



# Planning Technical Advisory Committee Meeting (PTAC)

## REGULAR MEETING AGENDA

May 19, 2010  
10:30 a.m.

South Florida Regional Transportation Authority  
Boardroom  
800 NW 33<sup>rd</sup> Street  
Pompano Beach, Florida 33064  
*www.sfrta.fl.gov*

FOR FURTHER INFORMATION CALL JOSEPH QUINTY AT (954) 788-7928

### Members

Maria Batista, Miami-Dade Transit  
Michael Busha, Treasure Coast Regional Planning Council  
William Cross, South Florida Regional Transportation Authority  
Carolyn Dekle, South Florida Regional Planning Council  
Jose Luis Mesa, Miami-Dade Metropolitan Planning Organization  
Barney McCoy, Broward County Transit  
Gustavo Schmidt, Florida Department of Transportation, District IV  
Phil Steinmiller, Florida Department of Transportation, District VI  
Greg Stuart, Broward Metropolitan Planning Organization  
Fred Stubbs, Palm Tran  
Jeff Weidner, FDOT, District IV  
Randy Whitfield, Chairman, Palm Beach Metropolitan Planning Organization

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**Directions to SFRTA: I-95 to Copans Road. Go west on Copans to North Andrews Avenue Ext. and turn right. Go straight to Center Port Circle, which is NW 33rd Street, and turn right. SFRTA's offices are in the building to the right. The SFRTA offices are also accessible by taking the train to the Pompano Beach Station. The SFRTA building is southeast of the station. Parking is available across the street from SFRTA's offices, at the Pompano Beach Station.**

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**PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)**  
**MEETING OF MAY 19, 2010**

The meeting will convene at 10:30 a.m., and will be held in the Boardroom of the South Florida Regional Transportation Authority, Administrative Offices, 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, FL 33064.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

**DISCUSSION ITEMS**

**MATTERS BY THE PUBLIC** – Persons wishing to address the Committee are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

<b>CONSENT AGENDA</b>
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Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any PTAC Member, however, that item may be removed from the Consent Agenda and considered separately.
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C1 – MOTION TO APPROVE: Minutes of PTAC Meeting of April 21, 2010

<b>REGULAR AGENDA</b>
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Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.
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No items.

<b>INFORMATION / PRESENTATION ITEMS</b>
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Action not required, provided for information purposes only.
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I1 – INFORMATION: Tri-Rail Parking Management Study

I2 – INFORMATION: SFRTA FY 2011-2020 Transit Development Plan (TDP) Annual Update

I3 – INFORMATION: SFRTA Bicycle Locker Program

I4 – INFORMATION: Job Access and Reverse Commute (JARC) and New Freedom Process - PTAC Feedback and Lessons Learned

OTHER BUSINESS: WTS South Florida Luncheon (Regional Transportation Planning) – May 25

PTAC MEMBER COMMENTS

MEETING ATTENDANCE SUMMARY – Enclosed

NEXT MEETING DATE – June 16, 2010

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this proceeding, must at least 48 hours prior to the meeting, provide a written request directed to the Executive Office at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida, or telephone (954) 942-RAIL (7245) for assistance; if hearing impaired, telephone (800) 273-7545 (TTY) for assistance.

Any person who decides to appeal any decision made by the Board of Directors for the South Florida Regional Transportation with respect to any matter considered at this meeting or hearing, will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Persons wishing to address the Board are requested to complete an “Appearance Card” and will be limited to three (3) minutes. Please see the Minutes Clerk prior to the meeting.

**MINUTES**  
**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**  
**PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC) MEETING**  
**April 21, 2010**

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The Planning Technical Advisory Committee (PTAC) meeting was held at 10:30 a.m. on Wednesday, April 21, 2010 in the Boardroom of the South Florida Regional Transportation Authority (SFRTA), Administrative Offices located at 800 NW 33<sup>rd</sup> Street, Suite 100, Pompano Beach, Florida 33064.

**COMMITTEE MEMBERS PRESENT:**

Mr. Larry Allen, South Florida Regional Planning Council (RPC)  
Ms. Maria Batista, Miami-Dade Transit  
Mr. William Cross, South Florida Regional Transportation Authority (SFRTA)  
Ms. Kim Delaney, Treasure Coast RPC  
Mr. Joseph Quinty, SFRTA  
Mr. Jonathan Roberson, Broward County Transit (BCT)  
Mr. Fred Stubbs, Palm Tran  
Mr. Jeff Weidner, Florida Department of Transportation (FDOT) District IV  
Mr. Randy Whitfield, Palm Beach MPO, Chairman  
Mr. Enrique Zelaya, Broward MPO

**ALSO PRESENT:**

Ms. Brandy Creed, SFRTA/Jacobs  
Ms. Sabrina Glenn, South Florida Commuter Services (SFCS)/City of Boca  
Ms. Elaine Magnum, SFRTA  
Ms. Carla McKeever, SFRTA  
Mr. Joel Rey, Tindale-Oliver  
Ms. Asela Silva, Tindale-Oliver  
Ms. Natalie Yesbeck, SFRTA

**CALL TO ORDER**

The Chair called the meeting to order at 10:40 a.m.

