

SOUTH FLORIDA
REGIONAL TRANSPORTATION
AUTHORITY
GOVERNING BOARD

REGULAR MEETING AGENDA
January 26, 2018
9:30 a.m.

South Florida Regional Transportation Authority
Board Room
801 NW 33rd Street
Pompano Beach, FL 33064

SFRTA BOARD MEETINGS ARE SCHEDULED ON THE FOURTH FRIDAY OF EACH MONTH AT 9:30 A.M. FOR FURTHER INFORMATION CALL (954)942-RAIL (7245). TIME OF MEETINGS SUBJECT TO CHANGE.

SFRTA Board Members

Commissioner Steven L. Abrams, Chair
Frank Frione
F. Martin Perry
Robert C.L. Vaughan

Commissioner Bruno Barreiro, Vice-Chair
Nick Inamdar
Commissioner Tim Ryan

Andrew Frey
Stacy L. Miller
James A. Scott

Executive Director

Jack L. Stephens

GOVERNING BOARD REGULAR MEETING
OF JANUARY 26, 2018

The meeting will convene at 9:30 a.m., and will be held in the Board Room of the South Florida Regional Transportation Authority, Administrative Offices, 801 NW 33rd Street, Pompano Beach, Florida 33064.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL – Additions, Deletions, Revisions

MATTERS BY THE PUBLIC – Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

PUBLIC HEARING

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY

NOTICE OF PUBLIC HEARING AND INTENT TO FILE
SECTIONS 5307 and 5337 GRANT APPLICATIONS WITH THE
FEDERAL TRANSIT ADMINISTRATION IN THE AMOUNT OF \$34,678,360

NOTICE IS HEREBY GIVEN THAT at the Governing Board Meeting of January 26, 2018 the Governing Board for the South Florida Regional Transportation Authority (SFRTA) will hold a Public Hearing at 9:30 A.M. to receive public input on the SFRTA’s intent to file Sections 5307 and 5337 Grant Applications with the Federal Transit Administration (FTA) in the amount of \$34,678,360. All interested individuals and/or groups are invited to attend this meeting and will have an opportunity to present their views and comments, or by responding in writing to the South Florida Regional Transportation Authority at 801 NW 33rd Street, Pompano Beach, FL 33064.

PH1-

1. Open Public Hearing
2. Close Public Hearing
3. **MOTION TO APPROVE:** Resolution No. 18-01, permitting the South Florida Regional Transportation Authority (SFRTA) staff to submit Fiscal Year 2016-2017 grant applications to the Federal Transit Administration (FTA) in the amount of \$34,678,360 in Capital and Planning funds to support the SFRTA Revised Program of Projects.

Department: Finance
Project Manager: Carla D. McKeever
Finance Director: Richard D. Chess

Department Director: Richard D. Chess
Procurement Director: Christopher Bross

CONSENT AGENDA

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Board Member, however, that item may be removed from the Consent Agenda and considered separately.

C1. MOTION TO APPROVE: Minutes of Governing Board’s Regular Meeting of December 8, 2017.

C2. MOTION TO APPROVE: The following business travel for the Governing Board and/or the Executive Director for calendar year 2018:

Meeting with Insurance Underwriters (summer) – Location TBD

APTA Conferences: Transit CEOs Seminar (February 10-12)
Legislative Conference (March 18-20)
Commuter Rail/Rail Transit Conference (June 10-13)
Annual Meeting (September 23-16)

FPTA: Florida Public Transportation Association’s Annual Conference (October 14-17)

Rail~Volution Annual Conference (October 21-24)

<u>Department:</u>	Executive	<u>Department Director:</u>	Jack L. Stephens
<u>Project Manager:</u>	N/A	<u>Procurement Director:</u>	N/A
<u>Finance Director:</u>	Richard D. Chess		

C3. MOTION TO APPROVE: The following business travel for the Legal Department for calendar year 2018:

APTA Conferences: Legal Affairs Seminar (February 25-27)
Commuter Rail/Rail Transit Conference (June 10-13)
Annual Meeting (September 23-26)

