



# Planning Technical Advisory Committee Meeting (PTAC)

## REGULAR MEETING AGENDA

May 20, 2009  
10:30 a.m.

South Florida Regional Transportation Authority  
Boardroom  
800 NW 33<sup>rd</sup> Street  
Pompano Beach, Florida 33064  
*www.sfrta.fl.gov*

FOR FURTHER INFORMATION CALL JOSEPH QUINTY AT (954) 788-7928

### Members

Maria Batista, Miami-Dade Transit  
Michael Busha, Treasure Coast Regional Planning Council  
William Cross, South Florida Regional Transportation Authority  
Carolyn Dekle, South Florida Regional Planning Council  
Greg Stuart, Broward Metropolitan Planning Organization  
Jose Luis Mesa, Miami-Dade Metropolitan Planning Organization  
Barnie McCoy, Broward County Transit  
Gustavo Schmidt, Florida Department of Transportation, District IV  
Phil Steinmiller, Florida Department of Transportation, District VI  
Fred Stubbs, Palm Tran  
Randy Whitfield, Chairman, Palm Beach Metropolitan Planning Organization  
Nancy Ziegler, FDOT, District IV

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**Directions to SFRTA: I-95 to Copans Road. Go west on Copans to North Andrews Avenue Ext. and turn right. Go straight to Center Port Circle, which is NW 33rd Street, and turn right. SFRTA's offices are in the building to the right. The SFRTA offices are also accessible by taking the train to the Pompano Beach Station. The SFRTA building is South of the station. Parking is available across the street from SFRTA's offices, at the Pompano Beach Station.**

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**PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)**  
**MEETING OF MAY 20, 2009**

The meeting will convene at 10:30 a.m., and will be held in the Boardroom of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, FL 33064.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**DISCUSSION ITEMS**

**MATTERS BY THE PUBLIC** – Persons wishing to address the Committee are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

<b>CONSENT AGENDA</b>
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Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any PTAC Member, however, that item may be removed from the Consent Agenda and considered separately.
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C1 – MOTION TO APPROVE: Minutes of PTAC Meeting of April 22, 2009

<b>REGULAR AGENDA</b>
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Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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R1 – MOTION TO ENDORSE: Recommended Ranking for JARC and NF Programs Projects

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only.
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I1 – INFORMATION: Before & After Study- Double Track Corridor Improvement Program, Segment 5

I2 – INFORMATION: Palm Beach Gardens Transit-Oriented Development Charrette

I3 – INFORMATION: SFRTA Shuttle Bus Assessment and Financial Plan

I4 – INFORMATION: SFRTA FY 2010-2019 Transit Development Plan (TDP) Minor Update

OTHER BUSINESS: PTAC Summer Meeting Schedule

SFRTA EXECUTIVE DIRECTOR REPORTS/COMMENTS

PTAC MEMBER COMMENTS

MEETING ATTENDANCE SUMMARY

NEXT MEETING DATE

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Board of Directors for the South Florida Regional Transportation with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an "Appearance Card" and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

# **DRAFT**

## **MINUTES**

### **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) MEETING APRIL 22, 2009**

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The Planning Technical Advisory Committee (PTAC) meeting was held at 10:30 a.m. on Wednesday, April 22, 2009 in the Boardroom of the South Florida Regional Transportation Authority (SFRTA), Administrative Offices located at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

#### **COMMITTEE MEMBERS PRESENT:**

Mr. Larry Allen, South Florida Regional Planning Council (RPC)  
Mr. William Cross, SFRTA  
Ms. Kim Delaney, Treasure Coast RPC  
Mr. Wilson Fernandez, Miami-Dade Metropolitan Planning Organization (MPO)  
Mr. Joseph Quinty, SFRTA  
Mr. Jonathan Roberson, Broward County Transportation Department  
Mr. Phil Steinmiller, Florida Department of Transportation (FDOT) District 6  
Mr. Fred Stubbs, Palm Tran  
Mr. Jeff Weidner, FDOT District 4  
Mr. Randy Whitfield, Palm Beach MPO, PTAC Chair  
Mr. Enrique Zelaya, Broward MPO

#### **ALSO PRESENT:**

Mr. Jose Clavell, FDOT District 6  
Mr. Dan Glickman, Citizen  
Ms. Amie Goddeau, FDOT District 4  
Mr. Larry Hymowitz, FDOT District 4  
Ms. Elaine Magnum, SFRTA  
Mr. Dan Mazza, SFRTA  
Ms. Suzie Papillon, SFRTA  
Ms. Lynda Westin, SFRTA  
Mr. Ravi Wijesundera, Kimley-Horn  
Mr. Eric Zahn, SFRTA

#### **CALL TO ORDER**

The Chair called the meeting to order at 10:40 a.m.

