared to the current incumbency is over 2 standard deviations. ***The analysis revealed there were no job categories with statistically significant disparities between the expected availability and the current incumbency for protected group members signifying the differences are not considerable.***

Next the analysis was conducted to identify any potential underutilization where the current employee incumbency as of the plan year January 1, 2009 is less than 100% of the total estimated availability for that protected group in a specific job category. Job titles were combined to make up job groups or categories. Each job category is based on government EEO codes and separated specifically by wage, job content and opportunity for advancement to ensure the comparison is equitable. The estimated availability is determined by weighting the number of external hires v. internal promotions that occurred during the past year. Using external census data from the geographic area where the organization finds external candidates, (based on the job titles and location), that percentage is combined with the number of internal promotions, (considering the promotional pool from the prior year), to get an overall availability goal for each job group. Where the current incumbency is less than 100% of the estimated availability, an affirmative employment goal is set. (See job groups below). ***The analysis revealed there were no job categories with major disparities for any particular protected groups applying the whole person rule.***

**Job Groups and Sub-Categories**

**A Management**

- A-4 Executive Management
- A-3 Senior Management
- A-2 Mid-Level Management
- A-1 Low Level Management

**B Professionals**

- B-3 Senior Professionals
- B-2 Advanced Professionals
- B-1 Entry/Mid Level Professionals

**C Technicians**

- C-4 Senior Level Technicians
- C-3 Upper Level Technicians
- C-2 Advanced Level Technicians

**D Sales Workers**

- D-3 Senior Level Sales Workers
- D-2 Mid-Level Sales Workers
- D-1 Entry Level Sales Workers

**E Administrative Support Workers**

- E-3 Senior Level Clerical
- E-2 Mid-Level Clerical
- E-1 Entry Level Clerical

***Adverse Impact: The analysis found adverse impact with statistical significance for minorities in E-2 Mid-Level Clericals in terminations.*** There were 5 non-minorities with 0 terminations compared to 3 minority incumbents and 2 terminations last year. This gave 2.11 standard deviations or 2 more minority terminations than would have otherwise been expected given the number of incumbents. The organization will continue to monitor terminations to ensure equity in the separation process.

In addition to the aforementioned comparison, all personnel actions for the previous plan year January 1, 2008 through December 31, 2008 were reviewed to identify any potential adverse impact against protected group members by job category. Where the disparity is over 2 standard deviations, it would be noted in the report by the particular personnel action such as hires v. applicants; and or promotions v. promotional pool incumbents in that specific job category. ***The analysis revealed there were no other personnel actions that adversely affected any particular protected group members with statistical significance.***

## EXECUTIVE OVERVIEW

**PERSONNEL ACTIVITIES:** A review of the SFRTA's personnel actions such as the number of females and minorities who apply for open positions was reviewed to ensure that the organization's personnel processes are not adversely affecting any particular protected groups. The analysis revealed the organization's recruitment efforts and placement processes further reflect the organization's commitment to equal employment opportunity in that there were no significant disparities identified.

### **Applicants:**

Female and minority applicant flow remained above expected in 2008 as in recent years. Female representation in applicant flow was 64% and minority representation was at approximately 75% indicating that current recruitment efforts are attracting diverse candidates to apply for open positions. Specifically the applicant flow for minorities has continued to increase whereas it was at 76.8% in 2007; 60.9% during 2006 and 49% in 2005 indicating an increase of 15.9% over the past AEP year.

### **New Hires:**

A review of the hiring ratios revealed that again the percentages remain excellent and consistent with females making up 66.7% of total hires and Minorities making up 77.8%. Where there were external placements, minority hires were made in all but two job categories and female hires in all but one. The following summarizes the hiring ratios for each job group sub-category:

A4: no hires

A3: no hires

A2: no hires

A1: 1 Hispanic Male hire

B3: 1 White female

B2: no hires

B1: 2 Hispanic females; 1 Black male

C4: no hires

C3: no hires

C2: no hires

D3: no hires

D2: no hires

D1: 3 total hires; 1 Black female; 1 Hispanic female; 1 Hispanic male

E3: no hires

E2: 1 White female

E1: no hires

### **Promotions:**

There were a total of 4 promotions last AEP year, 3 were female (75%) and 3 were minorities (75%). During 2008 there were a total of 8 promotions, 5 were female (62.5%) and 7 were minorities (87.5%) indicating a significant increase for female promotions during 2008.

### **Terminations:**

There were a total of 13 separations, 5 were females (38.4%) and 8 were minorities (61.5%). Although many of the terminations were of minorities, as mentioned above, a majority of the new hires and promotions went to females and minorities.

EXECUTIVE OVERVIEW

**2009 AEP GOALS**

The following summarizes those findings where there is a goal for 2009. Currently, the SFRTA does not anticipate any expansion of its workforce over the next year due to budgetary constraints and will focus on achieving its 2009 goals over the next three years as openings become available.

- **One Hispanic goal in mid-level management A2**
- **One Female in Advanced Technicians C2**

The tables below summarize the overall findings for the current plan year 2009 and by specific individual protected groups. (i.e.) females; minorities combined; Black, Hispanics, Asians, American Indians.

**A MANAGEMENT**

**EXECUTIVES A4 JOB GROUP**

FEMALES		MINORITIES	
Availability	18.83%	Availability	10.5%
Current Incumbency	0.0%	Current Incumbency	0.0%
Goal	-18.83%	Goal	-10.5%
Recommendation: Headcount goal = 0 (Only 2 employees in job group and no placements during past year.)		Recommendation: Headcount goal = 0 (Only 2 employees in job group and no placements during past year.)	

**SENIOR LEVEL MANAGEMENT A3**

FEMALES		MINORITIES	
Availability	25.36%	Availability	18.98%
Current Incumbency	42.86%	Current Incumbency	14.29%
Goal	+17.5%	Goal	-4.69%
Recommendation: Head Count Goal = 0 Over-utilized for Females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

**MID-LEVEL MANAGEMENT A2**

FEMALES		MINORITIES	
Availability	40.75%	Availability	24.83%
Current Incumbency	42.86%	Current Incumbency	14.29%
Goal	+2.11%	Goal	-10.54%
Recommendation: Female headcount 3 out of 7 incumbents. Overutilization for females.		Recommendation: Current headcount 0 Hispanics. Underutilized for Hispanics. Head Count Goal = 1.	

**LOW LEVEL MANAGEMENT A1**

FEMALES		MINORITIES	
Availability	41.59%	Availability	22.69%
Current Incumbency	66.67%	Current Incumbency	83.33%
Goal	+25.08%	Goal	+60.64%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Minorities are over-utilized.	

EXECUTIVE OVERVIEW

**B PROFESSIONALS**

**SENIOR LEVEL PROFESSIONALS B3**

FEMALES		MINORITIES	
Availability	21.07%	Availability	15.64%
Current Incumbency	50.0%	Current Incumbency	40.0%
Goal	+28.93%	Goal	+24.36%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

**ADVANCED LEVEL PROFESSIONALS B2**

FEMALES		MINORITIES	
Availability	50.02%	Availability	24.56%
Current Incumbency	42.86%	Current Incumbency	57.14%
Goal	-7.16%	Goal	+32.58%
Recommendation: Head Count Goal = 0 Females are fully-utilized.		Recommendation: Head Count Goal = 0 Minorities are over-utilized.	

**ENTRY TO MID-LEVEL PROFESSIONALS B1**

FEMALES		MINORITIES	
Availability	25.91%	Availability	23.09%
Current Incumbency	50.0%	Current Incumbency	37.5%
Goal	+24.09%	Goal	+14.41%
Recommendation: Head Count Goal = 0 Over utilized for females.		Recommendation: Head Count Goal = 0 Over utilized for minorities.	

EXECUTIVE OVERVIEW

**C TECHNICIANS**

**SENIOR LEVEL TECHNICIANS C4**

FEMALES		MINORITIES	
Availability	28.31%	Availability	15.10%
Current Incumbency	0.00%	Current Incumbency	50.0%
Goal	-28.31%	Goal	+34.9%
Recommendation: Head Count Goal = 0 Utilized for females. Only 2 employees in job group.		Recommendation: Head Count Goal = 0 Over-utilized for minorities. Only 2 employees in job group.	

**UPPER LEVEL TECHNICIANS C3**

FEMALES		MINORITIES	
Availability	33.23%	Availability	24.85%
Current Incumbency	100.0%	Current Incumbency	0.00%
Goal	+%	Goal	-24.85%
Recommendation: Head Count Goal = 0 Over-utilized for females. (There is only 1 employee in this job group.)		Recommendation: Head Count Goal = 0 Utilized for minorities. (There is only 1 employee in this job group.)	

**ADVANCED LEVEL TECHNICIANS C2**

FEMALES		MINORITIES	
Availability	32.26%	Availability	18.91%
Current Incumbency	0.00%	Current Incumbency	50.00%
Goal	-32.26%	Goal	+31.09%
Recommendation: Head Count Goal = 1 Underutilization for females. (There are only 4 employees in this job group.)		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

EXECUTIVE OVERVIEW

**D SALES WORKERS**

**SENIOR LEVEL SALES WORKERS D3**

FEMALES		MINORITIES	
Availability	26.0%	Availability	28.89%
Current Incumbency	33.33%	Current Incumbency	66.67%
Goal	+7.33%	Goal	+37.78%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

**MID-LEVEL SALES WORKERS D2**

FEMALES		MINORITIES	
Availability	40.08%	Availability	24.87%
Current Incumbency	60.00%	Current Incumbency	70.00%
Goal	+19.92%	Goal	+45.13%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

**ENTRY LEVEL SALES WORKERS D1**

FEMALES		MINORITIES	
Availability	75.31%	Availability	60.62%
Current Incumbency	78.26%	Current Incumbency	100.0%
Goal	+2.95%	Goal	+39.38%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

EXECUTIVE OVERVIEW

**E ADMINISTRATIVE SUPPORT WORKERS**

**SENIOR LEVEL ADMINISTRATIVE WORKERS E3**

FEMALES		MINORITIES	
Availability	92.35%	Availability	34.00%
Current Incumbency	100.0%	Current Incumbency	66.67%
Goal	+7.65%	Goal	+32.67%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

**ADVANCED ADMINISITRATIVE WORKERS E2**

FEMALES		MINORITIES	
Availability	96.14%	Availability	25.01%
Current Incumbency	85.71%	Current Incumbency	14.29%
Goal	-10.43%	Goal	-10.72%
Recommendation: Head Count Goal = 0 Utilized for females.		Recommendation: Head Count Goal = 0 Utilized for minorities.	

**ENTRY-LEVEL ADMINISTRATIVE WORKERS E1**

FEMALES		MINORITIES	
Availability	94.00%	Availability	31.32%
Current Incumbency	100.0%	Current Incumbency	100.0%
Goal	+6.00%	Goal	+68.8%
Recommendation: Head Count Goal = 0 Over-utilized for females.		Recommendation: Head Count Goal = 0 Over-utilized for minorities.	

EXECUTIVE OVERVIEW

**ANNUAL AEP GOAL COMPARISON 2005, 2006, 2007, 2008, 2009**

<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
<b>TOTAL GOALS - 0</b>	<b>TOTAL GOALS - 3</b>	<b>TOTAL GOALS - 4</b>	<b>TOTAL GOALS - 8</b>	<b>TOTAL GOALS-2</b>
Total Female -0	Total Female -3	Total Female -3	Total Female -4	Total Female-1
Total Minority - 0	Total Minority - 0	Total Minority - 1	Total Minority - 4	Total Minority-1
	<b>A OFFICIALS/MANAGERS</b>	<b>A OFFICIALS/MANAGERS</b>	<b>A OFFICIALS/MANAGERS</b>	<b>A OFFICIALS/MANAGERS</b>
	1 Female Mid-Level A2	1 Minority Mid-Level A2	1 Minority Mid-Level A2	1 Minority Mid-Level A2 Hispanic
			<b>B PROFESSIONALS</b>	
			2 Female 1 Minority Entry/Mid Level Professional B1; 1 Minority Senior Professional B3	
	<b>D SALES WORKERS</b>	<b>D SALES WORKERS</b>	<b>C TECHNCIANS</b>	<b>C TECHNCIANS</b>
			1 Female Technician C2	1 Female Technician C2
	2 Females Mid-Level D2	2 Females Mid-Level D2	<b>D SALES WORKERS</b>	
			1 Female 1 Minority Mid- Level Sales D2	

**CONCLUSION**

The SFRTA has more or less maintained its workforce since last year, and over the past several years, retained a diverse workforce as well as demonstrated good faith efforts of continued strides in finding diverse candidates for open positions. The current workforce is made up of 58% females and they are dispersed throughout the organization and not centered in one particular job type. Likewise, the combined number of minorities currently working for the SFRTA is 56%, and again, these employees are located in various positions throughout the organization from top level to service level jobs. The statistics revealed in this report indicate that current recruitment efforts are working to achieve and maintain diversity at the SFRTA. EEO Consultants, Inc. recommends that the organization continue to monitor job placements and utilize current as well as additional recruitment agencies that specialize in minority and female job placements in the industry of transportation and logistics in an effort to maintain current diversity throughout all levels of the organization and meet objectives for areas that continue to have goals.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: OCTOBER 16, 2009

AGENDA ITEM REPORT

Information Item       Presentation

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) REPORT

SUMMARY EXPLANATION AND BACKGROUND:

In response to a request made by the South Florida Regional Transportation Authority (SFRTA) Governing Board at its meeting on August 22, 2008, SFRTA staff has been providing a report regarding the activities of the SFRTA Planning Technical Advisory Committee (PTAC). While early PTAC reports covered basic information such as committee duties and membership, the PTAC Report now includes details such as agenda items and activities of individual PTAC meetings. The following PTAC Report is a summary of the PTAC meeting held on September 16, 2009.

Agenda items at the September 2009 meeting of the SFRTA PTAC included:

- Tri-Rail Parking Expansion Projects
- SFRTA Parking Revenue Study
- Regional Human Services Plan Discussion
- West Palm Beach FEC Corridor Charrette

A presentation was given by SFRTA staff on parking expansion projects at Tri-Rail stations, with an emphasis on the new parking garage at the Fort Lauderdale-Hollywood International Airport Station at Dania Beach. The station parking garage will be located on the west side of the railroad tracks and provide 400 new parking spaces. The garage will incorporate green features such as 100% LED lighting and energy efficient elevators. Mention was made of the extensive coordination that has taken place with the City of Dania Beach, Broward County Transit (BCT), Broward College, and the Humane Society. Bus access and some parking will remain when construction occurs, and the existing shared parking agreements will stay in place. The project is being pursued using the design-build process, with completion expected in mid 2010. SFRTA staff also announced that the new West Palm Beach station surface parking lot recently opened, providing an additional 118 parking spaces there. It was also noted that groundbreaking is near for construction of the new Cypress Creek station west parking lot.

(Continued on page 2)

Department: Planning & Capital Development  
Project Manager: William L. Cross, P.E.

Department Director: Daniel R. Mazza, P.E.  
Procurement Director: Chris Bross

EXHIBITS ATTACHED:    None

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) REPORTSUMMARY EXPLANATION AND BACKGROUND: (Continued)

SFRTA's project consultant gave a presentation on the recently initiated Parking Revenue Study. The study is examining the feasibility of charging a fee for parking and using the revenue to assist with parking management. Numerous issues are to be looked at as part of the study, including the potential impacts on ridership, whether to implement such a strategy system-wide or just on a station-by-station basis, payment and enforcement options, and strategies to ensure guaranteed parking for monthly Tri-Rail ticket holders. Some key tasks include a peer agency review, examination of existing fee structures and policies, development and utilization of an elasticity model, and market research. Reports on the study's progress will be presented to the PTAC on multiple occasions in the months ahead and is also expected to be presented to the SFRTA Governing Board.

Discussion about a potential Regional Human Services Plan was initiated by the Palm Beach MPO as a result of comments from the Federal Transit Administration (FTA). Currently, each county has its own human services plan, but no regional plan exists. This past year, increased regional coordination of human services transportation took place as part of the FTA Job Access Reverse Commute (JARC) and New Freedom (NF) project selection process. Concerns were expressed that the FTA wants extensive community interaction as part of human services transportation planning as well as the JARC and NF process. Doubts were raised about whether SFRTA or another agency was currently equipped to develop a new regional human services transportation plan, or if there is actually a need to create such a plan. Consensus was reached that SFRTA will gather a list of all projects listed in the individual county human services plans. It was also agreed upon that future FTA briefings on the JARC and NF programs will be highly publicized so that there is participation from a cross section of interested parties and the public from throughout the South Florida region. Further discussion of human services transportation and the JARC and NF programs are expected at upcoming PTAC meetings.

SFRTA and Treasure Coast Regional Planning Council staff announced the upcoming FEC Corridor Planning Charrette in West Palm Beach, scheduled for October 17 through 23. (Since postponed to a later date). The charrette will result in community direction on station locations along the FEC in the City of West Palm Beach, as well as the location of a rail connection between the FEC and the South Florida Rail Corridor. This rail connection would allow for the Tri-Rail Jupiter Extension and the addition of direct intercity rail service on the FEC between South Florida and Jacksonville. Mention of this rail connection resulted in extensive discussion by the PTAC of the intercity Amtrak project which envisions Amtrak's use of the FEC corridor north of West Palm Beach. Treasure Coast RPC staff provided details on this project, which is advancing and competing for funds as part of the Federal Railroad Administration's (FRA) High-Speed Intercity Passenger Rail (HSIPR) Program.

Upcoming PTAC meetings will be held on October 21 and November 18.

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) REPORT

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Recommended by: D. Magza 10/15/07  
Department Director Date

Approved by: \_\_\_\_\_  
Contracts Director Date

Authorized by: [Signature] 10/15/07  
Executive Director Date

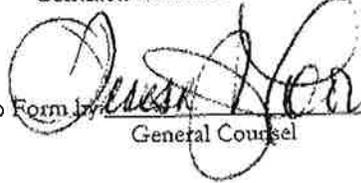
Approved as to Form by: \_\_\_\_\_  
General Counsel Date

PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) REPORT

Recommended by: \_\_\_\_\_  
Department Director      Date

Authorized by: \_\_\_\_\_  
Executive Director      Date

Approved by: \_\_\_\_\_  
Contracts Director      Date

Approved as to Form by:  \_\_\_\_\_  
General Counsel      Date 10/7/09

# SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY

## CONSTRUCTION OVERSIGHT COMMITTEE

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The Construction Oversight Committee did not meet during the Month of September, 2009.

# **DRAFT**

## **MINUTES**

### **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) MEETING SEPTEMBER 16, 2009**

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The Planning Technical Advisory Committee (PTAC) meeting was held at 10:30 a.m. on Wednesday, September 16, 2009 in the Boardroom of the South Florida Regional Transportation Authority (SFRTA), Administrative Offices located at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

#### **COMMITTEE MEMBERS PRESENT:**

Mr. Larry Allen, South Florida Regional Planning Council (RPC)  
Mr. William Cross, South Florida Regional Transportation Authority (SFRTA)  
Ms. Kim Delaney, Treasure Coast RPC  
Mr. Wilson Fernandez, Miami-Dade Metropolitan Planning Organization (MPO)  
Mr. Joseph Quinty, SFRTA  
Mr. Phil Steinmiller, Florida Department of Transportation, District VI  
Mr. Fred Stubbs, Palm Tran  
Mr. Randy Whitfield, Palm Beach MPO, PTAC Chair

#### **ALSO PRESENT:**

Mr. Steve Anderson, SFRTA  
Ms. Brandy Creed, Jacobs/SFRTA  
Ms. Sabrina Glenn, South Florida Commuter Services (SFCS)/Boca TMI  
Mr. Dan Glickman, Citizen  
Mr. Greg Kyle, Kimley-Horn  
Mr. Mark Ledford, Kimley-Horn  
Ms. Elaine Magnum, SFRTA  
Mr. Dan Mazza, SFRTA  
Ms. Angela Morlok, Palm Beach MPO  
Mr. Carlos Roa, Miami-Dade MPO  
Mr. Jim Udvardy, SFCS  
Mr. Ravi Wijesundera, Kimley-Horn  
Ms. Natalie Yesbeck, SFRTA  
Mr. Eric Zahn, SFRTA

#### **CALL TO ORDER**

The Chair called the meeting to order at 10:40 a.m.

#### **ROLL CALL**

The Chair requested the roll call.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

A motion was made by Ms. Kim Delaney to approve the agenda. The motion was seconded by Mr. Fred Stubbs. The motion was called to a vote and carried unanimously.

**DISCUSSION ITEMS**

**MATTERS BY THE PUBLIC** – None

<b>CONSENT AGENDA</b>
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Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.
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**C1 – MOTION TO APPROVE:** Minutes of Planning Technical Advisory Committee Meeting of July 22, 2009.

A motion was made by Ms. Delaney to approve the meeting minutes. The motion was seconded by Mr. Stubbs. The motion was called to a vote and carried unanimously.

<b>REGULAR AGENDA</b>
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Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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No items.

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only.
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**11. - INFORMATION:** Tri-Rail Parking Expansion Projects

Ms. Brandy Creed of Jacobs Engineering gave a presentation on parking expansion plans at Tri-Rail’s Fort Lauderdale-Hollywood International Airport Station at Dania Beach. Ms. Creed stated that on June 26, 2009 the SFRTA Governing Board awarded a contract to Finrock Construction, Inc. for design-build services and construction of a new, three-level precast parking garage with 400 spaces on the station’s west parking lot. She noted that the need for the project stemmed from the increase in Tri-Rail ridership in recent years and subsequent increase in the parking demand, which has resulted in the station’s parking currently being over capacity. Ms. Creed stated that the parking garage will also have 10 bicycle spaces and a minimum of 7 motorcycle spaces, while the lower level will also have improved circulation for buses and a separate lane for kiss-and-ride drop-off and taxis. She also mentioned that assigned parking for vanpool and carpool users is planned, and that the existing shared parking agreements with adjacent entities will stay in place. Ms. Creed noted that extensive coordination has taken place as part of the project, including with the City of Dania Beach, Broward County Transit (BCT), Broward College

and the Humane Society. She shared images of what the garage will look like, noting that the garage will have a water/nautical architectural theme, which is compatible with the adjacent fishing museum, Bass Pro shops, and Divers Direct. Ms. Creed also pointed out some green and sustainable features, such as the lighting being 100% LED (the first parking garage in the state to do so) and elevators that will not require oil and use far less energy. She also stated that the garage would provide conduits for security cameras and blue light phones, as well as connections for future revenue collections. Ms. Creed closed by announcing that all permits are expected to be in place by the end of this year and that the new garage will be completed and open during summer of 2010.

The committee asked questions regarding restrooms, bicycles, and overall parking policy. Ms. Creed noted that no restrooms for garage patrons were planned. Mr. Joseph Quinty pointed out that the next item on the PTAC agenda addressed overall parking policies at Tri-Rail stations. Mr. William Cross briefly shared information on other SFRTA/Tri-Rail parking projects. Mr. Cross stated that the new west parking lot at the West Palm Beach station recently opened, which added 118 parking spaces there. He also mentioned that the new west surface parking lot at the Cypress Creek station is advancing, with groundbreaking expected shortly.

## **12. - INFORMATION: SFRTA Parking Revenue Study**

Mr. Greg Kyle of Kimley-Horn and Associates presented this item, noting that the study had just kicked off within the last couple of weeks. Mr. Kyle stated that the study will look at options in terms of potential generation of revenue in regards to parking at Tri-Rail stations. He said that extra emphasis was being placed on some key issues, with one being if charging for parking at stations would impact Tri-Rail ridership. Such analysis would require the use of an elasticity model. Mr. Kyle mentioned that another key issue is whether revenues could cover parking operations and management costs or enhanced services, such as additional security or parking garages like the one coming soon to the Fort Lauderdale Airport station. He said that other noteworthy tasks to be included in the study include analysis of whether there should be a system-wide or station-by-station approach, potential revenue collection methods, and whether there is a means to guarantee spaces for Tri-Rail monthly pass holders. Mr. Kyle also commented that a peer review of how other transit agencies handle these issues will be conducted. He noted that the study will also include market research efforts, to include surveys and focus groups. Mr. Kyle said that there will be focus groups in each of the three South Florida counties, targeting people that drive to the stations, since those are the people that would be impacted by a potential parking fee. He closed by stating that the study is expected to be completed by January or February of 2010 and that the study will come back to the PTAC with updates on multiple occasions.

Mr. Wilson Fernandez asked if the peer review task would look at transit modes other than commuter rail. Mr. Kyle replied that some light-rail systems will also be looked at part of the peer review effort. Mr. Larry Allen asked whether the study was focused only on the airport stations or all Tri-Rail stations. Mr. Kyle acknowledged that the airport stations have unique issues, but that the study is looking at the entire system. Mr. Dan Glickman asked if the study would identify ownership of each station and impacts of local policies. Mr. Eric Zahn responded that research of station land ownership has already begun and that outreach efforts to include the cities and counties in the study effort will take place.

