

SOUTH FLORIDA
REGIONAL TRANSPORTATION
AUTHORITY
GOVERNING BOARD

REGULAR MEETING AGENDA
MARCH 25, 2011
9:30 a.m.

South Florida Regional Transportation Authority
Board Room
800 NW 33rd Street
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

SFRTA Board Members

Commissioner Steven L. Abrams
Marie Horenburger
George Morgan, Jr.

Commissioner Bruno Barreiro, Chair
Commissioner Kristin Jacobs
Gus Pego

James A. Cummings
Felix M. Lasarte
F. Martin Perry

Executive Director

Joseph Giulietti

GOVERNING BOARD REGULAR MEETING
OF MARCH 25, 2011

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33rd Street, Suite 100, Pompano Beach, Florida 33064.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

MATTERS BY THE PUBLIC – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

C1. MOTION TO APPROVE: Minutes of Governing Board’s Regular Meeting February 25, 2011.

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

R1. MOTION TO APPROVE: the amended South Florida Regional Transportation Authority (SFRTA) Procurement Policy, including increasing the formal procurement limits from \$25,000 to \$100,000 per amended FTA regulations and increasing the approval authority of the Executive Director (and General Counsel) to be consistent.

Department: Procurement
Project Manager: Chris Bross

Department Director: Chris Bross
Procurement Director: Chris Bross

R2. MOTION TO APPROVE: the Amended South Florida Regional Transportation Authority (SFRTA) Bylaws, as outlined herein.

Department: Legal
Project Manager: Teresa Moore

Department Director: Teresa Moore
Procurement Director: N/A

R3. MOTION TO APPROVE: Amendment to Agreement No. 11-009 issued to Shutts & Bowen LLP for Legal Services regarding SFRTA's Locomotive Procurement, in the maximum not-to-exceed amount of \$38,000.

Department: Legal
Project Manager: Teresa Moore

Department Director: Teresa Moore
Procurement Director: Christopher Bross

R4. MOTION TO APPROVE: Staff recommendation to exercise the second of two (2) one (1) year renewal options to Agreement No. 07-723, between the South Florida Regional Transportation Authority (SFRTA) and TCBA Watson Rice LLP for Professional Auditing Services for the Fiscal Year 2010-11 audit for the fixed amount of \$89,235.00.

Department: Finance and Information Technology
Project Manager: Laura Thezine

Department Director: Edward T. Woods
Procurement Director: Christopher Bross

R5. MOTION TO APPROVE:

- A. An Amendment to the South Florida Regional Transportation Authority (SFRTA) FY 2010-2011 Operating Budget, adding \$59,506 to Operations and \$30,205 to Marketing through a Florida Department of Transportation (FDOT) Joint Participation agreement (JPA).
- B. An Amendment to the SFRTA FY 2010-2011 Operating Budget, adding 159,850 to the Operations Fuel Budget. The amended 2010-2011 Budget is \$64,773,335 (see Exhibit 1).

Department: Finance & Information Technology
Project Manager: Elizabeth Walter-Ebersole

Department Director: Edward Woods
Procurement Director: Christopher Bross

R6. MOTION TO APPROVE: An amendment to the South Florida Regional Transportation Authority (SFRTA) FY 2010-2011 Capital Improvement Budget transferring \$477,009 from Cypress Creek Parking Lot and \$400,000 from Station Elevator Monitoring System into TVM Machines/Easy Card Project and bringing the TVM item's total to \$19,945,009.

Department: Finance and Information Technology
Project Manager: Elizabeth Walter-Ebersole

Department Director: Edward T. Woods
Procurement Director: Christopher Bross

R7. MOTION TO APPROVE:

- (1) Interlocal Agreement between the South Florida Regional Transportation Authority (SFRTA) and the City of Pembroke Pines (City) where the SFRTA will be the recipient grantee of funds for the City to provide capital funding for the procurement of buses for the City's Senior Center; and
- (2) Delegated Authority to the Executive Director to enter into the Grant Agreement with the Federal Transit Administration (FTA) and the Subrecipient Agreement with the City (both as referenced in the Interlocal Agreement).

Department: Finance and IT
Project Manager: Carla D. McKeever

Department Director: Edward T. Woods
Procurement Director: Christopher Bross

R8. MOTION TO APPROVE: The Sub-Recipient Agreement between the South Florida Regional Transportation Authority (SFRTA) and the City of West Palm Beach (City).

Department: Finance and IT
Project Manager: Carla D. McKeever

Department Director: Edward T. Woods
Procurement Director: Christopher Bross

R9. MOTION TO APPROVE: Transportation Regional Incentive Program (TRIP) Agreement between the South Florida Regional Transportation Authority (SFRTA) and the State of Florida Department of Transportation (FDOT) for funds in the amount of \$1.75 million to purchase the SFRTA Rolling Stock (Rotem cars).

Department: Finance & Information Technology
Project Manager: Elizabeth Walter Ebersol

Department Director: Edward Woods
Procurement Director: Christopher Bross

R10. MOTION TO APPROVE: SFRTA 5-Year Shuttle Bus Operating Budget Amendment

Department: Planning and Capital Development
Project Manager: Eric Zahn

Department Director: Daniel R. Mazza, P.E.
Procurement Director: Christopher Bross

R11. MOTION TO APPROVE: First Amendment to Agreement No. 11-003, between the South Florida Regional Transportation Authority (“SFRTA”) and G4S Secure Solutions (USA) Inc., to increase the compensation amount by Four hundred sixty-seven thousand five hundred fifty and 00/100 dollars (\$467,550.00) to the new maximum not-to-exceed amount of Twenty five million eight hundred forty-nine thousand eight hundred thirty-five and 00/100 dollars (\$25,849,835.00) for a five year term.

Department: Executive
Project Manager: Allen Yoder

Department Director: Jack Stephens
Procurement Director: Christopher Bross

INFORMATION / PRESENTATIONS

Action not required, provided for information/ presentation purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

I-1. INFORMATION – PTAC Report

COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE

- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- J. LEGAL SERVICES COMMITTEE

MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – February
- B. RIDERSHIP GRAPHS – February
- C. ON-TIME PERFORMANCE GRAPHS – February
- D. MARKETING MONTHLY SUMMARY – February
- E. BUDGETED INCOME STATEMENT – February
- F. PAYMENTS OVER \$2,500.00 – February
- G. REVENUE AND FARE EVASION REPORTS – February
- H. SOLICITATION SCHEDULE – February
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - February
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – February
- K. PROPERTY COMMITTEE – PROJECT SCHEDULE - Current
- L. SECURITY REPORT – February
- M. EXPIRING CONTRACTS REPORT - February

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33rd Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.