

SOUTH FLORIDA
REGIONAL TRANSPORTATION
AUTHORITY

GOVERNING BOARD

REGULAR MEETING AGENDA
AUGUST 26, 2011
9:30 a.m.

South Florida Regional Transportation Authority
Board Room
800 NW 33rd Street
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

SFRTA Board Members

Commissioner Steven L. Abrams
Marie Horenburger
George Morgan, Jr.

Commissioner Bruno Barreiro
Commissioner Kristin Jacobs, Chair
Gus Pego

James A. Cummings
Felix M. Lasarte
F. Martin Perry

Executive Director

Joseph Giuliatti

GOVERNING BOARD REGULAR MEETING
OF AUGUST 26, 2011

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33rd Street, Suite 100, Pompano Beach, Florida 33064.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

MATTERS BY THE PUBLIC – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

DISCUSSION -

D1. FDOT Update

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

C1. MOTION TO APPROVE: Minutes of Governing Board’s Regular Meeting June 24, 2011.

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1. MOTION TO APPROVE: South Florida Regional Transportation Authority (SFRTA) FY 2012- 2021 Transit Development Plan Annual Update (TDP).

Department: Planning & Capital Development
Project Manager: William L. Cross

Department Director: Daniel R. Mazza, P.E.
Procurement Director: Chris Bross

R2. MOTION TO APPROVE:

- (1) Interlocal Agreement between the South Florida Regional Transportation Authority (SFRTA) and the Fort Lauderdale Downtown Development Authority (DDA), where the SFRTA will be the Designated Recipient grantee of Federal funds for the DDA to provide funding for the Fort Lauderdale Downtown Transit Circulator Transit Improvement project (WAVE) and to administer expenditures under the grant.
- (2) Delegated Authority to the Executive Director to enter into the Grant Agreement with the Federal Transit Administration (FTA) (as referenced in the Interlocal Agreement).

Department: Finance and IT
Project Manager: Carla D. McKeever

Finance & IT Director: Edward T. Woods
Procurement Director: Christopher Bross

R3. MOTION TO APPROVE: The Sub-Recipient Agreement between the South Florida Regional Transportation Authority (SFRTA) and the City of Doral (City).

Department: Finance and IT
Project Manager: Carla D. McKeever

Finance & IT Director: Edward T. Woods
Procurement Director: Christopher Bross

R4. MOTION TO APPROVE: Amendment No. 1 to the South Florida Regional Transportation Authority (SFRTA) FY 2011-2012 Operating Budget to increase the Marketing Budget by \$210,747 for a campaign to market the new regional fare card and \$30,205 for a marketing effort to inform passengers of the closing of the Miami Airport Station/Relocation to the Hialeah Market Station.

Department: Finance and IT
Project Manager: Elizabeth Walter-Ebersol

Finance & IT Director: Edward T. Woods
Procurement Director: Christopher Bross

R5. MOTION TO APPROVE: An adjustment to the transfer discount amount provided to passengers transferring from the Broward County Transit (BCT), Miami-Dade Transit (MDT) and PalmTran transit systems to Tri-Rail of \$2.00 for full fare passengers and \$1.00 for discounted fare passengers.

Department: Executive
Project Manager: Renee Matthews

Department Director: Jack Stephens
Procurement Director: Christopher Bross

R6. MOTION TO APPROVE: the Updated Draft SFRTA Ethics Policy, incorporating the relevant provisions of the Code for Public Officers, Ch. 112, Part III, F.S. and the Governing Board's selection of proposed alternative language, if any, regarding Key Ethical Issues.

Department: Legal
Project Manager: Teresa Moore

Department Director: Teresa Moore
Procurement Director: N/A

R7. MOTION TO APPROVE: the Amended SFRTA By-laws, as outlined herein.

Department: Legal
Project Manager: Teresa Moore

Department Director: Teresa Moore
Procurement Director: N/A

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

I-1 INFORMATION – Planning Technical Advisory Committee (PTAC) Report

I-2 INFORMATION - Bus Route Elimination Operational Reassessment and Progress Report

I-3 INFORMATION - Grant Update

COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- J. LEGAL SERVICES COMMITTEE

MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – June and July
- B. RIDERSHIP GRAPHS – June and July
- C. ON-TIME PERFORMANCE GRAPHS – June and July
- D. MARKETING MONTHLY SUMMARY – June and July
- E. BUDGETED INCOME STATEMENT – June and July
- F. PAYMENTS OVER \$2,500.00 – June and July
- G. REVENUE AND FARE EVASION REPORTS – June and July
- H. SOLICITATION SCHEDULE – June and July

- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - June and July
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – June and July
- K. PROPERTY COMMITTEE – PROJECT SCHEDULE - Current
- L. SECURITY REPORT – June and July
- M. EXPIRING CONTRACTS REPORT - June and July
- N. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL’S AUTHORITY - June and July

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33rd Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.