## **13. - INFORMATION: Regional Human Services Plan Discussion**

Chairman Randy Whitfield introduced this item, noting that staff from the Federal Transit Administration (FTA) inquired about a regional human service plan during an event earlier this year.

Chairman Whitfield stated that he explained how improved regional coordination for the JARC and NF programs was taking place in the region, but that no regional human services transportation plan existed. Ms. Angela Morlok commented that each county has an individual human services plan, and that any public or private agency seeking JARC and NF funds must have its project(s) included in the county human services plan. Ms. Morlok also mentioned that extensive community interaction is required as part of the human services plan development process. She wondered if potential JARC and NF projects that are regional in nature may not be able to be funded as a result. Ms. Morlok offered multiple alternatives to overcome this- one to merge the individual county plans with some additional information, or another is to add a regional human services element to existing SFRTA plans. Chairman Whitfield suggested looking at the individual county plans to see if there are any parts that are regional in nature, and then possibly calling those portions a regional component of the human services plan. Mr. William Cross expressed doubt about the need for full-fledged regional plan or even just a regional layer, but did mention that he was interested in hearing thoughts directly from FTA staff during their upcoming visit to the region. He said that he was not certain that SFRTA was equipped to handle the detailed human services work required of such a regional plan. Mr. Cross commented that the discussion is timely, as the JARC and NF process will begin again in the coming months. He mentioned expectations of expanded outreach during the upcoming JARC and NF process and resolution of some of these new regional issues, as SFRTA is considering submitting some projects of its own. Mr. Cross also stated that the next federal transportation authorization will likely restructure the numerous federal transportation programs, meaning at least minor changes to JARC and NF. Mr. Carlos Roa suggested that the State of Florida might be the proper entity to take on the regional human services plan issue, while Ms. Delaney wondered if SEFTC should have a role. Mr. Roa also asked if it was possible for FTA to put its direction on this issue in writing. Mr. Glickman expressed disappointment that SFRTA seeming does not want to expand its overall mission and take a larger role to develop a regional human services plan. Mr. Cross disagreed, citing the SFRTA taking on the role of designated regional recipient of JARC and NF funds and coordinating the JARC and NF projects and selection process, which ultimately is approved by the SFRTA Governing Board.

At the suggestion of Chairman Whitfield, there was consensus to review all three county human services plans and assemble a list of all projects listed within them. Mr. Cross stated that this issue will come back to the PTAC at future meeting dates. He then also added information on the upcoming JARC and NF selection process, which will include two years of funding this time around. Mr. Cross said that the process will not be as condensed as last time and that greater interest from numerous parties is expected.

#### **14. - INFORMATION: West Palm Beach FEC Corridor Charrette**

Mr. Quinty introduced the item, saying that the charrette for West Palm Beach is slated to follow the format of those previously held in Jupiter, Lake Worth, and Palm Beach Gardens. He noted that those charrettes had produced positive results and clear community direction of station siting and desired land use, but that the West Palm Beach charrette had the potential to be more challenging. Mr. Quinty attributed these challenges to the long segment of the FEC corridor within the City of West Palm Beach and the desire to connect the FEC with the South Florida Rail Corridor (SFRC) in the West Palm Beach area. Ms. Delaney added that 8 station sites are currently being considered in the city, along with 6 different alternatives for the rail crossover connection.

The conversation shifted to the possibilities created by the rail crossover connection, specifically the Tri-Rail Jupiter Extension and addition Amtrak intercity service between South Florida and Jacksonville along the FEC Railway. Ms. Delaney provided details on the South Florida to Jacksonville Amtrak

project, which is being submitted to the USDOT as a candidate for funding via the High-Speed Intercity Passenger Rail (HSIPR) program.

**OTHER BUSINESS:**

None.

**SFRTA EXECUTIVE DIRECT OR REPORTS/COMMENTS**

None.

**PTAC MEMBER COMMENTS**

None.

**ADJOURNMENT**

The meeting was adjourned at 12:01 pm.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**LEGAL SERVICES COMMITTEE MEETING**  
**OF SEPTEMBER 25, 2009**

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The meeting of the South Florida Regional Transportation Authority Legal Services Committee was held at 9:00 a.m. on Friday, September 25, 2009 in the South Florida Regional Transportation Authority Conference Room #102, 800 Northwest 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

**COMMITTEE MEMBERS PRESENT:**

James A. Cummings, Citizen Representative, Broward County  
Felix M. Lasarte, Citizens Representative, Miami-Dade County  
F. Martin Perry, Chair, Governor's Appointee

**ALSO PRESENT:**

Joseph Giulietti, Executive Director, SFRTA  
Jack Stephens, Deputy Executive Director, SFRTA  
Diane Hernandez Del Calvo, Director of Administration, SFRTA  
Jeffrey Olson, Staff Counsel, SFRTA  
Sandra Thompson, Executive Administrative Coordinator, SFRTA

**CALL TO ORDER**

The Chair called the meeting to order at 9:20 a.m.

**AGENDA APPROVAL** – Additions, Deletions, Revisions

The Chair approved the Agenda.

**MATTERS BY THE PUBLIC**

None.

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.
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I-1 **INFORMATION** – Legal Services Governance

The Chair opened the floor for discussion.

There was Committee discussion of the retainer and fee structure contained in the RFP No. 09-008; the experience and qualifications of legal counsel; past and future legal needs and

specialized legal services; the cost savings of in-house legal services versus outside legal services; and the need to negotiate with current General Counsel and potential specialty counsel. There was discussion regarding whether the General Counsel position should be advertised.

The Chair called for a motion.

**Committee Member Jim Cummings moved to take the following recommendations to the SFRTA Governing Board.**

- 1) Reject all proposals received in response to RFP No. 09-008, General Counsel Legal Services, citing the fee structure in the RFP was a major concern and due to its decision to recommend the hiring of an in-house attorney to serve as General Counsel;**
- 2) Hire an in-house attorney to serve as General Counsel;**
- 3) Once the RFP process has been terminated, negotiate hourly rates with the Akermann Senterfitt, Berger Singerman, Shutts and Bowen and Williams Wilson & Sexton to provide specialized legal services to the authority.**

**The motion was seconded by Committee Member Felix Lasarte.**

**The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

#### CHAIR COMMENTS

The Chair requested a memorandum be sent to the SFRTA Governing Board.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 10:50 a.m.

# SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY

## CONSTRUCTION OVERSIGHT COMMITTEE

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The Construction Oversight Committee did not meet during the Month of August, 2009.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**MARKETING COMMITTEE MEETING**  
**August 18, 2009**

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The Marketing Committee Meeting of the South Florida Regional Transportation Authority Governing Board was held at 2:00 P.M. on Tuesday, August 18, 2009 at the South Florida Regional Transportation Authority, Main Conference Room, 800 Northwest 33<sup>rd</sup> Street, Pompano Beach, Florida 33064.

**COMMITTEE MEMBERS PRESENT**

Bonnie Arnold (Vice Chair), SFRTA/Tri-Rail  
Lili Finke, Palm Tran  
Jeremy Mullings, (Chair), Florida Department of Transportation

**COMMITTEE MEMBERS NOT PRESENT**

Phyllis Berry, Broward County Transit  
Michael DeCossio, Miami-Dade Transit

**ALSO PRESENT**

Robyn Hankerson, Bitner Goodman  
Jennifer Ryan, South Florida Commuter Services  
Jim Udvardy, South Florida Commuter Services

**CALL TO ORDER**

The meeting was called to order at 2:10 p.m.

**ROLL CALL**

**AGENDA APPROVAL**

Agenda was approved.

**MINUTES APPROVAL**

Prior Meeting Minutes were approved.

**MATTERS BY THE PUBLIC**

None

**REGULAR AGENDA**

None

**INFORMATION / PRESENTATION ITEMS****II. EASY CARD UPDATE**

- Ms. Arnold stated that a letter was just received from MDT's executive director which stated that the transfer price increases will probably not be presented to the Miami-Dade Board of Commissioners until December at the earliest, which means that the earliest this would impact Tri-Rail riders financially, would be February. Gates are being installed at Metrorail Station and Tri-Rail passengers will have to secure a free EASY Card in order to access the entry point.
- Once this goes into effect, Tri-Rail passengers will be charged a \$40.00 monthly fee to make this connection. For a person who is a one-time rider, they will need to get an EASY ticket, which will cost \$2.00.

**12. COMMUTER EXPRESS**

- The inaugural ride will take place on August 24 after a media blitz and is going well. Flyers were handed out at Tri-Rail's Mangonia Park Station. Radio advertising as well as print ads in the Jupiter Courier have been used.
- It was interesting to note that among the many people who were at the station, about one in three people were dropped off.
- Buses were labeled yesterday.
- A \$5.00 ticket, if purchased in Martin County is good for all-day travel as well as on Palm Tran connections, but if a passenger boards at the Palm Beach Gardens Mall or at the Intermodal Center in West Palm Beach, there is a \$2.00 charge. If a passenger boards at either of these places and already has a Palm Tran pass, their charge will be \$.50.
- This bus does not offer a monthly ticket, but a \$20.00 fare card allows for four rides and the funds can be replenished.
- A stop can be eliminated if it is not used, but would have to go through a public hearing.
- Standby ridership is allowed within safety parameters.
- Mr. Mullings questioned what contingencies are in place if Tri-Rail is delayed and doesn't meet the last bus. He also asked whether Tri-Rail buses could be used and expenses reimbursed through the Emergency Ride Home program. Ms. Arnold stated that Limousines of South Florida (buses) is under contract with Tri-Rail, but are Ft. Lauderdale-based, causing buses to arrive a minimum of an hour after a request is made. Mr. Mullings asked how many major delays Tri-Rail experiences in a one-year period. Ms. Arnold stated that it was somewhere in the area of eight. She attributed most of them to signal problems caused by lightning.
- The subject of a contract bid for emergency bus service was discussed. Ms. Finke will determine the feasibility of piggy-backing on Tri-Rail's Limousines of South Florida contract. Ms. Finke will speak with Jean first, to see what options are available.

**13. RIDERSHIP REPORTS**

- Ridership is suffering a decrease throughout the country with Ms. Arnold reporting a 26% decrease based on last year.

**14. SCHEDULE AND BUS UPDATES**

## **AGENCY REPORTS**

### **BROWARD COUNTY TRANSIT**

No representation at this meeting

### **FDOT**

- A restructuring is taking place in the offices of Local Development as well as in Planning and Environmental Management in order to make them more transit-oriented.
- Positive signs from Tallahassee is that funds which were cut, have been restored, so hopefully cuts will stop.

### **MIAMI-DADE TRANSIT**

No representation at this meeting

### **PALM TRAN**

- The new Intermodal Center is doing very well.
- Martin County Express is proving to be a worthwhile project.
- Belle Glade will have a new 145-space park and ride area in the fall.
- AVL (automated vehicle locator) is working very well.
- A fare increase will take place on October 1 and will affect only people buying daily tickets.

### **SOUTH FLORIDA COMMUTER SERVICES**

No further comments

### **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY/TRI-RAIL**

- EASY Card details/logistics are an ongoing project.
- “Go Green and Save” will begin on September 1.
- Commissioner Jeff Koons was elected new SFRTA Chair. Commissioner Bruno Barreiro was elected new SFRTA Vice Chair.
- Customer Service will probably be moving from Hialeah to Pompano Beach.
- Ms. Arnold stated that Americans for Transportation is coming out with a new survey which is asking the public’s input relating to lack of funding for public transportation and what it mean for different communities. She stated that she will e-mail the survey to the Committee members. A press conference will take place on Friday at Tri-Rail’s Ft. Lauderdale Airport Station.
- Ms. Hankerson stated that Dump the Pump was successful and the website questionnaire was very helpful. There were 611 respondents. Dump the Pump received good television coverage as well as good tri-county representation. Mr. Mullings questioned how the outcome can be made more quantifiable. Ms. Arnold suggested a collectible voucher or a simple comparison of Dump the Pump ridership vs. a regular day. It was also discussed that by just declaring the day Dump the Pump Day, doesn’t really give the public enough incentive to not use their cars, as would perhaps, a free ride.
- Ms. Arnold stated that there has been a noticeable change in APTA meeting attendance due to budgetary constraints of many agencies.

**OLD BUSINESS**

None

**NEW BUSINESS**

None

With no further comments, the meeting adjourned at 3:10 p.m.

**MINUTES**  
**CITIZENS ADVISORY COMMITTEE MEETING**  
**OF AUGUST 14, 2009**

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The Citizens Advisory Committee meeting was held at 10:00 a.m. on Friday, August 14, 2009 in the Board Room of the South Florida Regional Transportation Authority (SFRTA), Administrative Offices, located at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, FL 33064.

**COMMITTEE MEMBERS PRESENT:**

Ms. Patricia Archer, Vice-Chair  
Mr. Tomas Boiton  
Ms. Nadine Hankerson  
Mr. Anthony Robinson  
Mr. Rick Rodriguez Pina

**COMMITTEE MEMBERS ABSENT:**

Ms. Isabel Cosio Carballo  
Ms. Susan Haynie, Chair  
Mr. Allan Hooper

**ALSO PRESENT:**

Mr. Joseph Giulietti, SFRTA Executive Director  
Mr. Jack Stephens, SFRTA Deputy Executive Director  
Ms. Bonnie Arnold, SFRTA  
Mr. Brad Barkman, SFRTA  
Mr. Chris Bross, SFRTA  
Mr. Dan Glickman  
Mr. Dan Mazza, SFRTA  
Ms. Flavia Silva, SFRTA

**CALL TO ORDER**

The Vice-Chair called the meeting to order at 10:10 a.m.

**PLEDGE OF ALLEGIANCE**

The Vice-Chair led the Pledge of Allegiance.

**AGENDA APPROVAL** - Additions, Deletions, Revisions.

**Mr. Boiton moved to approve the Agenda. The motion was seconded by Mr. Rodriguez Pina.**

**The Vice-Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**MATTERS BY THE PUBLIC** – Persons wishing to address the Committee are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

None.

### **DISCUSSION ITEMS**

#### **D1 – Grass Roots Efforts for Dedicated Funding**

Mr. Boiton, Citizens for Improved Transit and Citizens’ Advisory Committee (CAC) member, presented the Grass Roots Efforts for Dedicated Funding. Mr. Boiton distributed the Tri-Rail Pledge of Support and Tri-Rail Petition to our Florida Legislators for the 2010 Legislative Session to be sent out to citizens and legislators in support of \$2/day car rental surcharge to be used as a dedicated funding source.

**The Vice-Chair moved the discussions to the next item on the Agenda.**

#### **D2 - Legislative Strategy Coordination**

Ms. Wooldridge, South Florida Regional Transportation Authority (SFRTA) Government Affairs Manager, provided information on the status of the State Legislative Strategy Coordination.

Ms. Wooldridge stated that staff and consultants are working together to outline a legislative strategy to be used during the upcoming special or regular session for the 2009-2010 period. The package would include bill language, stakeholder identification and a management plan including the participation of the SFRTA Governing Board and the Citizen’s Advisory Committee members. Ms. Wooldridge stated that staff would present the Legislative Strategic Plan to the SFRTA Governing Board at its August 28, 2009 meeting.

**The Vice-Chair moved the discussions to the next item on the Agenda.**

#### **D3 – Citizens Advisory Committee Goals**

The Vice-Chair suggested the CAC goals as follows:

- A. Hold a joint session with the SFRTA Governing Board during the fall of 2009.

1. Ability to make reasonable changes, provide suggestions, share information with the SFRTA Board and network on their behalf.
  - a) Network for the SFRTA
    - i. Bridge the gap to the public
      1. Develop an animated map to show a spine of the bigger picture
    - ii. Provide feedback to Florida's State Governor and Legislative Leaders in support of SFRTA
  - b) Develop strategies
    - i. Outreach efforts to provide information in support of mass transit to communities
    - ii. Political outreach – both state and national

B. Hold a joint session with the SFRTA Board and Staff to develop Visioning for 2030.

1. Develop plans to facilitate interconnectivity between agencies
2. Make alliances with other connectivity/community groups
  - a. Bicyclists
  - b. Bus
  - c. Local Shuttles
  - d. Pedestrian & environmental groups
  - e. Smart growth movements
3. Research and Develop a new paradigm to open up opportunities for the future
4. Assist with the Florida East Coast (FEC) corridor development

C. Have a position at the table for the 10-year Transit Development Plan (TDP).

**Mr. Robinson moved to forward the goals for the CAC to the SFRTA Governing Board at their August 2009 meeting. The motion was seconded by Ms. Hankerson.**

**The Vice-Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Vice-Chair declared the motion carried unanimously.**

There was discussion on Committee Members attendance to the CAC meetings and it was requested that a Cumulative Attendance Report be added to the Committee meeting Agenda.

The following motion was moved:

**Mr. Robinson moved to review the absences for any Committee Member who misses three (3) regularly scheduled meetings during the current calendar year. The motion was seconded by Ms. Hankerson.**

**The Vice-Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Vice-Chair declared the motion carried unanimously.**

**The Vice-Chair moved the discussions to the next item on the Agenda.**

### **CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.

C1 – MOTION TO APPROVE: Minutes of the Citizens Advisory Committee Meeting of June 12, 2009

**Mr. Rodriguez Pina moved to approve the Consent Agenda. The motion was seconded by Mr. Robinson.**

**The Vice-Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair declared the motion carried unanimously.**

**The Vice-Chair moved the discussions to the next item on the Agenda.**

### **REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

None.

### **INFORMATION / PRESENTATION ITEMS**

Action not required, provided for information purposes only. If discussion is desired by any Member, however, that item may be considered separately.

I 1 – PRESENTATION: Federal Stimulus Update

Mr. Cross, SFRTA Planning and Capital Development Department Manager, informed the Committee that the American Recovery and Reinvestment Act, 2009 (ARRA) was signed into law on February 2009 and, that goals of the Statute include the preservation or creation of jobs and the promotion of an economic recovery, investment in transportation, environmental protection and other infrastructure providing long-term economic benefits.

SFRTA has received a formula allocation of ARRA funds that is being applied to the purchase of new locomotives. In addition, SFRTA has submitted two project applications seeking ARRA funds through the Transit Investments in Greenhouse Gas and Energy Reduction (TIGGER) program. SFRTA is also currently developing four project applications seeking ARRA funds through the Grants for Transportation Investment Generating Economic Recovery (TIGER) program.

**The Vice-Chair moved the discussions to the next item on the Agenda.**

#### EXECUTIVE DIRECTOR REPORTS/COMMENTS

##### 1. General SFRTA Update

Mr. Giulietti stated that the SFRTA Governing Board acknowledged Resolution No. 09-01CAC that recommended that the SFRTA Governing Board direct total annual contributions received from Broward, Palm Beach and Miami-Dade Counties to operations in support of a 50-train schedule for at least one year.

#### OTHER BUSINESS

None.

#### ADJOURNMENT

The meeting was adjourned at 11:35 am.

AGENDA REPORT  
SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING  
September 25, 2009

AUGUST RIDERSHIP

Total monthly ridership for August has decreased 20.0 % when compared to August of last year. Weekday ridership has decreased by 20.7% for August, while the average weekday ridership in August 2009 was 11,559 per day versus 14,568 per day for 2008. Total weekend ridership has decreased by 13.2% when compared to last year. Total Fiscal Year ridership is down by 23.3%.

Revenue is shown in Chart 3. Chart 2 shows ridership month-to-month and Chart 1 combines revenue and ridership month-to-month.

<u>Riders</u>	Actual August 2009	Actual August 2008	August '09 vs. '08 %	FY 10 Rider ship To Date	FY 09 Rider ship To Date	FYTD 10 vs '09 %
M-F	242,745	305,936	-20.7%	479,816	638,561	-24.9%
Saturday	20,817	25,368	-17.9%	38,782	46,943	-17.4%
Sunday	19,198	22,186	-13.5%	35,346	41,572	-15.0%
Holidays	0	0	0.0%	6,863	4,885	40.5%
	282,760	353,490	-20.0%	560,807	731,961	-23.38%

Note: Ridership figures are based on daily reports from Veolia.