#### **ROLL CALL**

The Chair requested the roll call.

#### **PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

Mr. Joseph Quinty requested that item II be changed from an information item to an action item so that there can be official committee endorsement of the proposed selection criteria that is in the package. Chairman Randy Whitfield asked if anyone had any objection upon hearing none the Chairman called for a motion. Mr. Enrique Zelaya moved for approval of the agenda with the recommended changes. The motion was seconded by Ms. Kim Delaney. The Chair called for further discussion and/or opposition to the motion. Upon hearing none, the Chair called the motion to a vote and it was approved unanimously.

**DISCUSSION ITEMS**

**MATTERS BY THE PUBLIC** – None

**CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.

**C1 – MOTION TO APPROVE:** Minutes of Planning Technical Advisory Committee Meeting of March 18, 2009.

A motion was made by Mr. Fred Stubbs to approve the meeting minutes. The motion was seconded by Mr. Wilson Fernandez. The motion was called to a vote and carried unanimously.

**REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

No items.

**INFORMATION / PRESENTATION ITEMS**

Action not required, provided for information purposes only.

**II. - INFORMATION:** FTA Job Access Reverse Commute (JARC) and New Freedom Programs

Ms. Suzie Papillon of the SFRTA Planning and Capital Development Department gave a presentation on the FTA JARC and New Freedom (NF) programs and the project selection process. Ms. Papillon began by stating that JARC targets access to employment and employment needed activities for people with low income and also supports a reverse commute, while NF supports new transportation services beyond ADA requirements to assist individuals with disabilities with transportation and employment support services. She reminded the committee that the FY 2007 allocation for the Miami Urbanized Area for JARC is 2.95 million and for New Freedom is 1.68 million, and that the allocation will lapse if we do not apply for the funds by July 15<sup>th</sup>. Ms. Papillon stated that the FTA requires a formal regional process and a designated recipient to manage the JARC and NF Program. She reviewed the JARC and NF timeline,

as the Governor's office confirmed SFRTA as the designated recipient on March 26, project solicitation notices for the FY 2007 funds were advertised on April 13, a JARC and NF page on the SFRTA website was developed to assist applicants, and a pre-application teleconference is scheduled for April 23. Ms. Papillon noted that Joann Hutchinson, the United We Ride Ambassador, David Chillin from FTA will join the teleconference to answer questions. She commented that it is hoped that the PTAC will approve the draft JARC and NF selection process and evaluation criteria today, which will allow for PTAC review and recommendation of projects at its May 20 meeting. This would be followed by the final project selection by the SFRTA Governing Board on June 25 and submittal to FTA by its July 15 deadline. Ms. Papillon stressed to the committee that the deadline to submit JARC and NF projects for consideration is May 8. She also mentioned that the draft JARC and NF project selection process and evaluation criteria is in the meeting agenda package, and hoped the committee would discuss it and then take action.

Mr. Jonathan Roberson asked if he was interpreting the draft text correctly, that if an agency sitting on the PTAC submits a JARC/NF application, they cannot rate that project? Ms. Papillon stated that she hoped that issue would be raised, as the conflict of interest issue was debated among SFRTA staff in drafting the language. Chairman Whitfield cited the MPO's enhancement project selection process as a good comparison, which can be tricky when an applicant is also voting on the project but the overall average score usually makes things fair. Mr. Wilson Fernandez expressed concern about not allowing applicants to vote, saying committee members should be professional enough to set biases aside. Mr. Fred Stubbs asked if agencies abstain from voting when TIP amendments come before MPO technical committees. After Chairman Whitfield answered "no," Mr. Stubbs stated that the process should work for this, too. Mr. Enrique Zelaya then made a motion that all PTAC members be able to vote on the JARC and New Freedom project applications. Mr. Stubbs seconded the motion. The committee approved the motion unanimously.

Mr. Jeff Weidner proposed a smaller group or PTAC subcommittee to meet and score the applications before the next regularly scheduled PTAC meeting. Discussion also ensued about SFRTA staff performing an initial scoring and evaluation, and then presenting the results to the PTAC. Mr. Zelaya expressed a wish for SFRTA staff to produce a matrix with all of the projects and the various criteria. Mr. William Cross agreed, saying that SFRTA staff will compile this matrix and a preliminary review. Mr. Zelaya made a motion to hold a workshop among PTAC members to review the draft application matrix. He added that the workshop be held one hour prior to next PTAC meeting at 9:30am, with official action on the applications taken at the regular PTAC meeting. Mr. Weidner seconded the motion. The motion was called to a vote and passed unanimously.