<u>Department:</u>	Legal	<u>Department Director:</u>	Teresa J. Moore
<u>Project Manager:</u>	N/A	<u>Procurement Director:</u>	N/A
<u>Finance Director:</u>	Richard D. Chess		

REGULAR AGENDA

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

R1. MOTION TO APPROVE: Delegation of authority to the Chair to finalize negotiations and execute consistent with the concepts and principals contained in the terms and conditions set forth in the following draft agreements:

- A. Master Product Purchase and License Agreement between SFRTA and Meteorcomm, LLC
- B. End User License Agreement between SFRTA and Meteorcomm, LLC
- C. Amendment No. 1 to the Master Product Purchase Agreement and End User License Agreement between SFRTA and Meteorcomm, LLC.

Department: Executive & Legal Department Director: J. Stephens & T. Moore
Project Manager: J. Stephens & T. Moore Procurement Director: Christopher Bross
Finance Director: Richard D. Chess

R2. MOTION TO APPROVE:

- A. Joint Participation Agreement (JPA) Supplemental #1 between the South Florida Regional Transportation Authority (SFRTA) and the Florida Department of Transportation (FDOT) to reduce the amount of the prior JPA from \$26,020,747 to \$11,060,478 for Positive Train Control (PTC).
- B. Amendment Number #2 to the South Florida Regional Transportation Authority (SFRTA) FY 2017-2018 Capital Budget in the amount of \$6,629,541. This amendment increases the total capital budget amount to \$884,113,932.

Department: Finance Department Director: Richard D. Chess
Project Manager: Elizabeth Walter-Ebersole Procurement Director: N/A
Finance Director: Richard D. Chess

INFORMATION / PRESENTATION ITEMS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

I-1. PRESENTATION – Midyear Budget Update July 1, 2017- December 31, 2017

I-2. INFORMATION - SFTOD Grant Program Update

I-3. INFORMATION - SFRTA TOD Policy and Outreach Plan Update

I-4. INFORMATION – Deerfield Beach Station Transit Oriented Development

COMMITTEE REPORTS / MINUTES

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. PROPERTY TASK FORCE
- B. CONSTRUCTION OVERSIGHT COMMITTEE
- C. PLANNING TECHNICAL ADVISORY COMMITTEE
- D. MARKETING COMMITTEE
- E. OPERATIONS TECHNICAL COMMITTEE
- F. CITIZENS ADVISORY COMMITTEE
- G. AUDIT COMMITTEE
- H. LEGISLATIVE COMMITTEE
- I. ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
- J. LEGAL SERVICES COMMITTEE

MONTHLY REPORTS

Action not required, provided for information purposes only. If discussion is desired by any Board Member, however, that item may be considered separately.

- A. ENGINEERING & CONSTRUCTION MONTHLY PROGRESS REPORTS – November & December
- B. RIDERSHIP GRAPHS – November & December
- C. ON-TIME PERFORMANCE GRAPHS – November & December
- D. MARKETING MONTHLY SUMMARY – November & December
- E. BUDGETED INCOME STATEMENT – November & December
- F. PAYMENTS OVER \$2,500.00 – November & December
- G. REVENUE AND FARE EVASION REPORTS – November & December
- H. SOLICITATION SCHEDULE – November & December
- I. CONTRACT ACTIONS EXECUTED UNDER THE EXECUTIVE DIRECTOR'S AUTHORITY - November & December
- J. CONTRACT ACTIONS EXECUTED UNDER THE CONSTRUCTION OVERSIGHT COMMITTEE – November & December
- K. PROPERTY TASK FORCE – PROJECT SCHEDULE - N/A
- L. SECURITY REPORT – November & December
- M. EXPIRING CONTRACTS – November & December

N. CONTRACT ACTIONS EXECUTED UNDER GENERAL COUNSEL’S AUTHORITY –
November & December

OTHER BUSINESS

EXECUTIVE DIRECTOR REPORTS/COMMENTS

LEGAL COUNSEL COMMENTS

CHAIR COMMENTS

BOARD MEMBER COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 801NW 33rd Street, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Governing Board of the South Florida Regional Transportation Authority with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.