### Chart 1 - SFRTA Riders and Revenue Trends

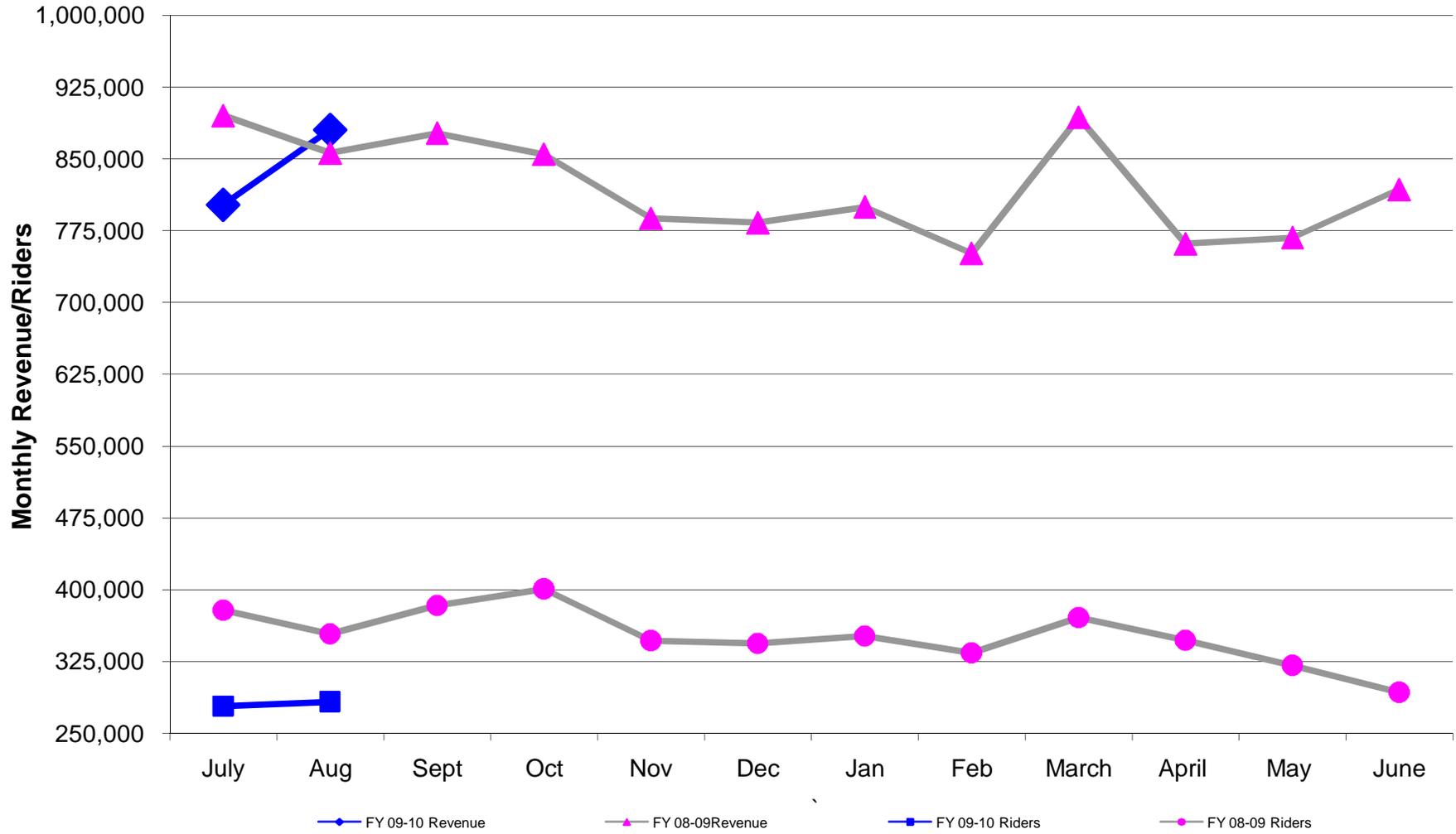


Chart 2 - SFRTA Riders

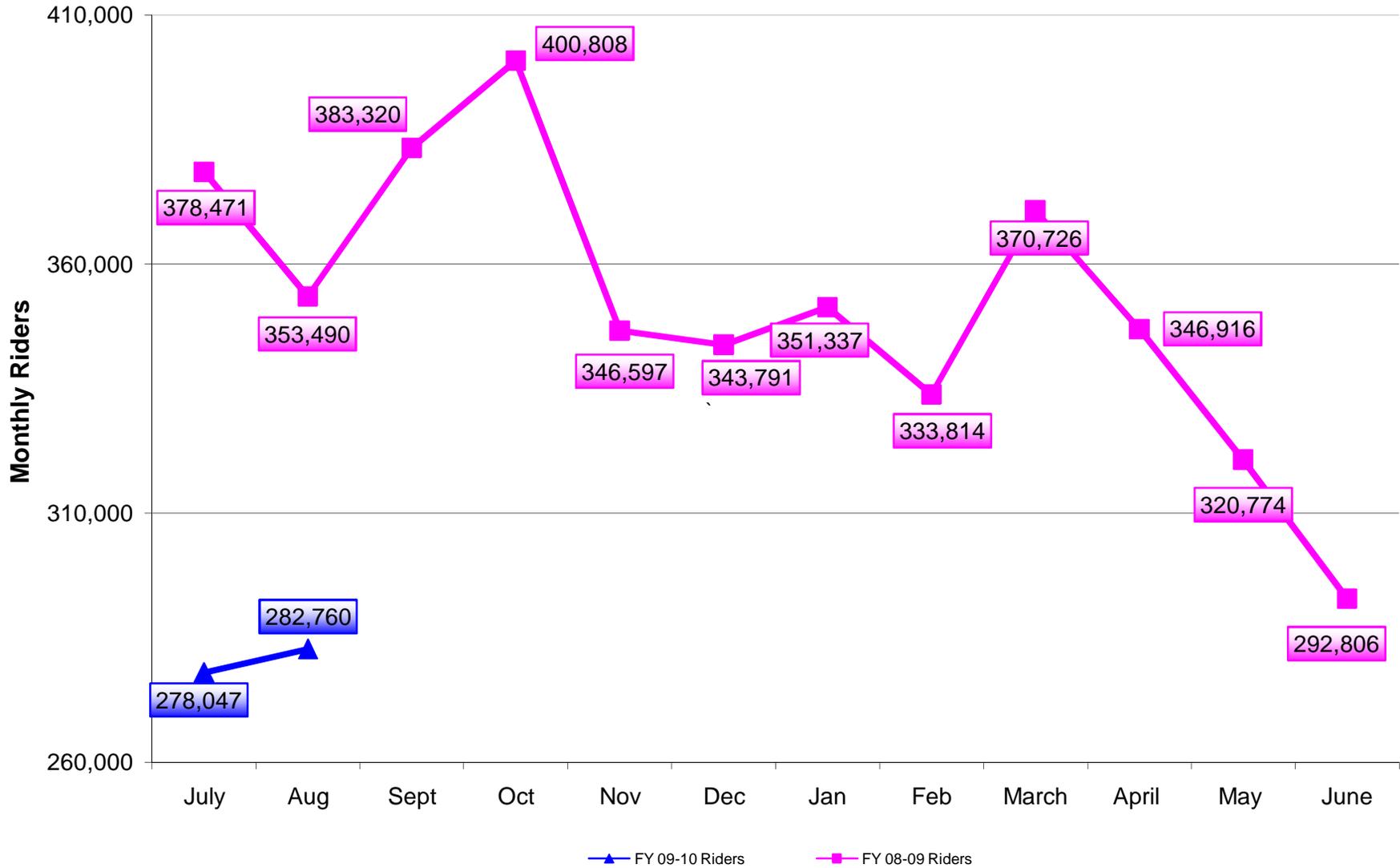
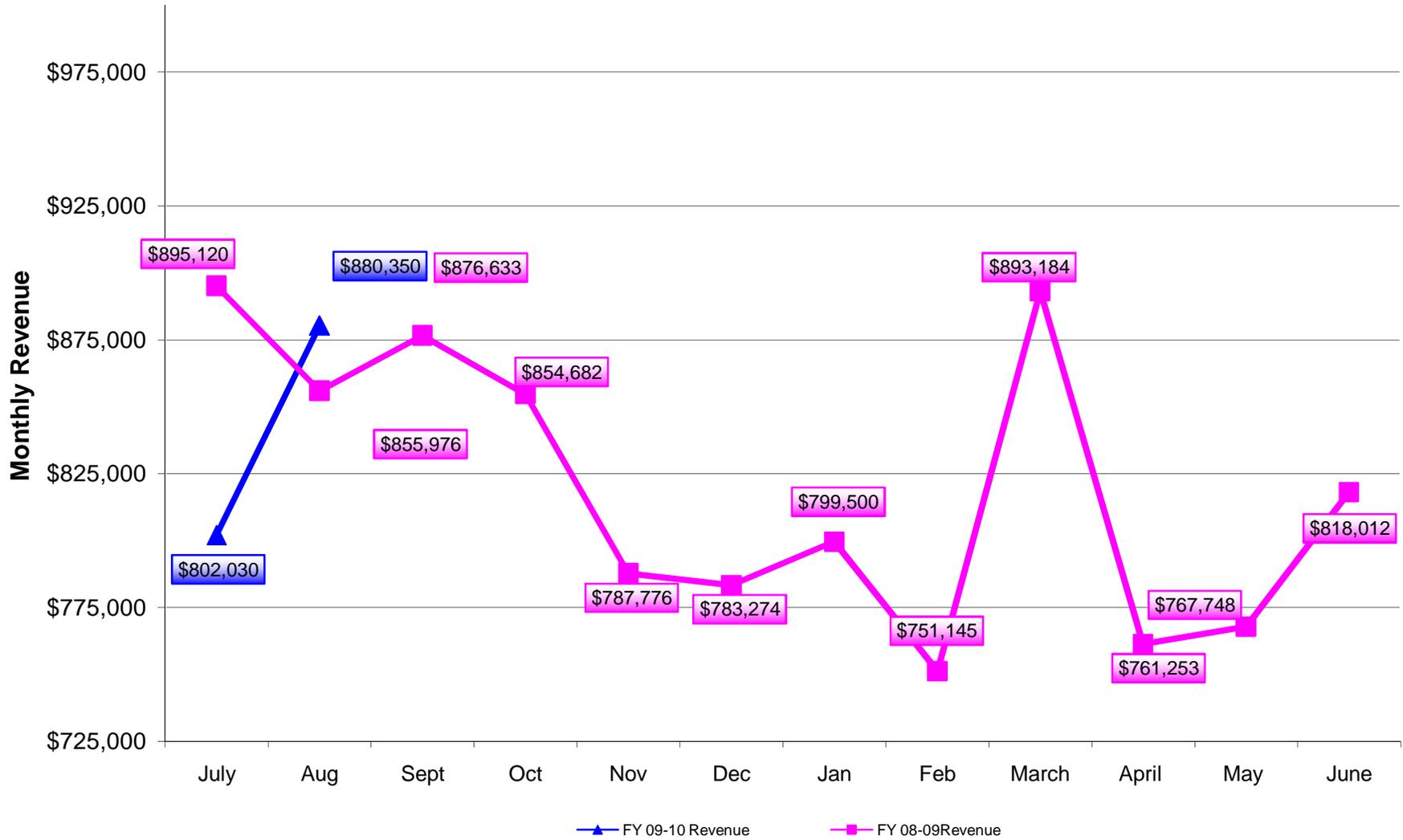


Chart 3 - SFRTA Revenue



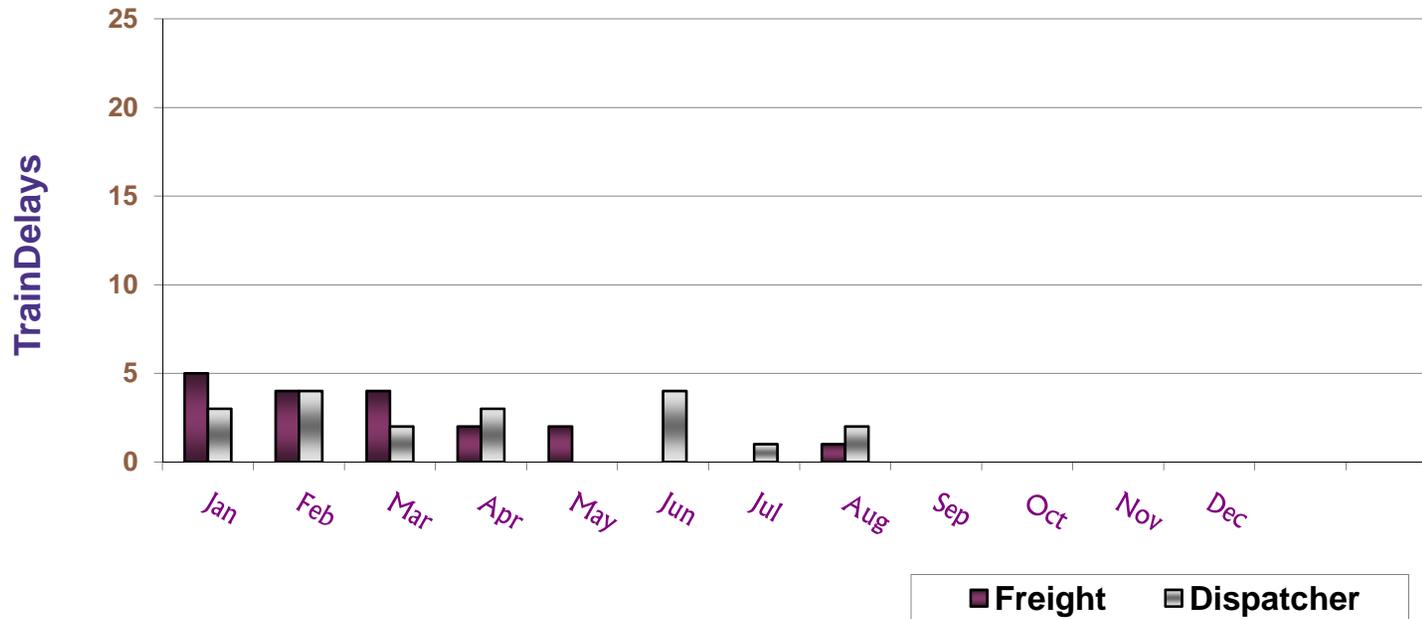


### AUGUST 2009 ON TIME PERFORMANCE - CAUSAL ANALYSIS SUMMARY

OTP End To End			90.7%
OTP Station To Station			87.5%
	NUMBER OF INCIDENTS	NUMBER OF LATE TRAINS	PERCENT OF <u>TOTAL</u> TRAINS
<b>DELAY CAUSES</b>			
PD/FD Activity	1	4	0.3%
<b>SUB-TOTAL</b>	<b>1</b>	<b>4</b>	<b>0.3%</b>
<b>CSX AGREEMENT</b>			
CSX FRIEGHT	1	1	0.1%
LOCAL SWITCHER	1	1	0.1%
JAX DISPATCHER	2	2	0.2%
MOW	12	23	1.9%
<b>SUB-TOTAL</b>	<b>16</b>	<b>27</b>	<b>2.2%</b>
<b>OUTSIDE CSX</b>			
COMMUNICATIONS	3	5	0.4%
SIGNALS-COMP.	6	16	1.3%
CSX RULE 100J	0	0	0.0%
<b>SUB-TOTAL</b>	<b>9</b>	<b>21</b>	<b>1.7%</b>
BOMBARDIER MECHANICAL	5	12	1.0%
VEOLIA TRANSPORTATION	0	0	0.0%
AMTRAK	0	0	0.0%
FEC DELAY	1	1	0.1%
WEATHER	3	12	1.0%
ROW FOUL	0	0	0.0%
SFRTA TRANSPORTATION	5	5	0.4%
OTHER	8	9	0.7%
3rd PARTY	4	13	1.1%
DMU MECHANICAL	2	2	0.2%
BRIDGE SIGNAL	0	0	0.0%
NBC MOW	0	0	0.0%
NBC DISPATCHER	0	0	0.0%
NBC OTHER	0	0	0.0%
ADA	3	4	0.3%
EFFICIENCY TESTING	1	1	0.1%
<b>SUB-TOTAL</b>	<b>32</b>	<b>59</b>	<b>4.9%</b>
TRAINS DELAYED		111	9.2%
TERMINATED / ANNULLED		2	0.2%
TRAINS ON TIME		1097	90.7%
<b>TOTAL</b>		<b>1210</b>	<b>100.0%</b>

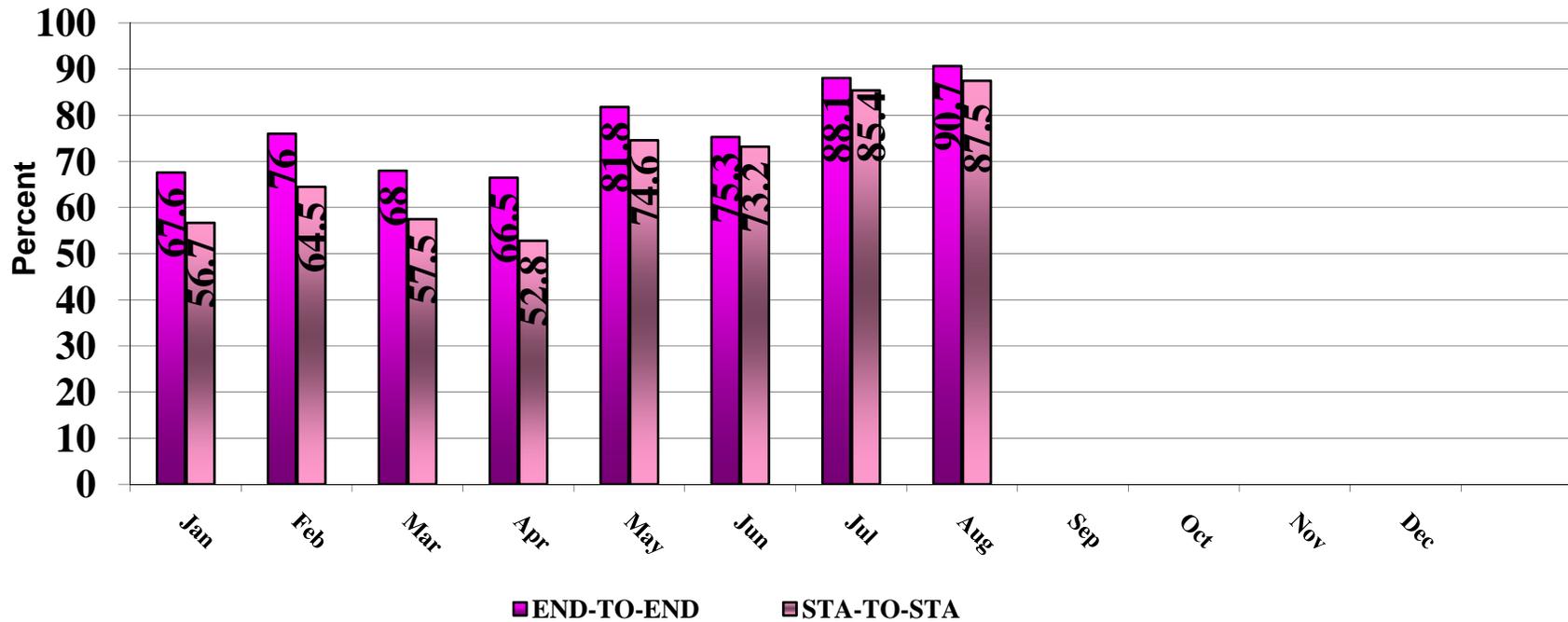


## CSXT JAX Dispatcher & Freight Delays 2009



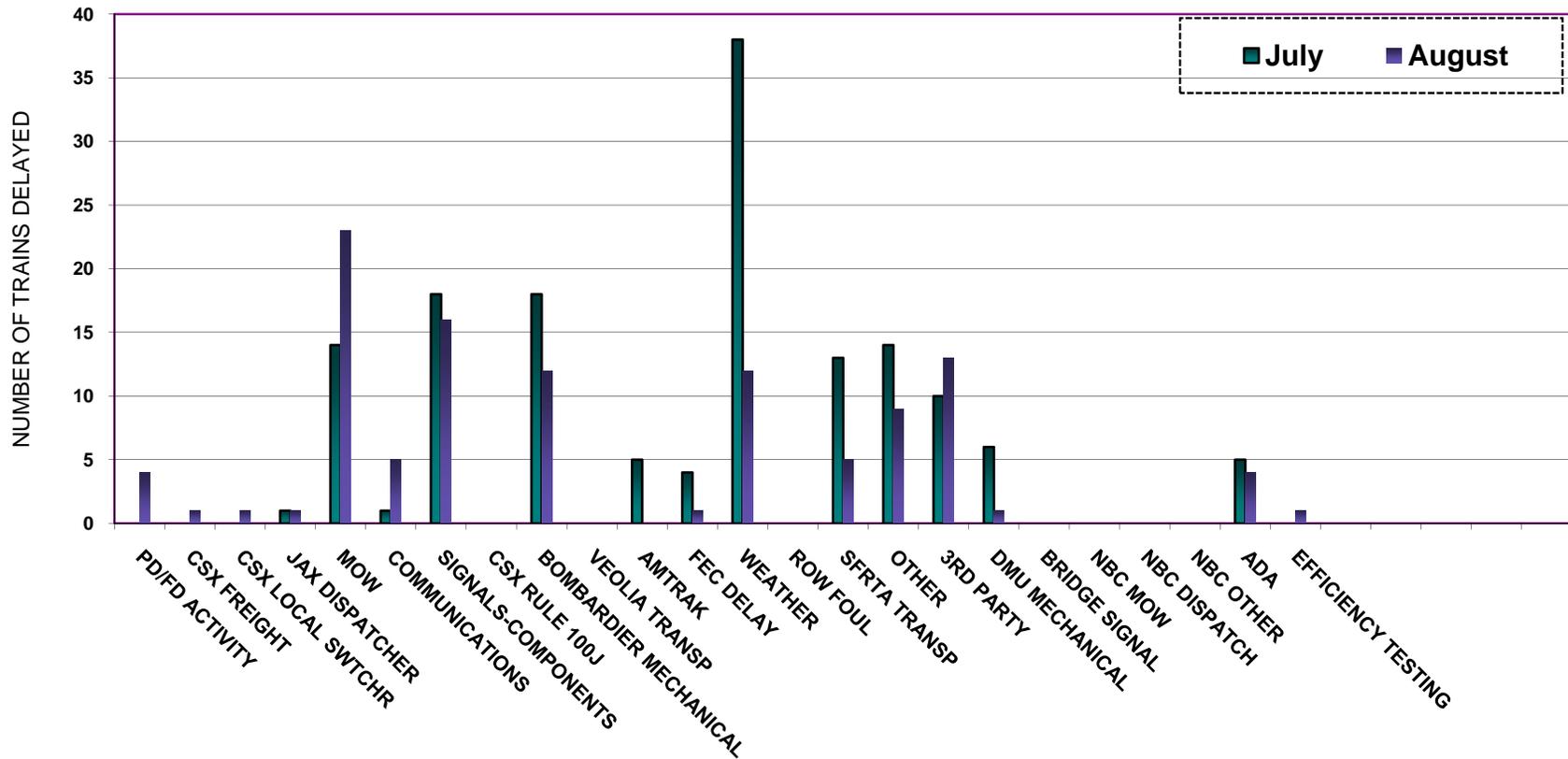


## On-Time Performance Calendar Year 2009



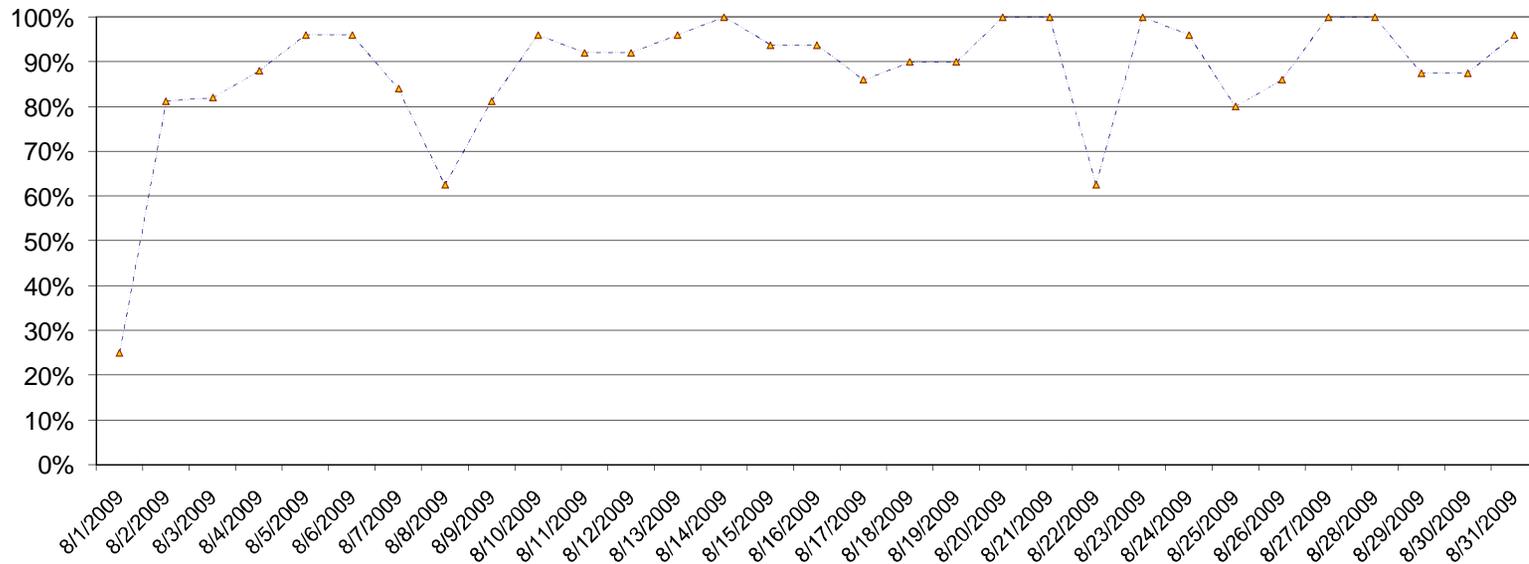


## TRAIN DELAYS 2009

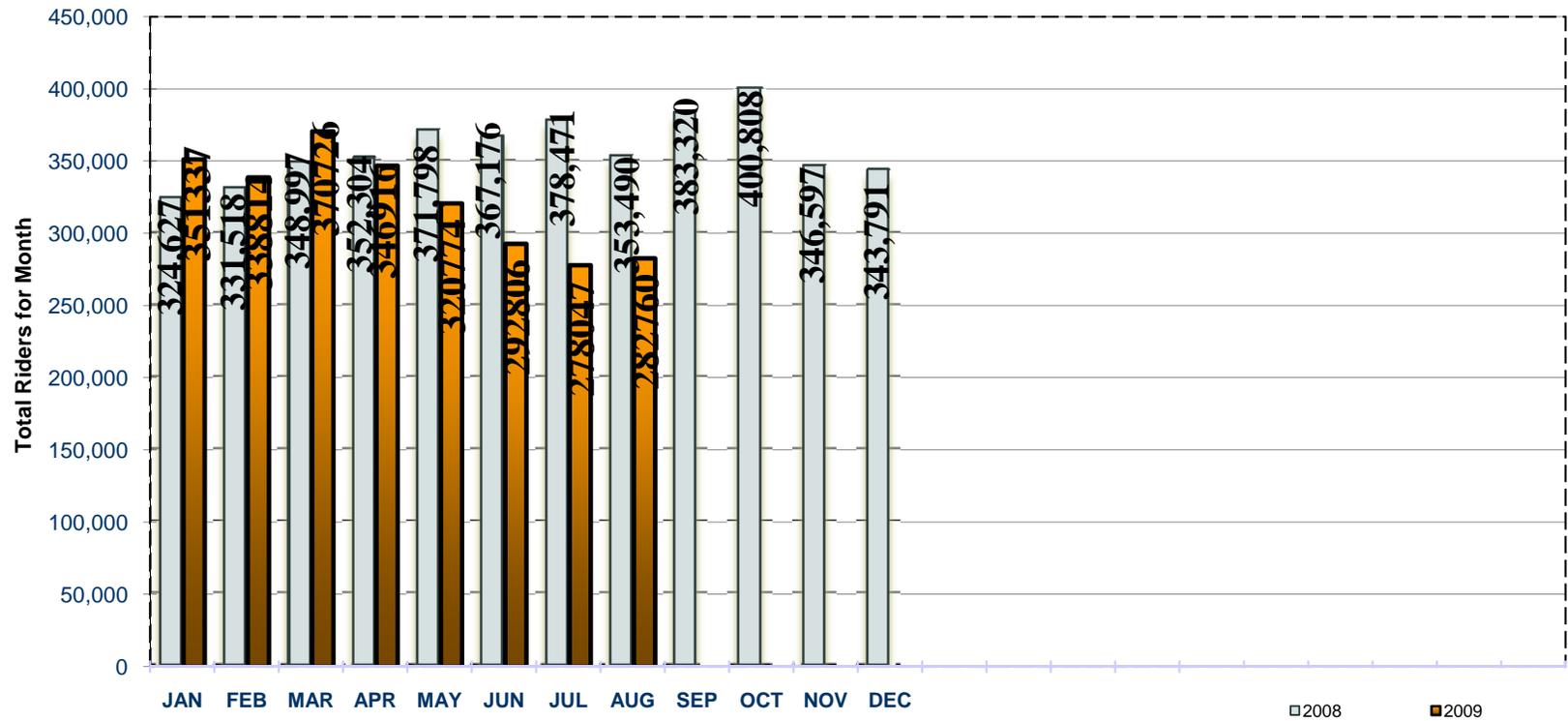




### ON TIME PERFORMANCE END TO END AUGUST - 2009



# SFRTA Tri-Rail Monthly Ridership 2009



**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
MARKETING DEPARTMENT MONTHLY SUMMARY FOR AUGUST 2009  
GOVERNING BOARD MEETING**

**EMPLOYER DISCOUNT PROGRAM**

The Employer Discount Program added 20 new employers and 171 new employees during the month of August.