Mr. Zelaya asked that the matrix and backup information be provided prior to the meeting date. Mr. Cross stated that the information will be provided to the committee beforehand. He also noted that SFRTA hopes to scan and post all of the applications to the website soon after the May 8 application deadline. It was then mentioned that the committee had not taken action on the actual draft criteria included in the PTAC meeting agenda packet. Mr. Stubbs then made a motion to approve the criteria. The motion was seconded by Mr. Roberson. The motion was called to a vote and passed unanimously.

## **12. - INFORMATION: West Palm Beach Intermodal Center and Palm Tran Route Changes**

Mr. Fred Stubbs of Palm Tran gave a presentation on the West Palm Beach Intermodal Center, which is slated for a ribbon cutting ceremony on May 8. Mr. Stubbs stated that the facility is on a 6.6 acre site immediately west of the West Palm Beach Tri-Rail station, and will include 18 bus bays in a saw-tooth design. He noted that nine Palm Tran routes will serve the Intermodal Center, with space also reserved for

future articulated buses and City of West Palm Beach trolley service. Mr. Stubbs said that the new facility will result in the elimination of the Route 50 Tri-Rail Shuttle, but access will be available via Palm Tran's Route 1, which will operate more frequent service between the Intermodal Center and Downtown West Palm Beach, running every 15 minutes throughout the day. Mr. Stubbs pointed out other new features of the Intermodal Center, including a kiss-and-ride area on Clearwater Drive, bathroom facilities, and vending machines. Ms. Kim Delaney complimented the interagency effort required to make this project happen. She also noted that the Intermodal Center is the second piece of the West Palm Beach TOD village to be implemented, following the Health Department building east of Tamarind Avenue. Mr. Dan Glickman asked about connections between the Intermodal Center and the Palm Beach International Airport (PBIA). Mr. Stubbs responded that Palm Tran Routes 40 and 44 will operate between the Intermodal Center and PBIA.

### **13. - INFORMATION: Broward County Transit Comprehensive Operational Analysis Update**

Mr. Jonathan Roberson of Broward County Transit (BCT) staff gave a presentation on BCT's Comprehensive Operational Analysis (COA) study. Mr. Roberson explained that the COA is a detailed analysis of the entire BCT system that has not ever been conducted previously. He also noted that the project aims to identify system strengths and weaknesses, better serve existing riders and attract new riders, potentially build advocacy for dedicated funding, and provide information to better address requests for new service and better react to fluctuations in Broward County's revenues and budget. Project tasks mentioned by Mr. Roberson include detailed passenger surveys, ride checks on every route at every bus stop, and a review of census data and land use information. He stressed that the COA is being used to develop a true network, not just looking at individual routes. Mr. Roberson commented that other systems have produced significant savings from conducting COA studies, which were then reinvested into their system. He stated that the COA's survey results and an early action plan should be ready by late May, while a preferred service plan is expected to be completed by November. Mr. Fred Stubbs asked how the 441 Breeze route was performing. Mr. Roberson stated that the 441 Breeze has been found to relieve local service more so than attracting new riders. He commented that better headways may be needed to attract non-users, noting that BCT's local routes are doing well but the Breeze routes have been somewhat weak performers.

### **14. - INFORMATION: FDOT Strategic Intermodal System (SIS) 2010 Plan Update**

Ms. Amie Goddeau of the Florida Department of Transportation (FDOT) gave a presentation on the SIS 2010 Plan update. Ms. Goddeau stated that an update of the SIS is required to take place every five years. She shared SIS brochures and provided information on the SIS update process, which has included two leadership meetings and ongoing statewide teleconferences. Ms. Goddeau also mentioned five SIS breakout groups, which include Emerging SIS, Urban Issues, Trade and Logistics, Community and Environmental Issues, and Implementation Issues. She noted that the SIS website has links to webinars and presentations that have been produced as part of these groups and their activities. Ms. Goddeau encouraged PTAC members to get involved and review information available on the SIS website. She noted that a key issue moving forward is transit's role in the SIS moving forward.

Mr. Zelaya asked how SIS funding priorities are currently determined. Ms. Goddeau replied that it is currently allocated by mode and then uses each district's priority list. Mr. Fernandez asked if the issue of balance and equity among districts is being looked at. He also expressed his concern that Metrorail is not part of the SIS despite being the state's largest transit carrier. Mr. Cross commented that he's been participating in the leadership meetings, and that a lot of concern has been expressed by urban areas about transit not really being included in the SIS. He added that this affects the regional equity issue, since

South Florida does not have many roads left to be built. Mr. Cross also stated that he's hopeful and optimistic that there will be changes to the SIS that will not make it so biased towards roads. Ms. Delaney commented that perhaps a white paper to address this issue is necessary. Ms. Goddeau closed by mentioning that the next leadership meetings are scheduled for May 19 and 20, and that regional SIS workshops are planned for August. She encouraged the committee to submit comments on the SIS plan through these scheduled events.

### **OTHER BUSINESS**

Mr. Larry Allen commented on the next federal surface transportation authorization. He suggested that Congestion Mitigation Air Quality (CMAQ) funds be investigated as a way to bring additional transit dollars to the region.

### **SFRTA EXECUTIVE DIRECT OR REPORTS/COMMENTS**

None.

### **PTAC MEMBER COMMENTS**

None.

### **ADJOURNMENT**

The meeting was adjourned at 12:30 pm.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

AGENDA ITEM REPORT

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Consent     Regular     Public Hearing

RECOMMENDED RANKING FOR JOB ACCESS REVERSE COMMUTE (JARC) AND  
NEW FREEDOM (NF) PROGRAMS PROJECTS

REQUESTED ACTION:

MOTION TO ENDORSE: Recommended Ranking for JARC and NF Programs Projects

SUMMARY EXPLANATION AND BACKGROUND:

At the March 18, 2009 PTAC meeting, it was announced that SFRTA had agreed to become the designated recipient of the region's JARC and NF funds. At subsequent PTAC meetings and coordination activities with transportation providers, SFRTA has worked to establish an aggressive schedule required to secure the funds available through the JARC and NF Programs. This is due to the FTA final submittal deadline being July 15, 2009.

The deadline for interested parties to submit applications (to SFRTA) in order to receive JARC and NF funds was May 8, 2009. SFRTA staff compiled the eight applications that were received and shared them with PTAC members (via e-mail and a ftp site link) on Tuesday, May 12. A matrix containing information for all applications applied to the approved evaluation criteria will be e-mailed to PTAC members on either May 18 or 19. This matrix will assist the committee in its evaluation of the JARC and NF projects, which will begin at a workshop meeting of the PTAC held on May 20 at 9:30 am. Official PTAC action on the JARC and NF projects will take place during the regularly scheduled meeting, which will begin at 10:30 am. It is requested that the committee take action and recommend rankings for the JARC and NF projects. A final ranking of the JARC and NF projects will be approved by the SFRTA Governing Board at its June 26 meeting.

EXHIBITS ATTACHED: None

PTAC Action:

Approved: \_\_\_\_\_Yes \_\_\_\_\_No

Vote: \_\_\_\_\_ Unanimous

Amended Motion:

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

INFORMATION ITEM REPORT

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Information Item

Presentation

BEFORE AND AFTER STUDY- DOUBLE TRACK IMPROVEMENT PROGRAM, SEGMENT 5

SUMMARY EXPLANATION AND BACKGROUND:

On May 16, 2000 the Federal Transit Administration (FTA) issued a Full Funding Grant Agreement (FFGA) for Segment 5 of the Double Track Corridor Improvement Program, which included the construction of the remaining 43.3 miles of the second mainline track and upgrades to existing grade crossings along the entire 71.7 mile South Florida Rail Corridor. Total capital cost for the Segment 5 project was estimated at \$327 million. Subsequently, an amendment to the FFGA was entered into between SFRTA and FTA in April 2004 which resulted in scope changes and a revised project cost of \$333.888 million.

In order for a project to receive federal funding, it is required to go through a series of analytical steps incorporated into the larger framework of Metropolitan Transportation Planning and the National Environmental Policy Act (NEPA). Under the SAFETEA-LU guidance and the Final Rule of 2000, New Start Projects are required to undergo a Before and After Study.

The Before and After Study conducted for the Segment 5 of the Double Track Corridor Improvement Program includes four main sections which present a comparisons between existing conditions, anticipated outcomes, and the actual results two years after the project was completed and operational. Those sections include; Project Scope and Capital Costs, Level of Service, Operations and Maintenance Costs, and Ridership. In summary, the result of these comparisons have been favorable as they show that the project scope was completed within budget, the Tri-Rail system has met its forecasted ridership, and has continued to operate within its forecasted budget.