- The total number of EDP tickets recorded as sold in August was 3,076 and the total revenue generated was reported as \$181,098.20.

The following companies joined the EDP in August:

Employer	Enrollment Date	City
All County Maintenance Services	08/24/2009	Fort Lauderdale
Bayview Printing	08/27/2009	Pompano Beach
Beyondroi, LLC	08/19/2009	Boca Raton
Cadenza Center for Psychotherapy & The Arts	08/19/2009	Hollywood
Discount Debt Solutions, Inc.	08/13/2009	West Palm Beach
FBK Products, LLC	08/11/2009	West Palm Beach
Invicta Watch Company	08/26/2009	Hollywood
Keep Your Property Support Services, Inc.	08/03/2009	West Palm Beach
Lacrete Food International, Inc.	08/19/2009	Hialeah
McKinley Financial Services, Inc.	08/20/2009	Fort Lauderdale
Merchant Bankcard	08/03/2009	Boca Raton
Meritas, LLC	08/04/2009	Fort Lauderdale
Millworks Unlimited Plus, Inc.	08/03/2009	West Palm Beach
Moran Towing of Miami	08/07/2009	Miami
Nelson A. Rodriguez-Varela, P.A.	08/31/2009	Coral Gables
Novak Druce & Quigg, LLC	08/03/2009	West Palm Beach
Professional Airline Services, Inc.	08/11/2009	Miami
Retamar & Millian, P.A.	08/28/2009	Deerfield Beach
Scholastic Book Fairs	08/24/2009	Pompano Beach
Solideon Solutions	08/19/2009	Fort Lauderdale

## EDP SALES MISSIONS

Employer	City
Alpert Jewish Family & Children Center	West Palm Beach
American Changer	Fort Lauderdale
American Red Cross, PBC Chapter	West Palm Beach
Bentrani Watches	Doral
Berkowitz, Dick, Polack, & Brant CPA's	Miami
Discount Debt	West Palm Beach
Grafton Furniture	Miami
Hop-A-Jet Worldwide	Fort Lauderdale
Jewish Residential & Family Services	West Palm Beach
Karlos Cleaning	Fort Lauderdale
Nelson Rodriguez-Varela, P.A.	Coral Gables
RDC Management	Fort Lauderdale
Sikon Construction Company	Deerfield Beach
Store Medical Group	Boca Raton
The Dolphin Foundation	Miami Beach
Thompson & Youngross	Delray Beach
WPTV, Channel 5	West Palm Beach

## **MARKETING DEPARTMENT – AUGUST ACTIVITIES:**

### **EASY CARD MEETINGS**

Members of the South Florida Regional Transportation Authority (SFRTA) Marketing and Customer Service Department continue to meet regularly with the SFRTA/Tri-Rail's Special Projects Manager and members of the Operations Department to discuss the transition involved with Miami-Dade Transit's (MDT's) new Easy Card system conversion, and how it will affect Tri-Rail passengers and fare/transfer dispersion and collection. MDT is currently preparing for a "soft launch" of the Easy Card system scheduled for September 18<sup>th</sup>.

### **MEET & GREET**

SFRTA Marketing staff coordinated a Meet and Greet event at the West Palm Beach Station on August 12<sup>th</sup>, 2009. Senior staff members from the Executive, Human Resources, Operations and Planning departments were present to discuss the recent opening of the new parking lot at this station, as well as the new Route 95 Commuter Express service from Palm Tran.

### **OUTREACH MEETING**

SFRTA Marketing staff was present at a meeting organized by Palm Tran with South Florida Commuter Services (SFCS) to prepare for their launch of the new Route 95 Commuter Express service, and discuss the impact this will have on Tri-Rail commuters traveling from Martin County.

### **TRANSPORTATION DAYS**

SFRTA staff members, along with representatives from SFCS and South Florida Vanpools, teamed up to attend a "Lunch-and-Learn" event for Oracle in the Blue Lagoon Corporate Center in Miami. Representatives from the SFRTA, SFCS and the Miami-Dade Metropolitan Planning Organization provided transportation information to the employees of World Emblem International in North Miami. SFRTA staff was also present at the benefit fair for QEP in Boca Raton, to help promote the new bus service provided by the City of Boca Raton to the Arvida Park of Commerce Office Park.

### **ONGOING COMMUNITY OUTREACH ACTIVITIES**

- Center for Urban Transportation Research – Weekly Webinar
- Florida Atlantic University Campus Marketplace – Student Orientation
- South Florida Media Coalition – Monthly Meeting



# **EXECUTIVE SUMMARY BUDGETED INCOME STATEMENT**

**August 2009**

## **Revenue:**

### **Train Revenue**

For August 2009 year-to-date (YTD) actual revenue is down \$158,647 or 9% when compared to the FY 2009/10 YTD budgeted revenue. This decrease can be attributed to a reduction in ridership over the last year. Actual revenue has also decreased \$68,717 or 4% when compared to the FY 2008/09 YTD actual revenue.

## **Expenses:**

Currently, expenses are \$878,140 or 10% below budget. All expenses are well within budget.

**Train Operations** are currently 9% below budget.

- Train fuel is currently 3% below budget due to the decrease in the price of fuel.
- Security expense is up \$14,316 or 2% when compared to the FY 2008/09 YTD. This can be attributed to increased security service at the stations and on the trains. However, when compared to the FY 2009/10 YTD budget it is 5% below budget.

**Executive Summary Budgeted Income Statement (Contd.)**

**Professional Services** when compared to the FY 2009/10 YTD budget are 36% below budget. This can be attributed to a reduction in professional services.

**General and Administrative** expenses have decreased by \$31,464 or 10% when compared to FY 2008/09 YTD. This can be attributed to our current freeze on out of state employee travel as well as a reduction in certain dues and subscriptions.

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
BUDGETED INCOME STATEMENT  
8/01/09 TO 8/31/09**

<b>REVENUE</b>	<b>AUGUST 2009 ACTUAL REVENUES</b>	<b>YTD ACTUAL REVENUES</b>	<b>YTD BUDGETED REVENUES</b>	<b>OVER (UNDER) BUDGET</b>	<b>2009-10 ANNUAL BUDGET</b>	<b>BUDGET AVAILABLE</b>
Train Revenue	\$880,350	\$1,682,379	\$1,841,026	(\$158,647)	\$10,212,434	\$8,530,055
Interest Income / Other Income	11,299	25,119	27,500	(2,381)	165,000	139,881
Advertising Revenue/Other Revenue	-	-	-	-	-	-
<b>TOTAL TRAIN REVENUE</b>	<b>\$891,649</b>	<b>\$1,707,498</b>	<b>\$1,868,526</b>	<b>(\$161,028)</b>	<b>\$10,377,434</b>	<b>\$8,669,936</b>
<b>OPERATING ASSISTANCE</b>						
FDOT Operating JPA	1,491,743	3,534,413	3,711,257	(176,844)	\$12,705,000	9,170,587
FDOT Feeder Service JPA	344,837	344,837	426,433	(81,596)	3,040,767	2,695,930
FDOT Contracted Dispatch Service	379,897	553,547	596,512	(42,965)	2,529,068	1,975,521
FDOT-Marketing Grant	-	-	-	-	250,000	250,000
FDOT-DMU Operations	-	-	-	-	440,000	440,000
FHWA	263,500	451,250	666,666	(215,416)	4,000,000	3,548,750
FTA Assistance	835,625	1,835,667	2,035,958	(200,291)	10,723,847	8,888,180
Counties Contribution	-	-	-	-	4,695,000	4,695,000
Transfer Fund from Capital	-	-	-	-	8,010,000	8,010,000
Other Local Funding	-	-	-	-	261,000	261,000
<b>TOTAL ASSISTANCE</b>	<b>3,315,602</b>	<b>6,719,714</b>	<b>7,436,826</b>	<b>(717,112)</b>	<b>46,654,682</b>	<b>39,934,968</b>
<b>TOTAL REVENUE</b>	<b>\$4,207,251</b>	<b>\$8,427,212</b>	<b>\$9,305,352</b>	<b>(\$878,140)</b>	<b>\$57,032,116</b>	<b>\$48,604,904</b>

<b>EXPENSES</b>	<b>AUGUST 2009 ACTUAL EXPENSES</b>	<b>YTD ACTUAL EXPENSES</b>	<b>YTD BUDGETED EXPENSES</b>	<b>(OVER) UNDER BUDGET</b>	<b>2009-10 ANNUAL BUDGET</b>	<b>BUDGET AVAILABLE</b>
Train Operations	2,126,538	4,344,175	4,764,974	420,799	27,867,357	23,523,182
Train and Station Maintenance	1,206,859	2,345,543	2,488,475	142,933	16,253,335	13,907,792
Personnel Expenses	687,505	1,315,295	1,410,209	94,913	9,061,251	7,745,956
Professional Fees	65,474	133,974	211,015	77,041	1,266,090	1,132,116
General & Administrative Expenses	174,710	276,815	344,832	68,017	2,068,995	1,792,180
Marketing Expenses	44,015	109,260	165,014	55,755	990,088	880,828
Reserve	-	-	83,333	83,333	500,000	500,000
Expenses Transferred to Capital	(97,850)	(97,850)	(162,500)	(64,650)	(975,000)	(877,150)
<b>TOTAL EXPENSES</b>	<b>\$4,207,251</b>	<b>\$8,427,212</b>	<b>\$9,305,352</b>	<b>\$878,140</b>	<b>\$57,032,116</b>	<b>\$48,604,904</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
ACTUAL VS BUDGET REPORT  
AUGUST 31, 2009**

	August 2009 Actual	August 2009 Budget	Variances	%	August YTD Actual	August YTD Budget	Variances	%
<b>Revenues:</b>								
Train Revenue	\$ 880,350	\$ 943,021	\$ (62,671)	-6.65%	\$ 1,682,379	\$ 1,841,026	\$ (158,647)	-8.62%
Interest/Dividend Income	11,299	13,750	(2,451)	-17.83%	25,119	27,500	(2,381)	-8.66%
Other Income	-	-	-	-	-	-	-	-
<b>Total Train Revenue</b>	<b>891,649</b>	<b>956,771</b>	<b>(65,122)</b>	<b>-6.81%</b>	<b>1,707,498</b>	<b>1,868,526</b>	<b>(161,028)</b>	<b>-8.62%</b>
<b>Operating Assistance:</b>								
FDOT Operating JPA	1,491,743	1,672,147	(180,404)	-10.79%	3,534,413	3,711,257	(176,844)	-4.77%
FDOT Feeder Service JPA	344,837	400,000	(55,163)	0.00%	344,837	426,433	(81,596)	0.00%
FDOT Contracted Dispatch Service	379,897	415,756	(35,859)	-8.62%	553,547	596,512	(42,965)	-7.20%
FDOT - Marketing Grant	-	-	-	0.00%	-	-	-	0.00%
FDOT - Maintenance of NRB	-	-	-	0.00%	-	-	-	0.00%
FHWA	263,500	335,833	(72,333)	-21.54%	451,250	666,666	(215,416)	-32.31%
FTA Assistance	835,625	974,669	(139,044)	-14.27%	1,835,667	2,035,958	(200,291)	-9.84%
Counties Contribution	-	-	-	0.00%	-	-	-	0.00%
Transfer Fund from Capital	-	-	-	0.00%	-	-	-	0.00%
Other Local Funding	-	-	-	0.00%	-	-	-	0.00%
<b>Total Operating Assistance</b>	<b>3,315,602</b>	<b>3,798,405</b>	<b>(482,803)</b>	<b>-12.71%</b>	<b>6,719,714</b>	<b>7,436,826</b>	<b>(717,112)</b>	<b>-9.64%</b>
<b>Total Revenue</b>	<b>\$ 4,207,251</b>	<b>\$ 4,755,176</b>	<b>\$ (547,925)</b>	<b>-11.52%</b>	<b>\$ 8,427,212</b>	<b>\$ 9,305,352</b>	<b>\$ (878,140)</b>	<b>-9.44%</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
ACTUAL VS BUDGET REPORT  
AUGUST 31, 2009**

	August 2009 Actual	August 2009 Budget	Variances	%	August YTD Actual	August YTD Budget	Variances	%
<b>Expenses:</b>								
<b>Train Operations</b>								
Train Operations Contract	\$ 770,381	\$ 891,144	(120,762)	-13.55%	\$ 1,477,381	\$ 1,671,431	(194,049)	-11.61%
Train Operation - Fuel	366,341	434,750	(68,409)	-15.74%	723,238	744,500	(21,262)	-2.86%
Emergency Bus Service	-	2,500	(2,500)	-100.00%	-	5,000	(5,000)	-100.00%
Security Contract	446,819	459,550	(12,731)	-2.77%	826,819	866,100	(39,281)	-4.54%
Feeder Bus	414,166	443,544	(29,379)	-6.62%	762,696	847,088	(84,392)	-9.96%
Station Utilities	55,421	60,417	(4,995)	-8.27%	99,035	120,833	(21,798)	-18.04%
EMS Boards	8,270	9,667	(1,397)	-14.45%	11,161	12,333	(1,172)	-9.51%
Special Trains	-	300	(300)	-100.00%	-	600	(600)	-100.00%
Insurance	58,000	90,167	(32,167)	-35.67%	430,201	476,506	(46,305)	-9.72%
Toll Free Numbers	7,140	8,000	(860)	-10.75%	13,397	14,100	(703)	-4.99%
Alarm System	-	1,658	(1,658)	-100.00%	247	3,317	(3,070)	-92.55%
APTA Dues	-	1,583	(1,583)	-100.00%	-	3,167	(3,167)	-100.00%
<b>Total Train Operations</b>	<b>2,126,538</b>	<b>2,403,280</b>	<b>(276,741)</b>	<b>-11.52%</b>	<b>4,344,175</b>	<b>\$ 4,764,974</b>	<b>(420,799)</b>	<b>-8.83%</b>
<b>Train and Station Maintenance</b>								
Train Maintenance	942,648	967,147	(24,499)	-2.53%	1,884,176	1,898,881	(14,704)	-0.77%
ROW Maintenance	24,853	31,667	(6,814)	-21.52%	24,853	58,333	(33,481)	-57.40%
TVM Maintenance	15,100	29,042	(13,941)	-48.00%	28,552	58,083	(29,531)	-50.84%
Dispatch	224,257	236,589	(12,332)	-5.21%	407,961	473,178	(65,217)	-13.78%
<b>Total Train and Station Maintenance</b>	<b>1,206,859</b>	<b>1,264,445</b>	<b>(57,586)</b>	<b>-4.55%</b>	<b>2,345,543</b>	<b>2,488,475</b>	<b>(142,933)</b>	<b>-5.74%</b>
<b>Personnel Expenses</b>								
Salaries and Wages	517,799	568,975	(51,176)	-8.99%	992,804	1,037,950	(45,146)	-4.35%
Taxes	36,839	41,881	(5,042)	-12.04%	72,685	83,762	(11,078)	-13.22%
Group Insurance	78,930	79,133	(204)	-0.26%	146,509	153,267	(6,758)	-4.41%
Pension	53,938	67,615	(13,677)	-20.23%	103,298	135,230	(31,932)	-23.61%
<b>Total Personnel Expenses</b>	<b>687,505</b>	<b>757,604</b>	<b>(70,099)</b>	<b>-9.25%</b>	<b>1,315,295</b>	<b>1,410,209</b>	<b>(94,913)</b>	<b>-6.73%</b>
<b>Professional Services</b>								
Auditing Services	30,879	32,436	(1,558)	0.00%	30,879	44,873	(13,994)	-31.19%
Legal Services	11,000	20,833	(9,833)	-47.20%	32,000	61,667	(29,667)	-48.11%
Professional Services	23,595	52,238	(28,643)	-54.83%	71,095	104,476	(33,381)	-31.95%
<b>Total Professional Services</b>	<b>65,474</b>	<b>105,508</b>	<b>(40,034)</b>	<b>-37.94%</b>	<b>133,974</b>	<b>211,015</b>	<b>(77,041)</b>	<b>-36.51%</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
ACTUAL VS BUDGET REPORT  
AUGUST 31, 2009**

	August 2009 Actual	August 2009 Budget	Variances	%	August YTD Actual	August YTD Budget	Variances	%
<b>General and Administrative Expenses</b>								
Bank & Credits Cards Fees	23,938	28,333	(4,395)	0.00%	48,988	51,667	(2,728)	-5.28%
Building Maintenance	19,118	20,500	(1,382)	-6.74%	20,400	25,000	(4,600)	-18.40%
Business Travel	2,801	7,902	(5,101)	-64.56%	5,333	9,804	(4,471)	-45.61%
Materials & Supplies	11,923	12,500	(577)	-4.62%	13,892	25,000	(11,108)	-44.43%
Membership/Dues/Subscriptions	34,260	37,449	(3,189)	-8.52%	35,443	39,898	(4,455)	-11.17%
Office Rent	55,458	58,750	(3,292)	-5.60%	112,373	113,500	(1,127)	-0.99%
Printing & Advertising	1,418	5,008	(3,590)	-71.69%	1,418	10,017	(8,599)	-85.84%
Seminars and Training	250	3,322	(3,072)	-92.48%	815	11,643	(10,828)	-93.00%
Telecommunications	21,068	21,368	(300)	-1.40%	31,587	42,737	(11,150)	-26.09%
Vehicle Operations & Maintenance	3,980	6,750	(2,770)	-41.04%	5,620	13,500	(7,880)	-58.37%
Miscellaneous Personnel Expenses	497	1,033	(536)	-51.89%	997	2,067	(1,069)	-51.75%
<b>Total General and Administrative Expenses</b>	<b>174,710</b>	<b>202,916</b>	<b>(28,205)</b>	<b>-13.90%</b>	<b>276,815</b>	<b>344,832</b>	<b>(68,017)</b>	<b>-19.72%</b>
<b>Marketing Expenses</b>								
Advertising	2,606	3,333	(728)	-21.83%	4,905	6,666	(1,762)	-26.42%
Special Programs	1,092	9,167	(8,074)	-88.09%	11,092	15,833	(4,741)	-29.94%
Customer Service/Information	3,787	7,033	(3,245)	-46.15%	29,388	38,565	(9,182)	-23.81%
Marketing Contract	29,376	30,250	(874)	-2.89%	54,376	89,500	(35,124)	-39.25%
Promotional Materials	4,084	5,750	(1,666)	-28.98%	6,434	10,500	(4,066)	-38.73%
Marketing Supplies	3,070	5,475	(2,405)	-43.92%	3,070	3,950	(880)	-22.27%
<b>Total Marketing Expenses</b>	<b>44,015</b>	<b>61,007</b>	<b>(16,993)</b>	<b>-27.85%</b>	<b>109,260</b>	<b>165,014</b>	<b>(55,755)</b>	<b>-33.79%</b>
<b>Reserves and Transfers</b>								
Reserve	-	41,667	(41,667)	-100.00%	-	83,333	(83,333)	-100.00%
Expenses Transferred to Capital	(97,850)	(81,250)	(16,600)	20.43%	(97,850)	(162,500)	64,650	-39.78%
<b>Total Reserves and Transfers</b>	<b>(97,850)</b>	<b>(39,583)</b>	<b>(58,267)</b>	<b>147.20%</b>	<b>(97,850)</b>	<b>(79,167)</b>	<b>(18,683)</b>	<b>23.60%</b>
<b>Total Expenses</b>	<b>\$ 4,207,251</b>	<b>4,755,176</b>	<b>\$ (547,925)</b>	<b>-11.52%</b>	<b>\$ 8,427,212</b>	<b>\$ 9,305,352</b>	<b>\$ (878,140)</b>	<b>-9.44%</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
 FARE RECOVERY RATIO  
 FISCAL YEAR 2009-2010**

	<u>AUGUST 2009</u>	<u>YEAR TO DATE</u>
<b>TRAIN REVENUE</b>	<b>880,350</b>	<b>1,682,379</b>
<b>TOTAL EXPENSES*</b>	<b>4,207,251</b>	<b>8,427,212</b>
<b>LESS:</b>		
FEEDER SERVICE	414,166	762,696
DISPATCH	224,257	407,961
ROW MAINTENANCE	24,853	24,853
PLANNING	63,963	111,077
<b>TOTAL PASS-THROUGH EXPENSES</b>	<b>727,239</b>	<b>1,306,587</b>
<b>TOTAL EXPENSES LESS PASS-THROUGH EXPENSES*</b>	<b>3,480,012</b>	<b>7,120,625</b>
<b>FARE BOX RECOVERY RATIO **</b>	<b>25%</b>	<b>24%</b>

\*Based on estimates (accruals) and actual figures.

\*\*Based on estimates and actual figures. At year - end, the ratio will be a function of actual expenses

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**STATEMENTS OF NET ASSETS**  
**AUGUST 31, 2009**

**ASSETS**

Current assets:

Cash and cash equivalents	\$ 45,358,478
Accounts receivable:	
State grants	8,891,336
Federal Grants	9,657,959
Other	74,774
Prepaid expenses	203,836
Deposits	<u>14,506</u>
Total current assets	<u>64,200,889</u>

Noncurrent assets:

Capital assets (net of accumulated depreciation)	<u>585,432,349</u>
Total noncurrent assets	<u>585,432,349</u>
Total assets	<u><u>\$ 649,633,238</u></u>

**LIABILITIES**

Current liabilities:

Accounts payable	\$ 4,122,567
Accruals	1,600,133
Compensated absences	328,068
Deferred revenue	164,728
Due to other governmental units	<u>11,506</u>
Total current liabilities	<u>6,227,002</u>

Noncurrent liabilities:

Compensated absences	492,103
Deposits	1,661,202
Advances from FDOT	<u>3,663,972</u>
Total noncurrent liabilities	<u>5,817,276</u>
Total liabilities	<u><u>\$ 12,044,278</u></u>

**NET ASSETS**

Invested in Capital Assets	\$ 585,432,349
Reserved for Encumbrances	12,253,500
Reserved for Capital Projects	26,422,532
Unrestricted	<u>13,480,579</u>
Total net assets	<u>637,588,960</u>
Total liabilities and net assets	<u><u>\$ 649,633,238</u></u>



## **FINANCE & INFORMATION TECHNOLOGY EXECUTIVE SUMMARY**

### **INVOICES OVER \$2,500**

During August 2009, the SFRTA's Accounts Payable division processed 456 invoices totaling \$5,796,954.36 and disbursed 160 checks, excluding payroll, totaling \$4,570,339.63.

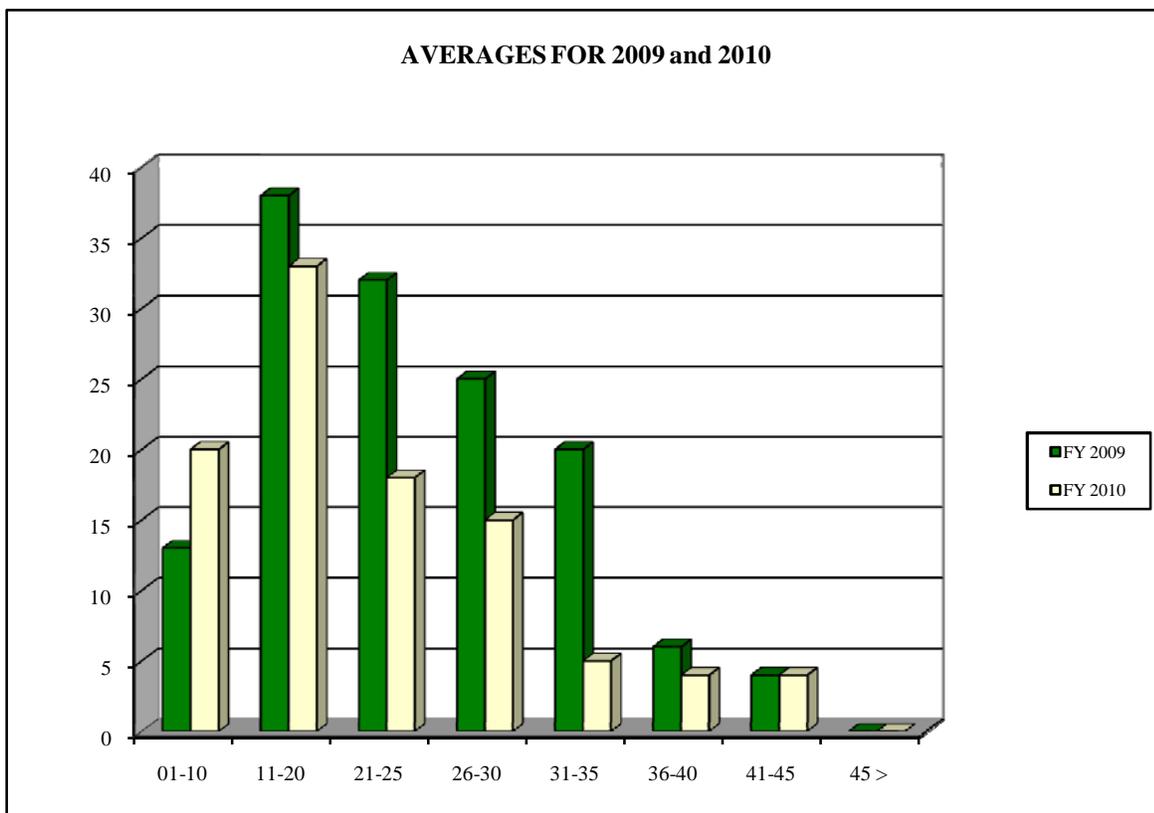
Invoices over \$2,500 represent 31.0% (49 checks) of all invoices processed in the month of August, and represent 99.0% of the value (\$4,511,054.79) of all checks processed in August 2009.

Accounts Payable processed 67.3% (33 checks) of the checks over \$2,500 within the 21-25 days, with 87.8% (43 checks) of the checks over \$2,500 processed within 30 days.

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
 PAYMENT CYCLE REPORT - AUGUST 2009  
 FOR INVOICES \$2,500 AND OVER**

AGENDA ITEM NO. F

MONTHLY AVERAGE JULY 2009 TO JUNE 2010		MONTHLY AVERAGE JULY 2008 TO JUNE 2009	
INVOICE CYCLE	% OF TOTAL	INVOICE CYCLE	% OF TOTAL
0 -10 Days	20.2%	0 -10 Days	9.4%
11-20 Days	33.3%	11-20 Days	27.5%
21-25 Days	18.2%	21-25 Days	23.2%
26-30 Days	15.2%	26-30 Days	18.1%
31-35 Days	5.1%	31-35 Days	14.5%
36-40 Days	4.0%	36-40 Days	4.3%
41-45 Days	4.0%	41-45 Days	2.9%
Over 45 Days	0.0%	Over 45 Days	0.0%



**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**GOVERNING BOARD MEETING: SEPTEMBER 25, 2009**  
**INFORMATION ITEM: PAYMENTS OVER \$2,500**  
**AUGUST 1 THRU AUGUST 31, 2009**

RCVD DATE	APPRVD DATE	CHECK DATE	MAILED CHECK	DAYS PROCESS	VENDOR	DESCRIPTION	AMOUNT
<b>OPERATING EXPENSES</b>							
7/18/2009	7/18/2009	8/12/2009	8/13/2009	26	MACMILLAN OIL COMPANY	Locomotive Fueling	31,647.11
7/1/2009	7/27/2009	8/5/2009	8/6/2009	36	NATIONAL RAILROAD PASSENGER	Dispatch Svcs -05/09	367,397.66
7/18/2009	7/18/2009	8/19/2009	8/20/2009	33	MACMILLAN OIL COMPANY	Locomotive Fueling	99,449.10
7/28/2009	8/3/2009	8/5/2009	8/6/2009	9	UNUM LIFE INSURANCE	Long Term Disability	4,311.01
7/31/2009	8/2/2009	8/12/2009	8/13/2009	13	BOMBARDIER MASS TRANS	Fuel Suction Line 815 -07/06/2009	8,845.50
7/27/2009	7/31/2009	8/12/2009	8/13/2009	17	MACMILLAN OIL COMPANY	Locomotive Fueling	186,515.27
7/10/2009	7/21/2009	8/12/2009	8/13/2009	34	MACMILLAN OIL COMPANY	Locomotive Fueling	147,403.06
8/5/2009	8/6/2009	8/12/2009	8/13/2009	8	NATIONAL RAILROAD PASSENGER	NRPC Amtrak Dispatch -07/2009	183,694.00
7/31/2009	8/11/2009	8/19/2009	8/20/2009	20	MACMILLAN OIL COMPANY	Locomotive Fueling	79,270.11
7/31/2009	8/11/2009	8/26/2009	8/27/2009	27	MACMILLAN OIL COMPANY	Locomotive Fueling	96,016.71
7/21/2009	7/21/2009	8/13/2009	8/20/2009	30	FLORIDA POWER & LIGHT	Station Utilities	16,417.15
7/29/2009	8/3/2009	8/13/2009	8/20/2009	22	SUNLURE, INC.	Employee Shirts	4,174.25
7/7/2009	7/8/2009	8/13/2009	8/20/2009	44	VEOLIA TRANSPORTATION	Commuter Rail System -06/01-06/30/2009	691,629.28
8/2/2009	8/5/2009	8/14/2009	8/20/2009	18	CSX TRANSPORTATION	Dispatcher Exp -04/30-07/14/2009	28,044.34
7/21/2009	8/13/2009	8/14/2009	8/20/2009	30	DIGITAL PRINTING SYSTEMS	Magnetic Tickets	21,449.40
8/5/2009	8/9/2009	8/14/2009	8/20/2009	15	GREENBERG TRAURIG LLP	General Legal Svc -07/2009	11,000.00
8/4/2009	8/11/2009	8/14/2009	8/20/2009	16	LIMOUSINES OF SOUTH FLORIDA	Feeder Svc -07/16-31/09	118,523.00
8/11/2009	8/11/2009	8/14/2009	8/20/2009	9	MERIDIAN MANAGEMENT COMPANY	Station Maintenance -08/09	6,254.19
7/31/2009	8/11/2009	8/14/2009	8/20/2009	20	VEOLIA TRANSPORTATION	Commuter Rail Opertions -07/01-31/09	748,440.40
7/31/2009	8/2/2009	8/14/2009	8/20/2009	20	WACKENHUT CORPORATION	Security Officers	391,035.34
8/19/2009	8/26/2009	8/20/2009	8/26/2009	7	AMERICAN PUBLIC TRANSPORTATION	APTA Annual Dues -07/01-06/30/10	33,000.00
8/5/2009	8/14/2009	8/20/2009	8/26/2009	21	ERICKS CONSULTANTS	Leg Consult Svcs Lobbying Svcs 07/2009	25,000.00
7/31/2009	8/11/2009	8/20/2009	8/26/2009	26	LIMOUSINES OF SOUTH FLORIDA	Feeder Svc BR Route -07/01-15/09	107,761.50
8/20/2009	8/20/2009	8/20/2009	8/26/2009	6	PROLOGIS TRUST	Office Rent -9/1/09	55,457.82
8/7/2009	8/7/2009	8/21/2009	8/26/2009	19	AT&T	Reg Summ -08/01/2009	21,869.32
8/21/2009	8/21/2009	8/21/2009	8/26/2009	5	BERGMANN ASSOCIATES INC	GG Station Repairs - 03/14-06/26/2009	8,450.16
8/26/2009	8/26/2009	8/28/2009	9/2/2009	7	WATSON RICE LLP	Financial Audit Service~ 7/1/09-6/30/2010	30,878.90
8/19/2009	8/20/2009	8/28/2009	9/2/2009	14	BITNER GOODMAN INC	Mrkt Public Relations -07/2009	4,209.13
8/7/2009	8/14/2009	8/28/2009	9/2/2009	26	C2 GROUP LLC	Fed/Leg Consult Svcs -07/09	10,000.00
8/24/2009	8/24/2009	8/28/2009	9/2/2009	9	COMTECH 21	800 Svc -08/09	6,138.44
8/10/2009	8/10/2009	8/28/2009	9/2/2009	23	FLORIDA POWER & LIGHT	Station Utilities	29,780.95
8/13/2009	8/18/2009	8/28/2009	9/2/2009	20	GREENBERG TRAURIG LLP	Gen Coun Veolia - 06/302009	21,320.00
8/24/2009	8/25/2009	8/28/2009	9/2/2009	9	HDR ENGINEERING INC	Permitting & Administration and Observation Services for Holland Park Mitigation	2,541.84
8/19/2009	8/25/2009	8/28/2009	9/2/2009	14	LIMOUSINES OF SOUTH FLORIDA	Feeder Svc -08/01-15/09	99,146.25
8/3/2009	8/11/2009	8/28/2009	9/2/2009	30	MERIDIAN MANAGEMENT COMPANY	Station Maintenance Base Contract -07/01-31/09	118,073.18
8/6/2009	8/14/2009	8/28/2009	9/2/2009	27	PALMTRAN	PalmTran Feeder Svcs -07/2009	19,406.00
7/31/2009	8/27/2009	8/28/2009	9/2/2009	33	SMART AIR SYSTMS, INC.	4 ton package unit replacing RTU	5,498.00
8/19/2009	8/20/2009	8/28/2009	9/2/2009	14	WACKENHUT CORPORATION	Security Officers	346,797.26
				<b>38</b>	<b>TOTAL OPERATING EXPENDITURES</b>		<b>\$ 4,186,845.63</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**GOVERNING BOARD MEETING: SEPTEMBER 25, 2009**  
**INFORMATION ITEM: PAYMENTS OVER \$2,500**  
**AUGUST 1 THRU AUGUST 31, 2009**

RCVD DATE	APPRVD DATE	CHECK DATE	MAILED CHECK	DAYS PROCESS	VENDOR	DESCRIPTION	AMOUNT
<b>CAPITAL EXPENDITURES</b>							
7/17/2009	7/24/2009	8/12/2009	8/13/2009	26	BOMBARDIER MASS TRANSIT	Commuter Rail Fleet -08/2008	34,593.80
7/17/2009	7/24/2009	8/13/2009	8/20/2009	27	CARTER AND BURGESS INC	WO #10 SFRTA PM Support -05/30-07/03/09	24,784.06
7/31/2009	8/5/2009	8/14/2009	8/20/2009	14	GANNETT FLEMING INC	Professional services to develop survey questions and approaches -08/09	3,967.19
7/31/2009	8/5/2009	8/14/2009	8/20/2009	14	KIMLEY HORN ASND ASSOCIATES	Professional services to provide oversight to SFRTA's Americans with Disabilities -08/09	27,357.49
7/13/2009	8/12/2009	8/14/2009	8/20/2009	32	PB AMERICAS, INC.	Performing general planning tasks	89,530.64
7/23/2009	8/7/2009	8/14/2009	8/20/2009	22	WILLIAMS SCOTSMAN, INC.	Removal and disposal of existing modular	56,710.00
8/13/2009	8/13/2009	8/14/2009	8/20/2009	1	BERGMANN ASSOCIATES INC	WPB Parking Lot - 06/13-07/10/2009	15,859.28
8/7/2009	8/10/2009	8/14/2009	8/20/2009	7	LTK ENGINEERING SERVICE	Provide Engineering, Tech Supp and Quality Assurance -08/09	13,674.82
8/12/2009	8/18/2009	8/28/2009	9/2/2009	16	GREENBERG TRAUIG LLP	Legal Fees for Universal Fare Card	4,158.20
8/25/2009	8/25/2009	8/28/2009	9/2/2009	3	HDR ENGINEERING INC	Design Svs for Temp Prkg Lot at the WPB Intermodal Cntr	23,573.68
8/19/2009	8/26/2009	8/28/2009	9/2/2009	9	COUNCIL TREASURE COAST	Planning, Facilitation & Research Services for Transit Oriented	30,000.00
				<b>11</b>	<b>TOTAL CAPITAL EXPENDITURES</b>		<b>\$ 324,209.16</b>
	<b>Item Total</b>			<b>49</b>	<b>TOTAL OPERATING EXPENSES AND CAPITAL EXPENDITURES</b>		<b>\$ 4,511,054.79</b>

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
GOVERNING BOARD MEETING: SEPTEMBER 25, 2009  
INFORMATION ITEM:  
SUMMARY OF PAYMENTS OVER \$2,500  
AUGUST 1, 2009 TO AUGUST 31, 2009**

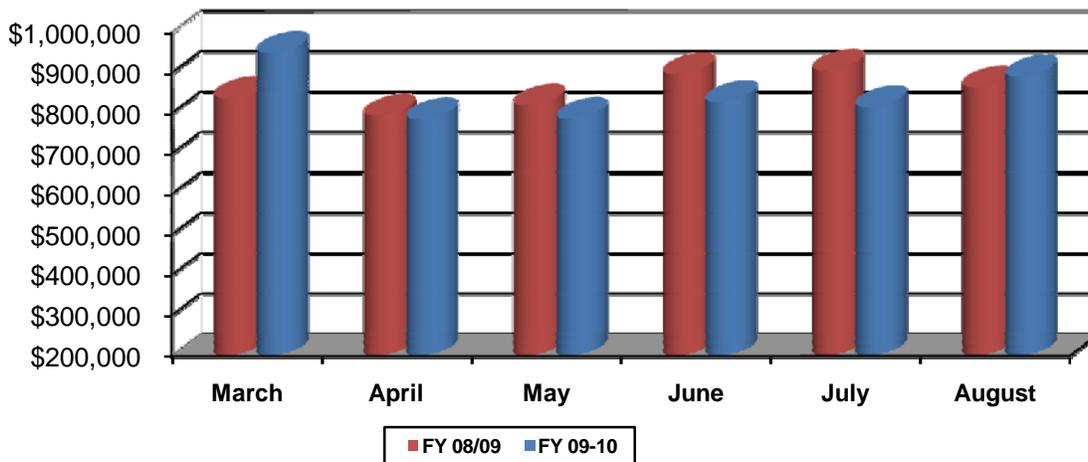
<b>INVOICE CYCLE</b>	<b>NO. CHECKS</b>	<b>PERCENT OF TOTAL</b>	<b>ACCUM %</b>
<b>0-10 days</b>	<b>13</b>	<b>26.5%</b>	<b>26.5%</b>
<b>11-20 days</b>	<b>16</b>	<b>32.7%</b>	<b>59.2%</b>
<b>21-25 days</b>	<b>4</b>	<b>8.2%</b>	<b>67.3%</b>
<b>26-30 days</b>	<b>10</b>	<b>20.4%</b>	<b>87.8%</b>
<b>31-35 days</b>	<b>4</b>	<b>8.2%</b>	<b>95.9%</b>
<b>36-40 days</b>	<b>1</b>	<b>2.0%</b>	<b>98.0%</b>
<b>41-45 days</b>	<b>1</b>	<b>2.0%</b>	<b>100.0%</b>
<b>Over 45 days</b>	<b>0</b>	<b>0.0%</b>	<b>100.0%</b>
<b>TOTAL CHECKS</b>	<b>49</b>	<b>100.0%</b>	

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
REVENUE REPORT- AUGUST 2009**

**REVENUE - AUGUST 2009**

DESCRIPTION	Aug-08	Aug-09	VARIANCE	%
Weekday Sales	723,708	736,513	12,805	1.8%
Weekend Sales	132,268	143,837	11,569	8.7%
Other Income	9,150	11,299	2,149	23.5%
<b>Total Revenue</b>	<b>865,126</b>	<b>891,649</b>	<b>26,523</b>	<b>3.1%</b>

**Revenue Monthly Trends  
FY 08/09 and FY 09/10**

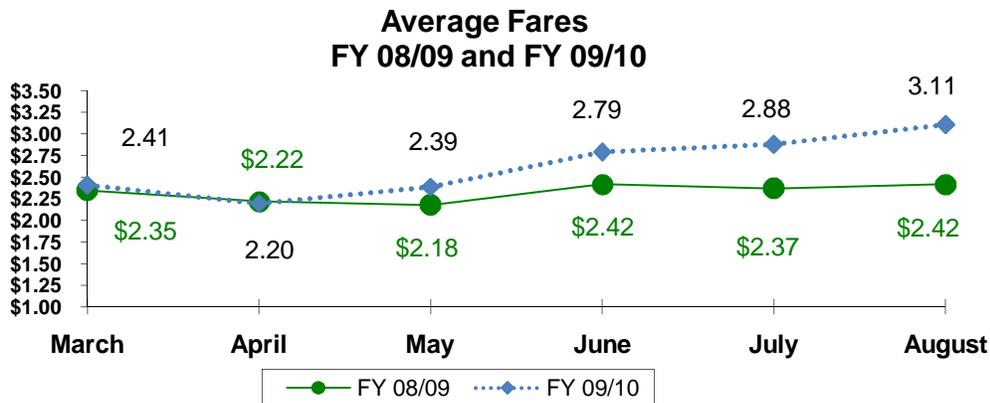


**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
REVENUE REPORT- AUGUST 2009**

SALES BY TICKET TYPE	AUGUST 2008	AUGUST 2009	PERCENT CHANGE <sup>(1)</sup>
Palm Beach Schools	32,360	35,000	8%
Employer Disc. Program	173,523	181,098	4%
Group Tour Sales	248	500	101.7%
<b>Station Sales:</b>			
One-Way	247,176	275,706	11.5%
Roundtrip	160,470	155,638	-3.0%
12 Trips	39,337	29,480	-25.1%
Monthly	67,880	55,700	-17.9%
One-Way Discount	53,306	61,379	15.1%
Roundtrip Discount	42,475	46,569	9.6%
Monthly Discount	39,201	39,280	0.2%
<b>Total Station Sales</b>	<b>649,845</b>	<b>663,752</b>	
<b>Total Sales</b>	<b>855,976</b>	<b>880,350</b>	<b>2.8%</b>

(1) Percent increase or decrease from previous year

**AVERAGE FARE**                      2.42                      3.11



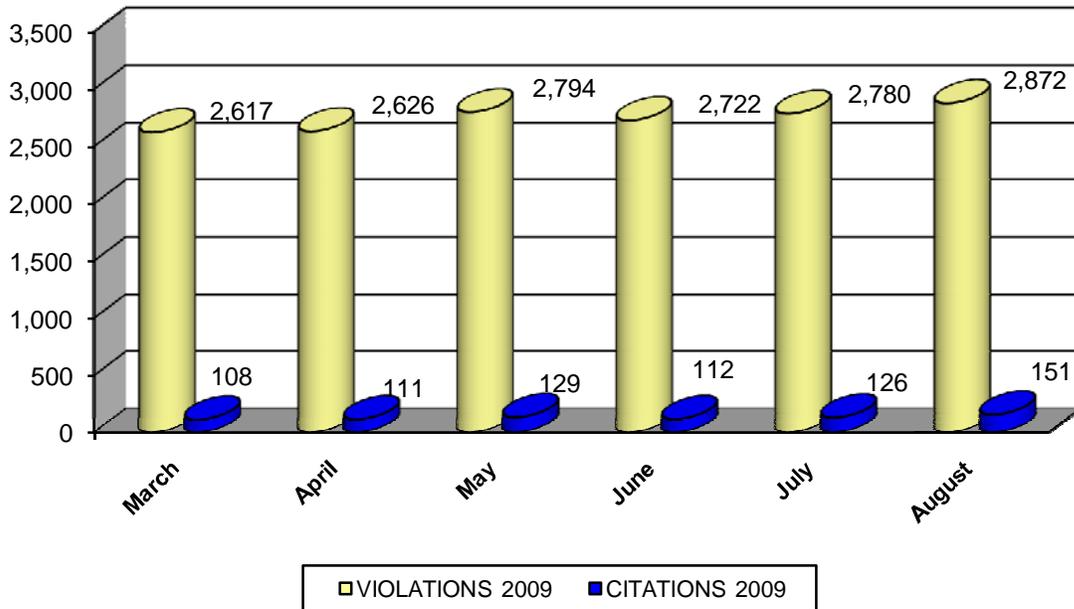
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
FARE EVASION REPORT  
MARCH 2009 THROUGH AUGUST 2009**

MONTH	TOTAL INSPECTED	TOTAL VIOLATIONS	# OF CITATIONS	# OF WARNINGS	% RIDERS INSPECTED
MARCH 2009	418,383	2,617	108	2,500	113%
APRIL 2009	383,624	2,626	111	2,513	111%
MAY 2009	383,817	2,794	129	2,658	120%
JUNE 2009	342,385	2,722	112	2,601	117%
JULY 2009	329,393	2,780	126	2,646	118%
AUGUST 2009	345,823	2,872	151	2,716	122%
AVERAGE	367,238	2,735	123	2,606	117%

**FARE EVASION %**                      **0.83%**

**FINES**    \$    **1,161**

**Fare Violations / Citations  
2009**





## Solicitation Status Report August 2009

AGENDA ITEM: H

Solicitation Number	Solicitation Type	Description of Services	Advertise Date	Document Available	Pre-Submittal Conference	Due Date Bids/Proposals	Award Contract
09-004	SS	Negotiation with Cubic Transportation Systems, INC. for Universal Automated Fare Collection System.  Contract Admin.: B. Guida Proj. Mgr.: Renee Matthews	**N/A	N/A	N/A	N/A	TBD
09-008	RFP	General Counsel Legal Services  Contract Admin.: R. Becker Proj. Mgr.: Diane Hernandez-DelCalvo	5/8/2009	5/8/2009	5/14/2009	6/5/2009	TBD
09-007	LOI	General Planning Consultant Services  Contract Admin.: R. Becker Proj. Mgr.: Suzie Papillon	6/26/2009	6/29/2009	7/15/2009	7/31/2009	10/23/2009
09-007	ITB	Golden Glades Station Stucco Repair  Contract Admin.: B. Kohlberg Proj. Mgr.: Mike Lulo	8/14/2009	8/17/2009	8/25/2009	9/9/2009	10/23/2009

The cone of silence is in effect for the above solicitations from the advertised date thru contract award.

\*\* Cone of silence effective October 16th, 2008 .



**Contract Actions Executed  
Under The Executive Director's Authority  
For The Month of August 2009**

AGENDA ITEM NO: I

Date Signed	Contract /Purchase Order No.	Contract Action	Amount \$	Term
<b>Contractor</b> Project  Justification	<b>10-00093</b> <b>RAIL TECH CONSULTANTS</b> <b>REPAIR OF PIS SYSTEM</b>  Blanket Purchase Order for Parts and Labor related to the repair of PIS System variable message signs (VMS) and PIS controllers (PDS).	Purchase Order	25,000.00	Through June 30th 2010
<b>Contractor</b> Project  Justification	<b>10-000104</b> <b>YRC</b> <b>TRUCKING AND SHIPPING SERVICES FOR DMU OPERATIONS IN MIAMI</b>  Blanket Agreement for trucking/shipping services to ship various heavy assemblies and parts to and from the DMU Operations in Miami.	Purchase Order	10,000.00	Through June 30th 2010
<b>Contractor</b> Project  Justification	<b>10-000123</b> <b>UNITED RENTALS HWY TECHNOLOGY</b> <b>MAINTENANCE OF EXTERNAL SIGNAGE</b>  Blanket agreement for maintenance of external trailblazer signage. Custom high-intensity sign panels to be fabricated in accordance with specifications	Purchase Order	24,999.00	N/A
<b>Contractor</b> Project  Justification	<b>10-000105</b> <b>RITTERS PRINTING</b> <b>ANNUAL NEWSLETTER PRINTING/MAILING</b>  Printing and Mailing of monthly ONBOARD newsletter for the combined July/August issue and the September issue.	Purchase Order	15,860.88	N/A



**Contract Actions Executed  
Under The  
Construction Oversight Committee's Authority  
For The Month of August 2009**

**AGENDA ITEM: J**

Date Signed	Contract No.	Contract Action	Amount \$	Term
N/A	No Contract Actions were executed by the Construction Oversight Committee for the Month of August, 2009.	N/A	N/A	N/A





***MONTHLY CRIME ANALYSIS SUMMARY  
AND FARE EVASION REPORT***

***AUGUST 2009***

***PRESENTED BY***

***G4S*** Wackenhut

TIM CATES  
PROJECT MANAGER

**SOUTH FLORIDA REGIONAL  
TRANSPORTATION AUTHORITY  
MONTHLY CRIME ANALYSIS SUMMARY**

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**AUGUST 2009**

During the month of AUGUST 2009, 3240 incidents were reported to, or by Wackenhut Custom Protection Officers®, of these, one (1) Battery on Transit Agent, one (1) Burglary Auto, one (1) Debris on Tracks, three (3) Slip and Falls, and four (4) Thefts. A total of eight (8) arrests were made during this month.