Mr. John Lafferty of PB Americas, Inc. will present this item, providing an overview of the project and its findings.

EXHIBITS ATTACHED: None.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

INFORMATION ITEM REPORT

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Information Item

Presentation

PALM BEACH GARDENS TRANSIT ORIENTED DEVELOPMENT CHARRETTE

SUMMARY EXPLANATION AND BACKGROUND:

At the March 18, 2009 PTAC meeting, the committee was briefed on the Palm Beach Gardens Transit Oriented Development Charrette to be held later that month. The week-long charrette enjoyed strong local participation and developed a number of recommendations. Details on the charrette and its outcome can be found in the attached memorandum.

Ms. Kim Delaney of the Treasure Coast Regional Planning Council will present this item, providing a summary of the charrette process, activities, and key findings.

EXHIBITS ATTACHED: Palm Beach Gardens TOD Charrette Memorandum.



# TREASURE COAST REGIONAL PLANNING COUNCIL

INDIAN RIVER – ST. LUCIE – MARTIN – PALM BEACH

## MEMORANDUM

TO	Joe Quinty, AICP, Transportation Planning Manager South Florida Regional Transportation Authority (SFRTA)
FROM	Kim DeLaney, Ph.D. Growth Management Coordinator
DATE	May 13, 2009
RE	Presentation of Palm Beach Gardens TOD Charrette Results

The purpose of this memorandum is to provide background information regarding the Palm Beach Gardens Transit Oriented Development (TOD) Charrette Update for the May 20, 2009 SFRTA PTAC meeting.

In March 2008, the Treasure Coast Regional Planning Council (TCRPC) conducted a planning charrette in the City of Palm Beach Gardens to identify a future transit station location and TOD opportunities along the FEC corridor and within the City. The charrette was funded by the Palm Beach MPO, FDOT, SFRTA, and City of Palm Beach Gardens. More than 100 participants attended the planning charrette and week-long studio, and subsequently, the “work-in-progress” recommendations were presented to the community on March 27, 2009.

The charrette addressed a range of transportation, redevelopment, urban design, and economic issues. The primary recommendations pursuant to SFRTA interests are summarized below:

- A regional park-and-ride station should be located immediately south of the PGA Boulevard flyover, west of the FEC corridor, along Design Center Drive. Parking for this station should be accommodated in two structures: one located west of the station platform, across Design Center Drive, on the wedge-shaped parcel (between the I-95 on-ramp and PGA Blvd) and the other located east across Alternate A1A, adjacent to the Downtown at the Gardens development.
- A bus transfer hub should be located adjacent to the station, west of Alternate A1A and immediately south of the PGA Boulevard flyover.
- Local shuttle circulator loop should be established to service major destinations along PGA Boulevard and in the vicinity of the future station.

Additional details will be presented at the PTAC meeting. It should be noted the final charrette recommendations will be presented to the City in the Summer of 2009 for approval.

*“ Bringing Communities Together ” • Est. 1976*

301 East Ocean Boulevard - Suite 300 - Stuart, Florida 34994

Phone (561) 221-4060 - SC 269-4060 - Fax (561) 221-4067 - E-mail - admin@tcrpc.org

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

INFORMATION ITEM REPORT

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Information Item

Presentation

SFRTA SHUTTLE BUS ASSESSMENT AND FINANCIAL PLAN

SUMMARY EXPLANATION AND BACKGROUND:

FDOT District 4, in consultation with SFRTA staff, has recently initiated an assessment of SFRTA operated shuttle bus services so that action plans are in place to respond to various shuttle bus funding scenarios. Further details and a project schedule are provided in the attached document.

FDOT District 4 staff and the project consultant will be in attendance and provide an overview of this study effort.

EXHIBITS ATTACHED: Project Summary and Schedule.