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**MAJOR INCIDENTS:**

**Battery on Transit Agent**

Case #08-09-800

Occurred on 08/08/09, Saturday, at 1035 hours. The subject became irate and pushed the C.P.O. who was doing a ticket check. Once off the train (P665) the subject fled the area in a taxi. No police report.

**HOLLYWOOD STATION**

**Theft**

Case #08-09-804

Occurred on an unknown date and time. Unknown person(s) removed a Ford emblem and four center caps from the tire rims. There was a two-week delay in making the report. No police report.

**WEST PALM BEACH STATION**

**Alcoholic Beverage**

Case #08-09-1486

Occurred on 08/15/09, Saturday at 0630 hours. The subject was found on the station platform with an open container (alcoholic beverage). Detained for West Palm Beach Police Department Case # 09-14860.

**Arrest**

**Trespass After Warning**

Case #08-09-1607

Occurred 08/16/09, Sunday, at 2046 hours. The subject, who had received several Trespass Warnings, was again found at the station. The subject was detained for West Palm Beach Police Department Case # 09-14944.

**Arrest**

**Theft (prescription medication)**

Case #08-09-2125

Occurred on 08/21/09, Friday, at 1103 hours. The victim placed two bottles of Xanax on the bench. An unknown subject grabbed both bottles and fled on foot. West Palm Beach Police Department Case # 09-175264.

**FT LAUDERDALE STATION**

**Burglary Auto**

Case #08-09-2016

Occurred on 08/20/09, Thursday, between 0500-1100 hours. The on duty C.P.O. discovered a vehicle (Mercury Grand Marquis-tan) with the driver's window broken out. Further investigation revealed unknown person(s) gained entry into the vehicle and removed the inside radio/stereo. Ft Lauderdale Police Department Case # 09-91620.

**SHERIDAN STREET STATION**

**Theft (auto parts)**

Case # 08-09-1517

Occurred on 08/11/09, Tuesday, between 0800-1830 hours. Unknown person(s) took the center wheel cap from the right front wheel of the vehicle (2004 Mitsubishi Lancer 4 door, Yellow). No police report

**Theft (Bicycle)**

Case # 08-09-3230

Occurred on 08/31/09, Monday, between 0550-1630 hours. Unknown person(s) took the victims bike (26" red mongoose) from the east side platform entrance. No police report.

## **DELRAY BEACH STATION**

### **Disorderly Conduct**

### **Arrest**

Case # 08-09-2645

Occurred on 08/26/09, Wednesday, at 0600 hours. The subject was first observed urinating in plain view. Upon being confronted the subject became loud and aggressive using foul language towards the C.P.O. and Police. Delray Police Department Case # 09-21225.

## **OUTSTANDING JOB PERFORMANCES**

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AUGUST 3, 2009, Tri-rail Case # 08-09-278, Lieutenant Grimsley located a juvenile passenger who was stranded at the Hollywood Station. Lieutenant Grimsley transported the juvenile passenger to Boca Raton Station where he was reunited with his grandmother who transported him home safely.

AUGUST 12, 2009 Tri-Rail Case # 08-09-1157, C.P.O. Leinonen, while at the Delray Beach Station, watched two underage children board the train. C.P.O. Leinonen located the children on the train and detrained with them at the next station. C.P.O. Leinonen contacted their mother and had her pick them up at that station.

AUGUST 13, 2009, C.P.O. R. Reid, without knowledge of the RTA Director, took the extra effort to assist Mr. Bross and his family with boarding and loading their luggage. Mr. Bross stated it was an exceptional job on the part of C.P.O. Reid and he needs to be commended.

AUGUST 18, 2009, Tri-Rail Case #08-09-1867, C.P.O. J. Reid concluded his tour of duty and discovered, as he was leaving, a stranded passenger. C.P.O. J. Reid stayed with the passenger as he notified the on duty supervisor.

AUGUST 20, 2009, Lieutenant Swanson received from C.P.O. Dale a chrome plated cardboard file box containing Homicide files from the Miami Dade State Attorneys Office. Lieutenant Swanson then examined the contents to find out the owner of the box in order to return it to the appropriate person. Contact was made with a member of the State Attorneys office who arrived at the Ft Lauderdale Office to claim the property.

AUGUST 20, 2009, C.P.O. Majauskas and C.P.O. R. Reid observed six passengers waiving from inside the elevator at the Metrorail Transfer Station. C.P.O. Majauskas and C.P.O. R. Reid assisted the passengers from the locked elevator. No injuries reported by passengers.

AUGUST 22, 2009, C.P.O. Wilson assisted a wheelchair passenger who could not cross platforms. He opened the gates in order for the passenger to leave without any incidents or injuries.

AUGUST 24, 2009, C.P.O. Poole, while at the MANGONIA PARK STATION, noticed a safety hazard. The lights in the parking lot are not fully illuminating the parking lot. C.P.O. Poole received a SAFETY PIN for his attention to the situation and action to correct this safety hazard.

AUGUST 27, 2009, C.P.O. Ciaverelli, while at the West Palm Beach Station, observed a passenger cross the tracks to catch the southbound train. C.P.O. Ciaverelli interviewed the passenger and she was not aware the dangers or legality of her actions. The passenger departed the area without injuries.

AUGUST 28, 2009, C.P.O. Charles, while at the Metrorail Station, observed a passenger cross the tracks to catch the northbound train. C.P.O. Charles interviewed the passenger who departed the area without injuries. Passenger was not aware of the danger of there actions.

# THE WACKENHUT CORPORATION

## MONTHLY FARE EVASION REPORT

**MONTH:**

August 2009

Date	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.016	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
8/1/2009	3,849	5,271	42	4	38	0	137%	0.8%	10%	90%	0%
8/2/2009	3,710	4,427	64	11	52	1	119%	1.4%	17%	81%	2%
8/3/2009	10,760	13,785	137	4	133	0	128%	1.0%	3%	97%	0%
8/4/2009	10,704	13,727	112	4	107	1	128%	0.8%	4%	96%	1%
8/5/2009	10,818	12,641	113	5	108	0	117%	0.9%	4%	96%	0%
8/6/2009	10,793	12,599	106	8	98	0	117%	0.8%	8%	92%	0%
8/7/2009	10,452	13,041	102	4	98	0	125%	0.8%	4%	96%	0%
8/8/2009	4,515	5,207	25	1	24	0	115%	0.5%	4%	96%	0%
8/9/2009	3,828	4,371	50	4	46	0	114%	1.1%	8%	92%	0%
8/10/2009	10,753	12,648	111	3	108	0	118%	0.88%	3%	97%	0%
8/11/2009	11,132	13,725	106	8	98	0	123%	0.77%	8%	92%	0%
8/12/2009	11,120	12,162	97	3	94	0	109%	0.80%	3%	97%	0%
8/13/2009	11,016	12,040	121	6	115	0	109%	1.00%	5%	95%	0%
8/14/2009	10,366	13,977	131	9	122	0	135%	0.94%	7%	93%	0%
8/15/2009	4,392	4,246	44	2	42	0	97%	1.04%	5%	95%	0%
8/16/2009	3,860	4,404	66	5	61	0	114%	1.50%	8%	92%	0%
8/17/2009	10,681	13,815	122	5	117	0	129%	0.88%	4%	96%	0%
8/18/2009	11,972	15,160	108	3	105	0	127%	0.71%	3%	97%	0%
8/19/2009	12,537	14,326	107	5	102	0	114%	0.75%	5%	95%	0%
8/20/2009	12,400	15,162	104	6	98	0	122%	0.69%	6%	94%	0%
8/21/2009	12,357	14,463	121	3	117	1	117%	0.84%	2%	97%	1%
8/22/2009	4,102	4,640	43	2	41	0	113%	0.93%	5%	95%	0%
8/23/2009	3,884	4,653	53	5	48	0	120%	1.14%	9%	91%	0%
8/24/2009	12,603	15,275	140	8	132	0	121%	0.92%	5%	95%	0%
8/25/2009	12,449	16,292	115	0	115	0	131%	0.71%	0%	100%	0%
8/26/2009	12,781	15,713	108	4	103	1	123%	0.69%	4%	95%	1%
8/27/2009	12,424	15,995	111	6	105	0	122%	0.69%	6%	94%	0%
8/28/2009	12,231	16,598	117	5	112	0	136%	0.70%	4%	96%	0%
8/29/2009	3,959	4,510	39	7	32	0	113%	0.93%	5%	95%	0%
8/30/2009	3,916	4,332	47	5	42	0	111%	1.08%	11%	89%	0%
8/31/2009	12,396	16,618	110	6	103	1	134%	0.66%	5%	94%	1%
<b>Totals</b>	<b>282,760</b>	<b>345,823</b>	<b>2,872</b>	<b>151</b>	<b>2,716</b>	<b>5</b>	<b>122%</b>	<b>0.83%</b>	<b>5%</b>	<b>95%</b>	<b>0%</b>

# THE WACKENHUT CORPORATION

## Weekly/Monthly Fare Inspection Report

Month: August 2009

Week	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.015	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
08/01/09-08/02/09	7,559	9,698	106	15	90	1	128%	1.09%	14%	85%	0%
08/03/09-08/09/09	61,870	75,371	645	30	614	1	122%	0.86%	5%	95%	0%
08/10/09-08/16/09	62,639	73,202	676	36	640	0	117%	0.92%	5%	95%	0%
08/17/09-08/23/09	67,933	82,219	658	29	628	1	121%	0.80%	4%	95%	0%
08/24/09-08/30/09	70,363	88,715	677	35	641	1	126%	0.76%	5%	95%	0%
8/31/2009	12,396	16,618	110	6	103	1	134%	0.66%	5%	94%	1%
<b>Totals</b>	282,760	345,823	2,872	151	2,716	5	122%	0.83%	5%	95%	0%



# FARE EVASION REPORT MONTHLY COMPARISON

MONTH	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.015	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
April-98	284,380	170,853	541	495	27	19	60%	0.32%	91%	5%	4%
May-98	180,788	118,150	395	350	28	18	65%	0.33%	89%	7%	5%
June-98	167,931	119,333	605	538	39	28	71%	0.51%	89%	6%	5%
July-98	164,028	114,160	753	675	56	22	70%	0.66%	90%	7%	3%
August-98	175,944	126,223	643	598	29	16	72%	0.51%	93%	5%	2%
September-98	169,522	118,346	442	419	17	6	70%	0.37%	95%	4%	1%
October-98	194,241	137,885	636	613	13	10	71%	0.46%	96%	2%	2%
November-98	172,782	123,556	564	540	11	13	72%	0.46%	96%	2%	2%
December-98	177,662	129,428	533	517	6	10	73%	0.41%	97%	1%	2%
January-99	182,432	140,296	531	509	10	12	77%	0.38%	96%	2%	2%
February-99	184,533	137,924	531	518	8	5	75%	0.38%	98%	2%	1%
March-99	206,134	161,833	710	696	6	8	79%	0.44%	98%	1%	1%
April-99	195,182	146,649	565	555	9	1	75%	0.39%	98%	2%	0%
May-99	185,160	138,211	608	594	8	6	75%	0.44%	98%	1%	1%
June-99	165,130	126,263	533	511	21	1	76%	0.42%	96%	4%	0%
July-99	157,020	124,754	470	373	93	4	79%	0.38%	79%	20%	1%
August-99	183,578	140,002	475	447	23	5	76%	0.34%	94%	5%	1%
September-99	170,632	138,267	407	397	6	4	81%	0.29%	98%	1%	1%
October-99	181,774	155,633	508	484	20	4	86%	0.33%	95%	4%	1%
November-99	186,616	147,986	560	549	7	4	79%	0.38%	98%	1%	1%
December-99	182,591	145,524	563	547	11	5	80%	0.39%	97%	2%	1%
January-00	187,154	144,403	529	520	5	4	77%	0.37%	98%	1%	1%
February-00	198,944	158,269	582	573	5	4	80%	0.37%	98%	1%	1%
March-00	210,339	166,800	519	507	9	3	79%	0.31%	98%	2%	1%
April-00	193,414	170,365	509	500	5	4	88%	0.30%	98%	1%	1%
May-00	207,042	180,112	587	572	9	6	87%	0.33%	97%	2%	1%
June-00	173,063	141,554	680	670	7	3	82%	0.48%	99%	1%	0%
July-00	171,438	131,316	622	613	4	5	77%	0.47%	99%	1%	1%
August-00	204,722	153,674	512	497	9	6	75%	0.33%	97%	2%	1%
September-00	207,322	144,675	491	470	11	10	70%	0.34%	96%	2%	2%
*October-00	227,112	156,845	651	216	425	10	69%	0.42%	33%	65%	0%
November-00	219,669	157,151	670	221	437	12	72%	0.43%	33%	65%	2%
December-00	198,383	153,327	626	235	383	8	77%	0.41%	38%	61%	0%
<b>Totals</b>	<b>6,266,662</b>	<b>4,719,767</b>	<b>18,551</b>	<b>16,519</b>	<b>1757</b>	<b>276</b>	<b>75%</b>	<b>0.39%</b>	<b>89%</b>	<b>9%</b>	<b>1%</b>

Note: Hurricane George Warning on Wednesday, 9/23/98.  
 Per Tri-Rail ticket checks/citations were stopped at 1200 hrs on 9/23/98.  
 Holiday: 11/26/98, 12/25/98, 1/1/99 - No Train Service.  
 Note: Hurricane Floyd Warning on Tuesday 09/14/99 and Wednesday, 9/15/99.  
 \* October 2000 MODIFIED FARE EVASION BEGINS

Per Tri-Rail trains were canceled due to hurricane on 9/24/98 & 9/25/98.  
 Per Tri-Rail ticket checks/citations were started at P646 on 9/26/98.  
 January 22-24, 1999 - Friends Ride Free.  
 Holiday: 11/25/99, 12/25/99, 1/1/00 - No Train Service.



# FARE EVASION REPORT MONTHLY COMPARISON

MONTH	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.016	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
January-01	217,992	158,234	595	201	387	7	73%	0.38%	34%	65%	1%
February-01	218,815	155,774	500	144	351	5	71%	0.32%	29%	70%	1%
March-01	236,192	187,706	546	130	412	4	79%	0.29%	24%	75%	0%
April-01	224,941	205,730	581	129	444	8	91%	0.28%	22%	76%	1%
May-01	227,874	213,360	620	135	485	0	94%	0.29%	22%	78%	0%
June-01	188,375	191,285	664	174	487	3	102%	0.35%	26%	73%	0%
July-01	187,923	193,992	690	219	469	2	103%	0.36%	32%	68%	0%
August-01	220,792	228,613	659	170	488	1	104%	0.29%	26%	74%	0%
September-01	197,084	199,546	557	157	398	2	101%	0.28%	28%	71%	0%
October-01	224,865	226,566	642	221	417	4	101%	0.28%	34%	65%	0%
November-01	196,902	190,162	640	240	400	0	97%	0.34%	38%	63%	0%
December-01	197,396	181,718	666	276	381	9	92%	0.37%	41%	57%	1%
January-02	215,010	199,904	627	208	417	2	93%	0.31%	33%	67%	0%
February-02	209,444	213,042	589	172	414	3	102%	0.28%	29%	70%	1%
March-02	227,971	224,847	650	270	377	3	99%	0.29%	42%	58%	0%
April-02	239,345	225,965	661	238	420	3	94%	0.29%	36%	64%	0%
May-02	231,330	217,200	643	195	445	3	94%	0.30%	30%	69%	0%
June-02	181,749	174,081	658	259	395	4	96%	0.38%	39%	60%	1%
July-02	195,723	195,531	865	38	817	10	100%	0.44%	4%	94%	1%
August-02	225,555	231,376	880	38	841	1	103%	0.38%	4%	96%	0%
September-02	216,671	227,528	883	37	843	3	105%	0.39%	4%	96%	0%
October-02	243,867	250,859	954	48	903	3	103%	0.38%	5%	95%	0%
November-02	221,892	219,181	955	49	903	3	99%	0.44%	5%	95%	0%
December-02	220,225	215,762	995	34	961	0	98%	0.46%	3%	97%	0%
January-03	238,953	239,334	963	28	933	2	100%	0.40%	3%	97%	0%
February-03	233,620	233,517	910	27	881	2	100%	0.39%	3%	97%	0%
March-03	247,918	247,702	801	44	756	1	100%	0.32%	5%	94%	0%
April-03	241,294	251,377	833	36	795	2	104%	0.33%	4%	95%	0%
May-03	239,967	248,639	769	53	714	2	104%	0.31%	7%	93%	0%
June-03	198,394	201,188	794	52	738	4	101%	0.39%	7%	93%	1%
July-03	203,815	211,409	881	46	828	7	104%	0.42%	5%	94%	1%
Page 1 Total	6,266,662	4,719,767	18,551	16,519	1,757	276	75%	0.39%	96%	9%	1%
Totals	13,038,556	11,280,895	41,222	20,587	20,257	379	87%	0.37%	50%	49%	1%

\* October 2000 MODIFIED FARE EVASION BEGINS 09/11/01 TERRORIST ATTACK

JULY 1-2002-NEW WARNING POLICY-ONE WARNING TO ALL-NEW ENFORCEMENT GUIDE



# FARE EVASION REPORT MONTHLY COMPARISON

MONTH	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.016	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
August-03	225,003	233,605	732	27	703	2	104%	0.31%	4%	96%	0%
September-03	231,637	247,620	779	43	736	0	107%	0.31%	6%	94%	0%
October-03	252,722	257,863	1035	64	970	1	102%	0.40%	6%	94%	0%
November-03	216,440	225,123	1014	63	950	1	104%	0.45%	6%	94%	0%
December-03	223,791	222,530	1089	71	1014	4	99%	0.49%	7%	93%	0%
January-04	237,635	233,086	1038	77	958	3	98%	0.45%	7%	92%	0%
February-04	242,576	222,543	1000	73	926	1	92%	0.45%	7%	93%	0%
March-04	261,974	227,616	1006	63	941	2	87%	0.44%	6%	94%	3%
April-04	254,585	229,216	740	37	702	1	90%	0.32%	5%	95%	0%
May-04	248,924	228,334	688	31	657	0	92%	0.30%	5%	95%	0%
June-04	220,646	195,551	1046	38	1007	1	89%	0.53%	4%	96%	0%
July-04	217,550	197,139	968	49	917	2	91%	0.49%	5%	95%	0%
August-04	244,841	215,845	1066	37	1029	0	88%	0.49%	3%	97%	0%
September-04	134,259	127,913	524	18	505	1	95%	0.41%	3%	96%	0%
October-04	250,254	216,532	906	33	871	2	87%	0.42%	4%	96%	0%
November-04	247,676	235,871	947	41	904	2	95%	0.40%	4%	95%	0%
December-04	232,664	231,754	931	58	873	0	100%	0.40%	6%	94%	0%
January-05	233,079	240,361	1244	91	1147	6	103%	0.52%	7%	92%	0%
February-05	234,939	242,323	1149	90	1055	4	103%	0.47%	8%	92%	0%
March-05	271,374	268,833	1230	89	1140	1	99%	0.46%	7%	93%	0%
April-05	261,406	260,144	1500	77	1420	3	100%	0.58%	5%	95%	0%
May-05	249,519	248,817	1421	116	1297	8	100%	0.57%	8%	91%	0%
June-05	200,482	194,500	1360	107	1237	16	97%	0.70%	8%	91%	1%
July-05	186,245	183,463	1295	103	1181	11	99%	0.71%	8%	91%	1%
August-05	207,320	206,156	1224	112	1108	4	99%	0.59%	9%	91%	0%
September-05	227,227	206,899	1213	93	1118	2	91%	0.59%	8%	92%	0%
October-05	161,615	143,769	963	63	898	2	89%	0.67%	7%	93%	0%
November-05	178,032	114,184	745	39	702	4	64%	0.65%	5%	94%	1%
December-05	207,734	172,526	1347	59	1284	4	83%	0.78%	4%	95%	0%
January-06	224,188	175,605	1555	95	1457	3	78%	0.89%	6%	94%	0%
February-06	217,412	173,825	1447	74	1368	5	80%	0.83%	5%	95%	0%
March-06	248,631	199,736	1800	93	1698	9	80%	0.90%	5%	94%	1%
April-06	257,607	192,193	1776	93	1680	3	75%	0.92%	5%	95%	0%
Page 2 Total	13,038,556	11,280,895	41,222	20,587	20,257	379	87%	0.37%	50%	49%	1%
Totals	20,548,543	18,252,390	78,000	22,804	54,710	487	89%	0.43%	29%	70%	1%

LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE FRANCES-SEPTEMBER 2-12, 2004

LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE JEANNE- SEPTEMBER 26-29, 2004

LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE KATRINA -AUGUST 25-28, 2005

NO TRAIN SERVICE SEPTEMBER 20, 2005 HURRICANE RITA

NO TRAIN SERVICE OCTOBER 22-31, 2005 DUE TO HURRICANE WILMA

NO TRAIN SERVICE NOVEMBER 1-3, 2005 DUE TO HURRICANE WILMA

NO TICKET CHECKS NOVEMBER 4-11, 2005 DUE TO HURRICANE WILMA



## FARE EVASION REPORT MONTHLY COMPARISON

MONTH	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.016	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
May-06	291,543	208,697	1966	93	1868	5	72%	0.94%	5%	95%	0%
June-06	263,417	188,847	1754	77	1675	2	72%	0.93%	4%	95%	0%
July-06	250,659	178,368	1828	86	1738	4	71%	1.02%	5%	95%	0%
August-06	269,197	197,985	1915	106	1802	7	74%	0.97%	6%	94%	0%
September-06	287,529	212,380	1842	109	1729	4	74%	0.87%	6%	94%	0%
October-06	309,013	232,544	2096	105	1986	5	75%	0.90%	5%	95%	0%
November-06	281,711	219,411	1994	97	1794	3	78%	0.86%	5%	95%	0%
December-06	271,530	220,247	2143	94	2045	4	81%	0.97%	4%	95%	0%
January-07	294,795	250,522	2201	92	2103	6	85%	0.88%	4%	96%	0%
February-07	287,357	247,655	2354	130	2220	4	86%	0.95%	6%	94%	0%
March-07	306,651	316,244	2473	129	2335	9	103%	0.78%	5%	94%	0%
April-07	274,767	316,493	2634	116	2509	9	115%	0.83%	4%	95%	0%
May-07	303,896	353,284	2874	128	2741	5	116%	0.81%	4%	95%	0%
June-07	268,097	308,831	2845	121	2519	5	115%	0.86%	5%	95%	0%
July-07	266,694	308,224	2613	117	2493	3	116%	0.85%	4%	95%	0%
August-07	295,771	331,353	2754	130	2614	10	112%	0.83%	5%	95%	0%
September-07	275,035	309,849	2385	109	2273	3	113%	0.77%	5%	95%	0%
October-07	326,094	360,151	2816	112	2698	7	110%	0.78%	4%	96%	0%
November-07	306,116	325,178	2588	133	2448	7	106%	0.80%	5%	95%	0%
December-07	294,709	308,632	2531	107	2419	5	105%	0.82%	4%	96%	0%
January-08	324,570	342,578	2655	102	2545	8	106%	0.78%	4%	96%	0%
February-08	331,830	336,290	2272	84	2179	9	101%	0.68%	4%	96%	0%
March-08	348,437	357,954	2571	77	2478	16	103%	0.72%	3%	96%	1%
April-08	352,304	374,861	2614	118	2482	14	106%	0.70%	5%	95%	1%
May-08	371,527	385,360	2893	161	2723	9	104%	0.75%	6%	94%	0%
June-08	367,215	384,174	2915	166	2743	6	105%	0.76%	6%	94%	0%
July-08	378,471	387,641	2687	123	2558	6	102%	0.69%	5%	95%	0%
August-08	353,045	367,779	2335	101	2229	5	104%	0.64%	4%	95%	0%
September-08	383,320	430,263	2452	104	2339	9	112%	0.57%	4%	95%	0%
October-08	399,891	446,825	2628	112	2507	9	112%	0.59%	4%	95%	0%
November-08	346,597	361,181	2133	90	2041	2	104%	0.59%	4%	96%	0%
December-08	344,245	363,553	2626	132	2491	3	106%	0.72%	5%	95%	0%
Page 3 Total	20,548,543	18,252,390	78,000	22,804	54,710	487	89%	0.43%	29%	70%	1%
Totals	30,574,576	28,185,744	155,087	26,365	128,034	690	92%	0.55%	17%	83%	0%

08/29/06-08/30/06 No train service due to Tropical Storm Ernesto

3/9/2007 TICKET CHECKS SUSPENDED BY SFRTA FOR THE ENTIRE DAY-MAJOR TRAIN DELAY/TRACK WORK

3/15/2007 SFRTA SUSPENDED TICKET CHECKS DUE TO PASSENGER SURVEY

03/28/07-03/30/07 P605, P609, P630 (3 TRAINS ANNULLED)

03/28/07 -P614-P619 (6 TRAINS)REDUCED TICKET CHECK DUE TO TRAIN BEING IN EXCESS OF 45 MINUTES LATE

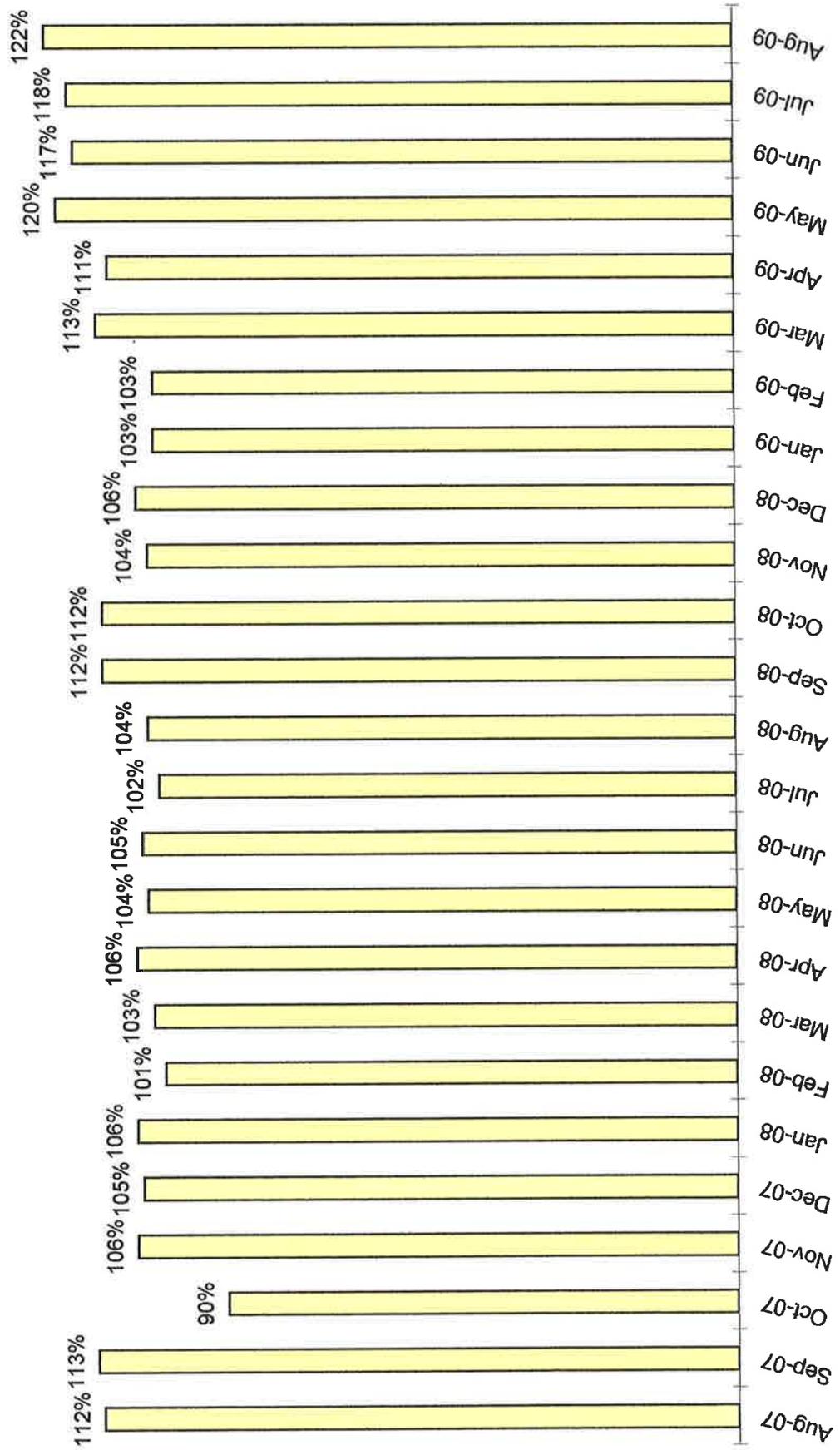
**08/18/08 AND 08/19/08 TICKET CHECKS SUSPENDED DUE TO TROPICAL STORM KAY**



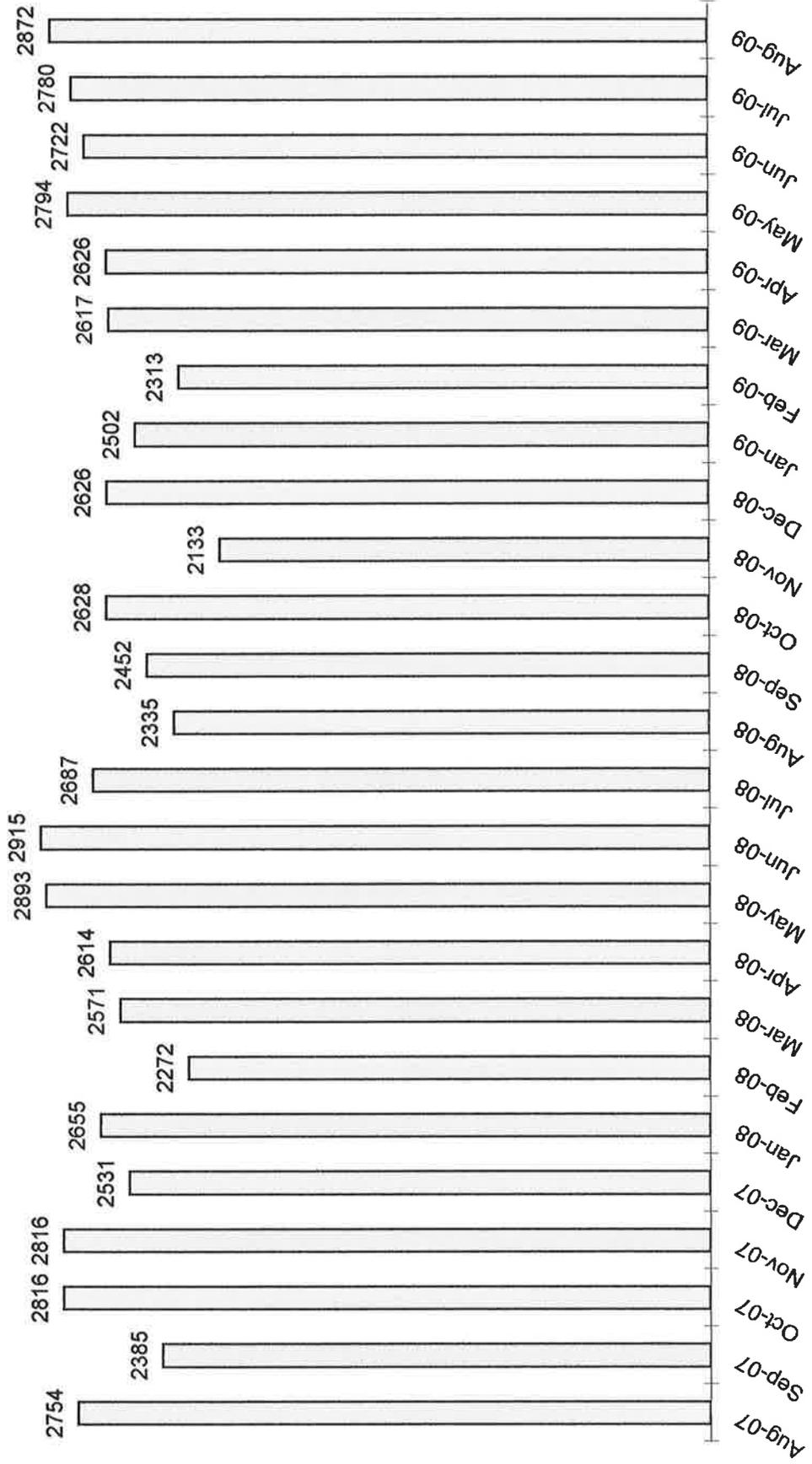
# FARE EVASION REPORT MONTHLY COMPARISON

MONTH	Total Passengers	Total Inspected	Total Violations	Number of Citations	Discretion Warnings	F.S.S. 812.016	% Riders Inspected	% Riders Violation	% Violators Cited	% Violators Warned	% Violators Arrested
January-09	350,903	361,145	2,502	121	2377	4	103%	0.69%	5%	95%	0%
February-09	333,804	366,692	2313	121	2185	7	110%	0.63%	5%	94%	6%
March-09	370,606	418,383	2617	108	2500	9	113%	0.63%	4%	96%	0%
April-09	346,865	383,624	2626	111	2513	2	111%	0.68%	4%	96%	0%
May-09	320,894	383,817	2794	129	2658	7	120%	0.73%	5%	95%	0%
June-09	292,806	342,385	2722	112	2601	9	117%	0.80%	4%	96%	0%
July-09	278,565	329,393	2780	126	2646	8	118%	0.84%	5%	95%	0%
August-09	282,760	345,823	2872	151	2716	5	122%	0.83%	5%	95%	0%
page 4-total	30,574,576	28,185,744	155,087	26,365	128,034	690	92%	0.55%	17%	83%	0%
<b>Totals</b>	<b>33,151,779</b>	<b>31,117,006</b>	<b>176,313</b>	<b>27,344</b>	<b>148,230</b>	<b>741</b>	<b>94%</b>	<b>0.57%</b>	<b>16%</b>	<b>84%</b>	<b>0%</b>

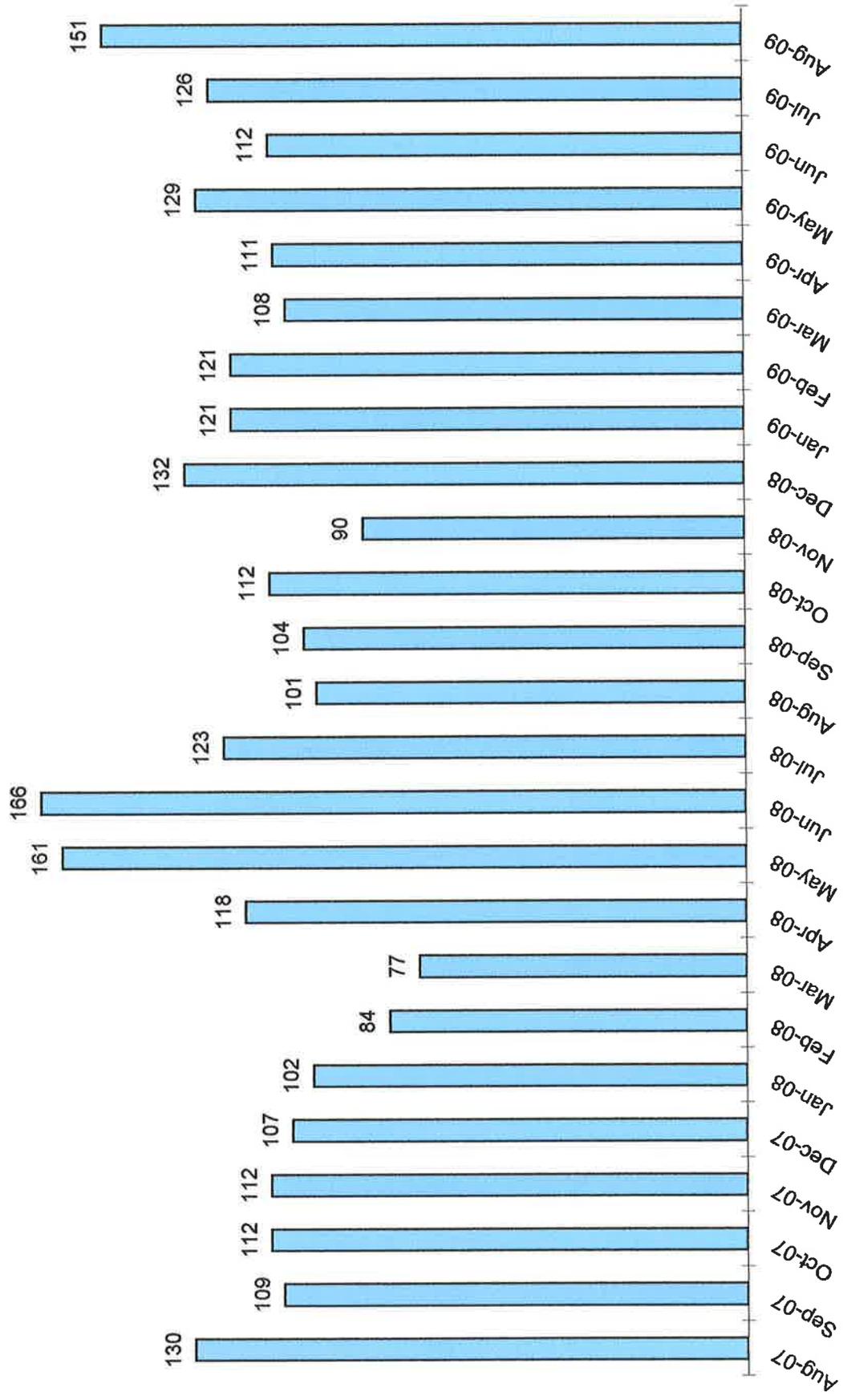
PERCENTAGE OF RIDERS INSPECTED



# FARE EVASION VIOLATIONS



CITATIONS ISSUED



**MONTHLY BREAKDOWN OF CITATIONS**

Month	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O Tri-Rail ID	Total
Apr-98	14	259	215	3	0	4	0	495
May-98	12	116	174	11	37	0	0	350
Jun-98	14	186	259	9	62	8	0	538
Jul-98	13	241	316	25	68	12	0	675
Aug-98	9	183	293	22	78	13	0	598
Sep-98	4	137	211	10	44	13	0	419
Oct-98	13	239	270	12	65	14	0	613
Nov-98	4	216	253	8	45	14	0	540
Dec-98	4	198	257	7	32	19	0	517
Jan-99	7	197	212	22	60	11	0	509
Feb-99	6	213	208	8	69	14	0	518
Mar-99	5	335	273	10	55	18	0	696
Apr-99	3	217	280	16	23	16	0	555
May-99	6	297	245	17	18	11	0	594
Jun-99	7	185	257	25	28	9	0	511
Jul-99	8	133	201	15	10	6	0	373
Aug-99	7	132	245	21	23	19	0	447
Sep-99	5	136	202	21	23	10	0	397
Oct-99	6	153	251	25	39	10	0	484
Nov-99	7	131	324	16	56	15	0	549
Dec-99	5	125	308	23	60	26	0	547
Jan-00	9	87	298	16	85	25	0	520
Feb-00	5	124	298	28	85	33	0	573
Mar-00	6	95	301	18	71	16	0	507
Apr-00	5	81	293	36	62	23	0	500
May-00	11	116	324	84	12	25	0	572
Jun-00	6	184	352	23	87	18	0	670
Jul-00	15	177	314	17	85	5	0	613
Aug-00	6	117	283	21	66	4	0	497
Sep-00	15	132	251	16	51	5	0	470
(A)OCT-00	0	3	201	8	4	0	0	216
Nov-00	1	2	194	19	2	2	1	221
Dec-00	0	6	217	6	2	3	1	235
Jan-01	0	3	172	18	3	5	0	201
Feb-01	1	4	129	8	2	0	0	144
Mar-01	2	2	118	7	0	1	0	130
Apr-01	3	2	105	11	6	1	1	129
May-01	2	1	126	3	1	2	0	135
Jun-01	0	4	157	10	0	2	1	174
Jul-01	1	5	196	10	2	5	0	219
Aug-01	1	3	160	1	0	5	0	170
Sep-01	3	0	152	0	0	2	0	157
Oct-01	3	2	195	16	1	4	0	221
Nov-01	3	2	184	37	4	10	0	240
Dec-01	1	5	228	23	3	16	0	276
<b>Total</b>	<b>258</b>	<b>5,186</b>	<b>10,502</b>	<b>762</b>	<b>1,529</b>	<b>474</b>	<b>4</b>	<b>18,715</b>

\*Hurricane Georges: No Train Services 9/24/98, 9/25/98, & 9/26/98 (1/2 day).  
NO CITATIONS ISSUED ON 11/5/98 DUE TO TROPICAL STORM MI

\*Hurricane Floyd: No Train Services 9/14/99 & 9/15/99.

**(A)MODIFIED FARE EVASION BEGINS**

### MONTHLY BREAKDOWN OF CITATIONS

Month	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O Tri-Rail ID	Total
Jan-02	2	2	163	32	5	4	0	208
Feb-02	2	7	140	20	2	1	0	172
Mar-02	3	5	238	17	5	2	0	270
Apr-02	2	3	200	23	3	7	0	238
May-02	2	6	154	29	0	4	0	195
Jun-02	6	3	212	26	5	7	0	259
(B) JUL-02	0	5	24	2	5	2	0	38
Aug-02	1	3	27	3	2	2	0	38
Sep-02	1	4	29	2	1	0	0	37
Oct-02	4	11	27	2	2	2	0	48
Nov-02	4	8	28	4	4	1	0	49
Dec-02	2	3	23	3	3	0	0	34
Jan-03	0	4	20	4	0	0	0	28
Feb-03	2	7	13	4	1	0	0	27
Mar-03	1	6	31	4	1	1	0	44
Apr-03	0	5	26	1	3	1	0	36
May-03	0	5	43	3	2	0	0	53
Jun-03	2	2	40	7	1	0	0	52
Jul-03	1	6	30	3	3	0	3	46
Aug-03	1	5	12	3	3	2	1	27
Sep-03	1	3	29	6	2	2	0	43
Oct-03	3	10	37	6	5	3	0	64
Nov-03	0	20	30	7	6	0	0	63
DEC-03	2	16	42	3	6	2	0	71
Jan-04	2	27	31	4	9	4	0	77
Feb-04	3	14	42	3	10	1	0	73
Mar-04	1	14	30	2	15	1	0	63
Apr-04	0	5	21	6	4	1	0	37
May-04	0	3	19	7	2	0	0	31
Jun-04	1	7	23	4	1	2	0	38
Jul-04	1	13	29	1	4	1	0	49
Aug-04	1	7	19	3	3	3	1	37
(C) SEPT-04	3	2	8	2	1	2	0	18
Oct-04	2	6	13	6	4	1	1	33
NOV-04	5	3	27	2	2	2	0	41
Dec-04	3	5	41	3	4	2	0	58
Jan-05	8	9	59	5	9	1	0	91
<b>Total</b>	<b>330</b>	<b>5,450</b>	<b>12,482</b>	<b>1,024</b>	<b>1,667</b>	<b>538</b>	<b>10</b>	<b>21,501</b>

(A) MODIFIED FARE EVASION BEGINS

(B) NEW WARNING POLICY-ONE WARNING TO ALL-NEW ENFORCEMENT GUIDE

(C) LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE FRANCES-SEPTEMBER 2-12, 2004

LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE JEANNE- SEPTEMBER 25-29, 2004

**MONTHLY BREAKDOWN OF CITATIONS**

Month	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O ID	Total
Feb-05	10	9	55	5	9	2	0	90
Mar-05	3	8	57	5	12	4	0	89
Apr-05	8	11	47	5	5	1	0	77
May-05	6	28	71	4	6	1	0	116
Jun-05	6	14	70	6	7	3	1	107
Jul-05	9	15	52	9	13	4	1	103
(D) AUG-05	4	14	63	12	16	3	0	112
(E) SEP-05	7	19	48	10	7	2	0	93
(F) OCT-05	3	7	42	3	6	2	0	63
(G)NOV-05	1	6	24	6	2	0	0	39
Dec-05	4	8	35	2	8	2	0	59
Jan-06	2	19	52	9	11	1	1	95
Feb-06	4	20	40	3	6	1	0	74
Mar-06	3	16	56	10	5	2	1	93
Apr-06	4	18	50	8	10	2	1	93
May-06	3	19	55	5	6	1	4	93
Jun-06	6	14	48	2	4	0	3	77
Jul-06	0	20	48	8	6	0	4	86
(H) AUG -06	6	18	72	2	6	1	1	106
Sep-06	11	25	62	5	4	2	0	109
Oct-06	11	20	62	3	5	2	2	105
Nov-06	3	26	47	3	9	7	2	97
Dec-06	5	26	49	7	1	6	0	94
JAN-07	11	20	50	2	9	0	0	92
Feb-07	8	30	67	4	15	0	6	130
(I)MAR-2007	8	34	66	9	9	3	0	129
Apr-07	11	22	57	9	15	2	0	116
May-07	8	32	65	7	13	2	1	128
Jun-07	8	27	61	5	10	4	6	121
Jul-07	10	21	56	10	12	4	4	117
Aug-07	8	25	73	9	14	0	1	130
Sep-07	6	14	63	12	10	3	1	109
Oct-07	5	22	66	3	9	5	2	112
Nov-07	10	20	75	8	11	8	1	133
Dec-07	6	24	57	9	7	3	1	107
Jan-08	8	19	46	12	12	3	2	102
Feb-08	9	17	46	6	5	1	0	84
<b>TOTAL</b>	<b>565</b>	<b>6,157</b>	<b>14,535</b>	<b>1,261</b>	<b>1,982</b>	<b>625</b>	<b>56</b>	<b>25,181</b>

(D) LIMITED OR NO TRAIN SERVICE DUE TO HURRICANE KATRINA AUGUST 25-28, 2005

(E) NO TRAIN SERVICE DUE TO HURRICANE RITA 09/20/05

(F) NO TRAIN SERVICE DUE TO HURRICANE WILMA 10/22/05-10/31/05

(G) NO TRAIN SERVICE DUE TO HURRICANE WILMA 11/01/05-11/03/05

(G) NO TICKET CHECKS DUE TO HURRICANE WILMA 11/04/05-11/11/05

**MONTHLY BREAKDOWN OF CITATIONS**

<b>Month</b>	<b>12 Trip Validation</b>	<b>Ineligible Discount</b>	<b>No Ticket</b>	<b>Zone Override</b>	<b>No Transfer</b>	<b>Out Dated Ticket</b>	<b>EDP Ticket W/O ID</b>	<b>Total</b>
Mar-08	6	16	45	1	3	2	4	77
Apr-08	8	29	53	6	11	6	5	118
May-08	7	42	97	5	5	3	2	161
Jun-08	12	34	93	8	8	6	5	166
Jul-08	4	27	71	8	10	2	1	123
(H) AUG-08	3	14	71	3	3	6	1	101
Sep-08	3	17	68	4	4	7	1	104
Oct-08	5	24	74	4	3	1	1	112
Nov-08	1	17	61	2	1	8	0	90
Dec-08	2	25	77	2	14	10	2	132
Jan-09	6	22	64	14	6	7	2	121
Feb-09	4	36	65	5	6	3	2	121
Mar-09	10	26	51	11	10	0	0	108
Apr-09	8	20	62	9	9	2	1	111
May-09	9	23	76	10	7	3	1	129
Jun-09	6	21	74	6	4	1	0	112
Jul-09	4	26	77	9	4	5	1	126
Aug-09	4	25	107	9	1	4	1	151
<b>TOTAL</b>	<b>667</b>	<b>6,601</b>	<b>15,821</b>	<b>1,377</b>	<b>2,091</b>	<b>701</b>	<b>86</b>	<b>27,344</b>