# SFRTA Shuttle Bus Service & Financial Assessment

## Project Summary & Schedule

*Prepared for:*



**FLORIDA DEPARTMENT OF TRANSPORTATION  
DISTRICT FOUR**

*3400 W. Commercial Blvd.  
Ft. Lauderdale, Florida 33309*



**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

*800 NW 33rd Street, Suite 100  
Pompano Beach, Florida 33064*

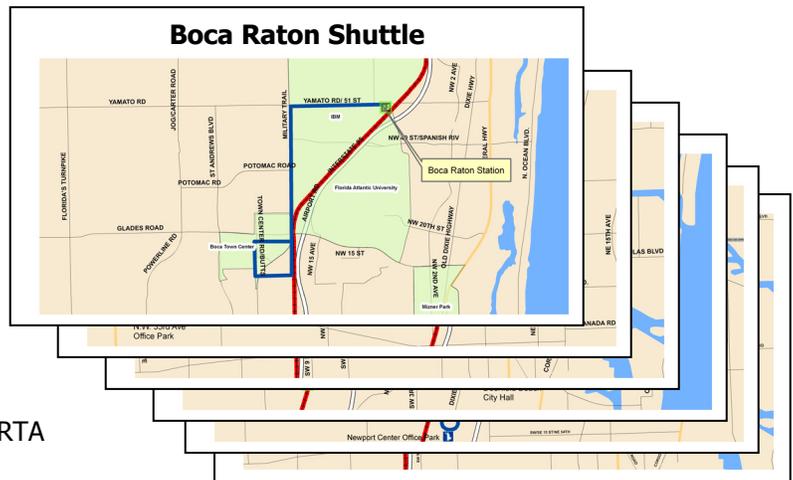
**May 2009**

# SFRTA Shuttle Bus Service & Financial Assessment

## Project Summary

The South Florida Regional Transportation Authority (SFRTA), which operates the Tri-Rail commuter rail service, currently contracts for the operation of 18 shuttle buses to provide feeder bus service to and from Tri-Rail stations. FDOT District 4 staff, in consultation with SFRTA staff, has determined that an assessment of shuttle bus services is needed so that action plans are in place to respond to various shuttle bus funding scenarios. With this in mind, the SFRTA Shuttle Bus Service & Financial Assessment project was initiated to accomplish the following:

- Establish shuttle bus performance criteria and assessment process.
- Apply shuttle bus assessment process to identify shuttle bus routes that meet the performance criteria and which routes do not meet the criteria.
- Integrate shuttle bus service recommendations from the 2008 SFRTA Transit Development Plan (TDP).
- Develop financial and action plans for three shuttle bus funding scenarios, including (1) Existing Revenue Scenario, (2) Reduced Revenue Scenario, and (3) Increased Revenue Scenario.



## Schedule

The project schedule is presented in Attachment A.

**Attachment A**  
**PROJECT SCHEDULE**  
**SFRTA Shuttle Bus Service & Financial Assessment**  
**FDOT District 4, Modal Development Office/SFRTA**  
 Revised 5/6/09

Tasks		Month			
		April	May	June	July
1	Compile/Review Data & Develop Map Series	■			
2	Develop Shuttle Bus Service Assessment Process	■			
3	Conduct Financial Assessment		■		
4	Prepare Draft & Final Action Plan		■	■	■
Project Team Meetings		■		■	■
<p style="text-align: center;"> <span style="color: green;">■</span> Kickoff Meeting  <span style="color: yellow;">■</span> Brainstorm &amp; Review Meeting  <span style="color: cyan;">■</span> Review Meeting                 </p>					

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

INFORMATION ITEM REPORT

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Information Item

Presentation

SFRTA FY 2010-2019 TRANSIT DEVELOPMENT PLAN (TDP) MINOR UPDATE

SUMMARY EXPLANATION AND BACKGROUND:

In 2008, SFRTA completed a major update of its Transit Development Plan (TDP). This TDP was SFRTA's first completed under the new guidelines requiring a ten-year planning horizon, which extended through FY 2018.

Work has recently begun on SFRTA's TDP Minor Update, which covers the period FY 2010 through FY 2019. Initial coordination with FDOT District 4 staff has occurred to clarify minor update requirements and overall content. The SFRTA FY 2010-2019 TDP Minor Update will be completed in-house by SFRTA staff.

Ms. Natalie Yesbeck and Mr. Joseph Quinty of SFRTA Planning staff will present this item.

EXHIBITS ATTACHED: None.

OTHER BUSINESS

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 20, 2009

OTHER BUSINESS

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PTAC SUMMER MEETING SCHEDULE

The PTAC typically does not meet on a monthly basis during the summer season. SFRTA staff will be seeking committee direction on whether the July or August PTAC meeting should be cancelled. SFRTA staff and the PTAC Chair will also discuss a desire to move the previously scheduled June 17 meeting date for the PTAC and RTTAC back one week to June 24.

EXHIBITS ATTACHED: None.