(H)08/18/08 AND 08/19/08 TICKET CHECKS SUSPENDED DUE TO TROPICAL STORM FAY

## MONTHLY BREAKDOWN OF WARNINGS

Date	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O Tri-Rail ID	Total
Oct-00	27	214	8	1	171	0	4	425
Nov-00	33	220	5	1	173	1	4	437
Dec-00	31	191	8	0	150	0	3	383
Jan-01	40	205	6	1	132	2	1	387
Feb-01	27	164	13	1	143	0	3	351
Mar-01	51	196	15	1	140	0	9	412
Apr-01	42	207	1	1	171	0	22	444
May-01	40	272	4	0	153	0	16	485
Jun-01	57	211	5	2	207	0	5	487
Jul-01	92	173	6	0	186	0	12	469
Aug-01	97	175	3	0	189	0	24	488
Sep-01	86	148	2	4	131	0	27	398
Oct-01	51	189	0	0	168	0	9	417
Nov-01	37	167	4	0	181	0	11	400
Dec-01	40	186	0	0	152	0	3	381
Jan-02	49	218	2	0	144	0	4	417
Feb-02	35	218	7	0	152	0	2	414
Mar-02	28	217	4	0	126	0	2	377
Apr-02	23	231	2	1	163	0	0	420
May-02	29	263	0	1	148	0	4	445
Jun-02	29	215	2	1	143	1	4	395
<b>(A) JUL-02</b>	18	206	392	43	134	18	6	817
Aug-02	33	234	398	43	104	28	1	841
Sep-02	30	204	391	44	148	24	2	843
Oct-02	28	280	376	43	155	20	1	903
Nov-02	35	287	424	40	93	19	5	903
Dec-02	16	282	494	40	117	11	1	961
Jan-03	22	289	470	45	93	13	1	933
Feb-03	14	310	401	52	84	20	0	881
Mar-03	10	252	384	31	68	8	3	756
Apr-03	5	224	407	25	124	9	1	795
May-03	5	214	382	25	79	9	0	714
Jun-03	6	223	386	31	73	14	5	738
Jul-03	4	212	436	25	112	17	22	828
Aug-03	6	161	370	23	113	21	9	703
Sep-03	10	167	382	21	143	7	6	736
Oct-03	11	282	478	33	141	24	1	970
Nov-03	9	329	422	25	149	16	0	950
DEC-03	8	327	473	22	170	14	0	1014
Jan-04	12	304	455	23	152	11	1	958
Feb-04	5	275	455	22	144	24	1	926
Mar-04	9	272	478	24	132	26	0	941
Apr-04	9	114	442	24	91	21	1	702
May-04	6	134	389	24	89	15	0	657
Jun-04	5	232	558	29	156	22	5	1007
Jul-04	3	213	520	28	128	24	1	917
<b>SUBTOTAL</b>	<b>1,263</b>	<b>10,307</b>	<b>10,860</b>	<b>800</b>	<b>6,315</b>	<b>439</b>	<b>242</b>	<b>30,226</b>

(A) NEW WARNING POLICY-ONE WARNING TO ALL-NEW ENFORCEMENT GUIDE

(A) NEW WARNING POLICY-ONE WARNING TO ALL-NEW ENFORCEMENT GUIDE

## MONTHLY BREAKDOWN OF WARNINGS

Date	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O Tri-Rail ID	Total
Aug-04	20	250	557	37	143	13	9	1029
(B) SEPT -04	34	102	285	16	51	11	6	505
Oct-04	36	190	476	26	118	11	14	871
Nov-04	66	145	535	29	112	9	8	904
Dec-04	45	125	526	22	125	24	6	873
Jan-05	75	210	639	25	165	24	9	1147
Feb-05	61	168	608	29	154	34	1	1055
Mar-05	36	220	681	32	150	20	1	1140
Apr-05	53	289	763	47	234	29	5	1420
May-05	48	297	681	51	199	17	4	1297
Jun-05	65	223	727	47	147	22	6	1237
Jul-05	41	250	651	44	155	36	4	1181
(C) AUG-05	38	237	584	49	165	32	3	1108
(D) SEPT-05	28	236	645	44	143	16	6	1118
(E) OCT-05	32	208	502	27	112	12	5	898
(F) NOV-05	26	128	442	27	72	6	1	702
Dec-05	28	315	731	48	129	24	9	1284
Jan-06	29	378	773	37	192	34	14	1457
Feb-06	37	340	756	54	142	21	18	1368
Mar-06	54	338	1042	49	182	24	9	1698
Apr-06	65	451	888	57	175	28	16	1680
May-06	61	486	981	53	240	25	22	1868
Jun-06	36	471	903	21	208	23	13	1675
Jul-06	57	476	988	23	150	29	15	1738
(G) Aug-06	65	508	969	28	198	26	8	1802
Sep-06	63	468	909	31	214	36	8	1729
Oct-06	76	524	1079	36	220	40	11	1986
Nov-06	56	461	969	21	235	41	11	1794
Dec-06	62	612	1048	37	235	36	15	2045
Jan-07	80	637	1009	52	284	21	20	2103
Feb-07	94	632	1055	52	316	37	34	2220
(H) MAR-07	105	681	1080	60	350	45	14	2335
Apr-07	106	749	1164	75	351	42	22	2509
May-07	107	849	1218	73	421	53	20	2741
Jun-07	128	840	1043	48	388	40	32	2519
Jul-07	93	808	1040	74	399	51	28	2493
Aug-07	73	819	1240	79	364	23	16	2614
Sep-07	85	708	1062	53	318	35	12	2273
Oct-07	97	776	1295	83	372	58	16	2697
Nov-07	95	690	1215	109	264	57	18	2448
Dec-07	91	694	1226	71	261	55	21	2419
<b>SUBTOTAL</b>	<b>3,810</b>	<b>28,296</b>	<b>45,845</b>	<b>2,676</b>	<b>15,168</b>	<b>1,659</b>	<b>752</b>	<b>98,206</b>

(B)- LIMITED/NO TRAIN SERVICE -HURRICANE FRANCES-9/ 2-12/04

LIMITED/NO TRAIN SERVICE-HURRICANE JEANNE-9/25-29/04

(C) LIMITED OR NO TRAIN SERVICE-HURRICANE KATRINA 8/25-28/05

(D) NO TRAIN SERVICE DUE TO HURRICANE RITA 09/20/05

(E) NO TRAIN SERVICE -HURRICANE WILMA 10/22/05-10/31/05

(F) NO TICKET CHECKS-HURRICANE WILMA 11/01/05-11/11/05

(G) NO TRAIN SERVICE -TROPICAL STORM ERNESTO 08/28-08/29/06

(H)3/9/2007 TICKET CHECKS SUSPENDED BY SFRTA -TRACK WORK

03/15/07 SFRTA PASSENGER SURVEY

(H)03/28/07-03/30/07 P605, P609, P630 (3 TRAINS ANNULLED)

(H)03/28/07-P614-P619 (6 TRAINS)REDUCED TICKET CHECK-TRAINS 45 MINUTES LATE OR MORE

## MONTHLY BREAKDOWN OF WARNINGS

Date	12 Trip Validation	Ineligible Discount	No Ticket	Zone Override	No Transfer	Out Dated Ticket	EDP Ticket W/O Tri-Rail ID	Total
Jan-08	105	846	1229	69	233	44	19	2545
Feb-08	83	641	1106	82	209	42	16	2179
Mar-08	98	772	1273	62	211	43	19	2478
Apr-08	103	823	1230	68	208	35	15	2482
May-08	96	908	1400	54	192	54	19	2723
Jun-08	116	1025	1270	42	192	62	36	2743
Jul-08	103	799	1285	49	240	56	26	2558
(H) AUG-08	62	616	1192	55	219	63	22	2229
Sep-08	84	518	1360	66	242	53	16	2339
Oct-08	61	579	1422	101	241	82	21	2507
Nov-08	50	460	1210	71	186	57	7	2041
Dec-08	71	618	1376	100	228	88	10	2491
Jan-09	79	538	1332	119	249	39	21	2377
Feb-09	76	534	1194	99	208	60	14	2185
Mar-09	54	633	1392	120	230	57	14	2500
Apr-09	72	655	1334	128	239	66	19	2513
May-09	99	684	1420	117	266	53	19	2658
Jun-09	80	583	1460	131	256	65	26	2601
Jul-09	58	563	1608	133	218	48	18	2646
Aug-09	67	544	1604	146	269	66	20	2716
<b>SUBTOTAL</b>	<b>5,427</b>	<b>41,635</b>	<b>72,542</b>	<b>4,488</b>	<b>19,704</b>	<b>2,792</b>	<b>1,129</b>	<b>147,717</b>

(H)08/18/08 AND 08/19/08 TICKET CHECKS SUSPENDED DUE TO TROPICAL STORM FAY

**TWC/SFRTA  
FEDERAL (TSA) DIRECTIVES VIOLATIONS  
FOR AUGUST 2009**

Date	Incident Report #	Location	TSA Directive Violation #	Remarks	CPO ID#
8/24/2009	2494	FT LAUDERDALE STATION	13	LUGGAGE FOUND PROPERTY	537

**TSA Directive #13** "Inspect each passenger rail car for suspicious persons, items, or any unattended items."

**TSA Directive #15** "If equipped with locking mechanisms, lock all doors which allow access to the Engineers or Train Operators cab or compartment."

**CLASSIFICATIONS BREAKDOWN  
AUGUST 2009**

<b>CLASSIFICATION</b>	
ABANDONED VEHICLE	
ALARMS	4
ALARMS-TVM	
ALCOHOLIC BEVERAGE	2
ARSON	
ASSAULT AGGRAVATED TRANSIT AGENT / CPO	
ASSAULT-AGGRAVATED	
ASSAULT TRANSIT AGENT / CPO	
ASSAULT	
ASSIST PASSENGER	5
ASSIST OTHER AGENCY	
AUTO THEFT	
AUTO THEFT - ATTEMPT	
AUTO THEFT - RECOVERY	
BATTERY - AGGRAVATED TRANSIT AGENT / CPO	
BATTERY - AGGRAVATED	
BATTERY TRANSIT AGENT / CPO	1
BATTERY	
BICYCLE VIOLATIONS	
BIOLOGICAL RELEASE	
BOMBING	
BOMB THREAT	
BRUSH FIRE	
BURGLARY	
BURGLARY-AUTO	1
BURGLARY-ATTEMPT AUTO	
CHEMICAL RELEASE	
CIVIL DISTURBANCE	
COUNTERFEIT/ALTERED TICKET	
CREDIT CARD FRAUD	
CRIMINAL MISCHIEF	9
CROSSING W/ GATE DOWN	
CYBER INCIDENT	
DAMAGED PROPERTY	2
DEBRIS ON TRACK	1
DISORDERLY CONDUCT	8
DISTURBANCE	1
DOMESTIC VIOLENCE	
DRUG OFFENSE	
EMS BOARD MALFUNCTION	1
ELEVATOR MALFUNCTION	20
ELEVATOR PHONE MALFUNCTION	2
ESCALATOR MALFUNCTION	1

## CLASSIFICATIONS BREAKDOWN AUGUST 2009

CLASSIFICATION				
FARE EVASION				2872
	CITATION	WARNED	ARREST	
12 TRIP	4	67	0	
INELIGIBLE DISCOUNT	25	544	0	
NO TICKET	107	1604	3	
ZONE OVERRIDE	9	146	1	
NO TRANSFER SLIP	1	269	0	
OUTDATED TICKET	4	66	1	
EDP TICKET	1	20	0	
TOTAL	151	2716	5	
FIRE				
GRADE CROSSING PROBLEM				3
HIJACKING				
ILLNESS				8
INJURY				3
INJURY-CPO				
INTERFERING W/ TRAIN				
INTOXICATED PERSON				
INVESTIGATION				
KIOSK PROBLEM				
LOST/FOUND PROPERTY				94
LOUD MUSIC				
LUGGAGE				
MISCELLANEOUS/INFORMATION				33
MISSING PERSON				1
MISSING PERSON-LOCATED				
MOTOR VEHICLE ACCIDENT				3
NUCLEAR RELEASE				
PARKING PROBLEM				
PARKING LOT ACCIDENTS				
PARKING LOT VIOLATIONS				
PAYPHONE MALFUNCTION				
PULLED EMERGENCY STOP				
RECOVERED STOLEN PROPERTY				
RIDING ON OUTSIDE OF TRAIN				
ROBBERY				
ROBBERY ARMED				
SABOTAGE				
SAFETY HAZARD				18
SEXUAL BATTERY				
SEX OFFENSE (OTHER)				
SIGN PROBLEM				
SLIP AND FALL				3
SMOKING ON TRAIN				
SOLICITATION				2
SURFBOARDS ON TRAIN				

**CLASSIFICATIONS BREAKDOWN  
AUGUST 2009**

<b>CLASSIFICATION</b>	
STUDENT INCIDENT	
ACS HIGH SCHOOL	
BAK MIDDLE SCHOOL	
DREYFOOS HIGH SCHOOL	
G STAR	
LAKE WORTH	
ROOSEVELT MIDDLE SCHOOL	
ROOSEVELT FULL SERVICE	
OAK GROVE	
OTHER	
SUSPICIOUS INCIDENT	14
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	3
THEFT	4
THEFT-ATTEMPTED	
THROWING OBJECT AT TRAIN	
TRAIN VS ANIMAL	
TRAIN VS BICYCLE	
TRAIN VS PEDESTRIAN	
TRAIN VS FIXED OBJECT	
TRAIN VS VEHICLE	
TRESPASS	16
TVM GATE MALFUNCTION	7
TVM MALFUNCTION	72
UNAUTHORIZED ANIMAL	
VALIDATOR MALFUNCTION	24
WEAPON-COMPLAINT	
WEAPON-CONCEALED	
SPECIAL ASSIGNMENT: MONITOR CHECKS	
<b>TOTAL</b>	<b>3240</b>

**SIX MONTH CRIME ANALYSIS  
2009**

CLASSIFICATION	MAR	APR	MAY	JUN	JUL	AUG
ABANDONED VEHICLE		1				
ALARMS	1	1	1	4	2	4
ALARMS-TVM						
ALCOHOLIC BEVERAGE/TRAIN	1	1	2			2
ARSON						
ASSAULT-AGGRAVATED TRANSIT AGENT / CPO						
ASSAULT-AGGRAVATED						
ASSAULT TRANSIT AGENT / CPO		1				
ASSAULT				2		
ASSIST PASSENGER	1	3	6	3	6	5
ASSIST OTHER AGENCY		1			1	
AUTO THEFT		1		1		
AUTO THEFT - ATTEMPT		2				
AUTO THEFT - RECOVERY						
BATTERY - AGGRAVATED TRANSIT AGENT/ CPO						
BATTERY - AGGRAVATED						
BATTERY - TRANSIT AGENT / CPO		1				1
BATTERY		1	1		1	
BICYCLE VIOLATIONS	1					
BIOLOGICAL RELEASE						
BOMBING						
BOMB THREAT						
BRUSH FIRE						
BURGLARY						
BURGLARY-STRUCTURE						
BURGLARY-AUTO		3	3		14	1
BURGLARY-ATTEMPT AUTO		1				
CHEMICAL RELEASE						
CIVIL DISTURBANCE						
COUNTERFEIT/ALTERED TICKET						
CREDIT CARD FRAUD						
CRIMINAL MISCHIEF	17	7	2	11	8	9
CROSSING W/ GATE DOWN						
CYBER INCIDENT						
DAMAGED PROPERTY	2	1	4	2	4	2
DEBRIS ON TRACK	2		1	1	1	1
DISORDERLY CONDUCT	3	5	1	7	10	8
DISTURBANCE	5	2	3	2	2	1
DRUG OFFENSE	1					
DOMESTIC VIOLENCE						
EMS BOARD MALFUNCTION	3	1			1	1
ELEVATOR MALFUNCTION	15	11	13	14	15	20
ESCALATOR MALFUNCTION	1	2	1		1	1
ELEVATOR PHONE MALFUNCTION	1				2	2
FARE EVASION- CITATIONS	108	111	129	112	126	151
FARE EVASION-WARNINGS	2500	2513	2658	2601	2646	2716
FARE EVASION-ARREST	9	2	7	9	8	5
FIRE	5	3	2	1	1	
GRADE CROSSING PROBLEM	1	6		5	2	3
HIJACKING						
ILLNESS	4	6	6	10	3	8
<b>SUB-TOTAL</b>	<b>2681</b>	<b>2687</b>	<b>2840</b>	<b>2785</b>	<b>2854</b>	<b>2941</b>

## SIX MONTH CRIME ANALYSIS 2009

CLASSIFICATION	MAR	APR	MAY	JUN	JUL	AUG
INJURY	1				1	3
INJURY-CPO	1			2		
INTERFERING W/ TRAIN	2	2	1			
INTOXICATED PERSON						
INVESTIGATION						
KIOSK PROBLEM						
LUGGAGE						
LOST/FOUND PROPERTY	114	114	116	97	77	94
LOUD MUSIC						
MISCELLANEOUS/INFORMATION	60	47	61	59	53	33
MISSING PERSON		1			1	1
MISSING PERSON-LOCATED			2		1	
MOTOR VEHICLE ACCIDENT	2	1	1	2		3
NUCLEAR RELEASE						
PARKING PROBLEM	2	3	4	3	2	
PARKING LOT ACCIDENTS						
PARKING LOT VIOLATIONS						
PAYPHONE MALFUNCTION						
PULLED EMERGENCY STOP		1	1			
RECOVERED STOLEN PROPERTY						
RIDIDNG ON OUTSIDE OF TRAIN						
ROBBERY				1		
ROBBERY ARMED						
ROBBERY ATTEMPT						
SABOTAGE						
SAFETY HAZARD	14	17	27	24	33	18
SEXUAL BATTERY						
SEX OFFENSE (OTHER)		1				
SIGN PROBLEM			1			
SLIP AND FALL	4	3	10	3	5	3
SMOKING ON TRAIN						
SOLICITATION			2	2		2
STUDENT INCIDENT	4	4	3			
SURFBOARDS ON TRAIN						
SUSPICIOUS INCIDENT	6	9	8	10	15	14
SUSPICIOUS PERSON	2	1	3	4	4	2
SUSPICIOUS VEHICLE	6	5	3	2	3	3
THEFT	5	2	4	5	6	4
THEFT-ATTEMPTED					1	
THROWING OBJECT AT TRAIN	2	1		2	1	
TRAIN VS ANIMAL				1		
TRAIN VS BICYCLE						
TRAIN VS PEDESTRIAN	1	1				
TRAIN VS VEHICLE				1		
TRAIN VS FIXED OBJECT		1				
TRESPASS	8	15	11	19	18	16
TVM GATE MALFUNCTION	3	2	5		8	7
TVM MALFUNCTION	70	70	71	110	86	72
UNAUTHORIZED ANIMAL						
VALIDATOR MALFUNCTION	25	28	30	25	25	24
WEAPON CONCEALED				1		
SPECIAL ASSIGNMENT MONITOR CHECKS					129	
<b>SUB-TOTAL</b>	<b>2681</b>	<b>2687</b>	<b>2840</b>	<b>2785</b>	<b>2854</b>	<b>2941</b>
<b>TOTAL REPORTS</b>	<b>3013</b>	<b>3016</b>	<b>3204</b>	<b>3158</b>	<b>3323</b>	<b>3240</b>

Aug 2009

NTD INTERNET REPORTING

NON-MAJOR SECURITY  
PART I

INCIDENTS ONLY

	Transit Passengers	Transit Facility Occupants	Transit Employees	Other Workers	Trespasser	Other	Total Incidents
Forcible Rape							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Robbery							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Aggravated Assaults							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Burglary							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Larceny/Theft Offenses							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Motor Vehicle Theft							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Arson							
In Vehicle							
In Revenue Facility							
Non Revenue Facility							
Right Of Way/Roadway							
Structure							
Includes Burglary Vehicle							
Includes Attempts							

0  
5  
0  
0

August 2009

Part II

- Fare Evasion (citations)
- Other Assaults (arrests)
- Trespassing (arrests)
- Vandalism (arrests)

In Vehicle	In Revenue	In Non-Revenue Facility	On Right of Way
151			

Total Incidents
151
0
1
0

Other Security Issues

- Bomb Threats
- Bombing
- Chemical / Biological / Nuclear Release
- Cyber Incident
- Hijacking
- Non-Violent Civil Disturbances
- Sabotage

In Vehicle	In Revenue	In Non-Revenue Facility	On Right of Way

Total Incidents

Total Property Damage (\$)

[Empty box for Total Property Damage]

TOTAL ARRESTS (8)

- 5 - FARE EVASION
- 1 - OPEN CONTAINER
- 1 - TRESPASSING
- 1 - DISORDERLY CONDUCT



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Fax: 954.771.5408  
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## MEMORANDUM

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To: Mr. Timothy L. Gates, Project Manager, TWC/SFRTA

From: Richard D. Cannon, Jr. Investigator, ID #276

SUBJECT: MONTHLY ACTIVITY REPORT – AUGUST 2009

Date: Tuesday, Sep 2<sup>nd</sup> 2009

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I was assigned the following tasks for the month of AUGUST 2009:

**As the Court Liaison Officer:** I maintained contact with the Clerk of the Court, North County Regional Courthouse, Deerfield Beach, FL. I also handled the filing, service and return of subpoenas served to Custom Protection Officers assigned to the TWC/SFRTA Project. I attended all court hearings involving SFRTA/Tri-Rail Fare Evasion matters and tracked criminal cases.

**As the Citation Coordinator:** I managed the review, sorting and filing of Citations. I filed 151 citations at the North County Regional Courthouse. I also processed any voided citations and conducted inquiries as directed by the County Court Judge, related to Fare Evasion Citations. I conducted CPR/AED training for personnel assigned to the TWC/SFRTA Project, as well as entry-level training to newly assigned Transit Agents. Lastly, training in the area of Customer Service

and Conflict Resolution was conducted, per directive from the SFRTA Safety & Security Administrator.

As the Investigator: I investigated or conducted inquiries into 12 incidents:

- SFRTA IR #: 03-09-401 – Train vs. Pedestrian – (Awaiting M.E. Report)
- SFRTA IR #: 07-09-3309 – Assist SFRTA – (Discharged Employee)
- SFRTA IR #: 08-09-2817 – Lack of Enforcement Action – (Pending)
- SFRTA IR #: 08-09-3162 – Lack of Enforcement Action – (Pending)
- SFRTA IR #: 08-09-2903 – Citation Unjustly Issued – (Citation Rescinded)
- SFRTA IR #: 08-09-1418 – Citation Unjustly Issued – (Not Sustained)
- COMPLAINT #:6745 – Allegation of Discourtesy – (Not Sustained)
- COMPLAINT #:6757 – Allegation of Discrimination – (Pending)
- COMPLAINT #:6797 – Citation Unjustly Issued – (Citation Rescinded)
- COMPLAINT #: 6798 – Allegation of Policy Violation – (Pending)
- DIRECT REFERRAL – (SFRTA) – (Attention to Duty) – (Pending)
- DIRECT REFERRAL – Allegation of Discourtesy – (Not Sustained)

In addition, I obtained various police reports pertaining to incidents involving the SFRTA. Refresher training regarding interpersonal relations and conflict management were conducted. In addition, I conducted CPR/AED Re-Certification Training. Lastly, I continued to provide support, logistical and troubleshooting services to the Safety & Security Administrator, as well as the Project Manager.

rdc/

cc: Mr. Allen R. Yoder

**August**  
**Expiring Contract Report**  
**S FL Regional Transportation Authority**

**Expiring Date ( 8/28/2009) thru (2/28/2010)**

Project Manager Contract # Contract Administrator	Contract Title Contract Name	Start Date Expiration Date	Contract Duration Renewal
<u>projectmgr</u>			
<b>Contract Class: Payables</b>			
Suzie Papillon 04-001 BOBBY BECKER	GENERAL PLANNING CONSULTANT SERVICES 010288 PB AMERICAS, INC	10/11/2004 10/10/2009	5 Year Term Both renewal options have been exercised.
Suzie Papillon 04-002 BOBBY BECKER	GENERAL PLANNING CONSULTANT SERVICES 010547 KIMLEY HORN AND ASSOCIATES	10/11/2004 10/10/2009	5 Year Term Both renewal options have been exercised.
Suzie Papillon 04-003 BOBBY BECKER	GENERAL PLANNING CONSULTANT SERVICES 010548 CARTER AND BURGESS INC	10/11/2004 10/10/2009	5 Year Term Both renewal options have been exercised.
Suzie Papillon 04-004 BOBBY BECKER	GENERAL PLANNING CONSULTANT SERVICES 010549 GANNETT FLEMING INC	10/11/2004 10/10/2009	5 Year Term Both renewal options have been exercised.
Suzie Papillon 04-005 BOBBY BECKER	GENERAL PLANNING CONSULTANT SERVICES 010550 CORRADINO GROUP	10/11/2004 10/10/2009	5 Year Term Both renewal options have been exercised.

**August  
Expiring Contract Report  
S FL Regional Transportation Authority**

**Expiring Date ( 8/28/2009) thru (2/28/2010)**

<b>Project Manager Contract # Contract Administrator</b>	<b>Contract Title Contract Name</b>	<b>Start Date Expiration Date</b>	<b>Contract Duration Renewal</b>
<u>projectmgr</u> Vicki Wooldridge 06-621 BRYAN KOHLBERG	FEDERAL LEGISLATIVE CONSULTANT SERVICES 010070 C2 GROUP LLC	02/01/2007 01/31/2010	3 Year Term 2 remaining 1 year options.
Michael Kanefsky 08-002 BOBBY BECKER	TVM MAINTENANCE AGREEMENT 010033 ACS TRANSPORT SOLUTIONS, INC.	03/01/2008 02/28/2010	2 Year Term 3 remaining 1 year options.