**ROLL CALL**

The Chair requested the roll call.

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** – Additions, Deletions, Revisions

A motion was made by Mr. Jeff Weidner to approve the agenda. The motion was seconded by Ms. Kim Delaney. The motion was called to a vote and carried unanimously.

**DISCUSSION ITEMS**

**MATTERS BY THE PUBLIC** – None

**CONSENT AGENDA**

Those matters included under the Consent Agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion in the form listed below. If discussion is desired by any Committee Member, however, that item may be removed from the Consent Agenda and considered separately.

**C1 – MOTION TO APPROVE:** Minutes of Planning Technical Advisory Committee Meeting of March 17, 2010.

A motion was made by Mr. Fred Stubbs to approve the meeting minutes. The motion was seconded by Ms. Kim Delaney. The motion was called to a vote and carried unanimously.

**REGULAR AGENDA**

Those matters included under the Regular Agenda differ from the Consent Agenda in that items will be voted on individually. In addition, presentations will be made on each motion, if so desired.

None.

**INFORMATION / PRESENTATION ITEMS**

Action not required, provided for information purposes only.

**12. - INFORMATION:** Tri-Rail Fort Lauderdale-Hollywood Airport Station at Dania Beach Parking Expansion

Mr. Joseph Quinty introduced the item, noting that the committee had heard about this project during its planning phase. Ms. Brandy Creed of SFRTA Engineering staff/Jacobs gave a presentation on the parking structure under construction at Tri-Rail’s Fort Lauderdale-Hollywood International Airport Station at Dania Beach. Ms. Creed stated that prior to construction, the station had 127 spaces on the east lot, 53 spaces on the east lot, 2 access points to the east lot and 1 access point to the east lot. She noted that some key station features are four BCT routes, SFRTA’s airport shuttles, the South Florida Education Center shuttle, a City of Dania Beach bus route (east lot), and shared parking with the Broward County Human Society and Broward College. Ms. Creed said that the project’s objectives are to improve parking capacity, improve vehicular and pedestrian circulation, improve passenger amenities, apply sustainable design guidelines where feasible, keep station open to passengers during construction and meet the schedule and budget. She pointed out that the west lot is closed during construction, which also required bus and shuttle operations to be temporarily relocated to the east lot. Ms. Creed gave an overview of the project’s history, noting that the design-build package was completed in April 2009, the design-build team was selected in June 2009, 100% design plans were completed in December 2009, and construction began on January 15, 2010. She stated that all site demolition has been completed, pre-cast erection was completed during the 2<sup>nd</sup> week of April, and that construction completion is expected in August 2010.

Ms. Creed then spoke more about the details of the parking garage itself. She stated that the parking garage is made up of 334 pre-cast pieces. She noted that the garage is a three-level pre-cast structure that will provide 403 parking spaces. Ms. Creed also mentioned environmentally friendly and energy saving features such as machine room less (MRL) elevators, LED lighting, and covered bicycle and motorcycle parking. She also stressed that improved vehicular and bus circulation would result from the project. Mr. Jeff Weidner and Ms. Sabrina Glenn asked questions regarding carpoolers and other transit users being able to park in the new garage. Mr. William Cross stated that SFRTA is currently working on a parking policy effort that addresses these issues. He noted that the study of parking policy parking will be coming back to PTAC and will go the SFRTA Governing Board in the coming months. Mr. Cross stated that SFRTA hopes to have our new parking policy in place before this deck opens because we know this station is one of our most challenging locations, especially with people trying to park for free and ride the shuttle to the airport.

**11. - INFORMATION: SFRTA Shuttle Bus Service and Financial Assessment, Phase 2**

Mr. Joel Rey of project consultant Tindale-Oliver gave a presentation on the SFRTA Shuttle Bus Service and Financial Assessment Study, Phase 2. Mr. Rey stated that at this point the focus of the study is the assessment of existing shuttle service and investigating potential new shuttle routes. He gave an overview of the factors included in the assessment of existing service, which included a mix of recurring and periodic measures. Mr. Rey showed the rankings of the existing shuttle routes and shared the study recommendation for a minimum threshold of seven riders per hour as a viable route. He noted that anything below this threshold would be identified as in need of modification or being discontinued (this would affect four current SFRTA shuttle routes). Mr. Rey then spoke in depth about the assessment of potential new shuttle services. He emphasized that a key measure for potential new routes is whether or not it would duplicate fixed route service currently being provided by one of the county bus operators. Mr. Rey shared 18 potential new shuttle routes that have been evaluated as part of the study. He noted that six of these have been eliminated from consideration due to being duplicative of existing bus service, so 12 routes remain. Mr. Rey also shared the other criteria being used to evaluate the potential new routes and showed their ranking. It was mentioned that the study should be finalized shortly after the SFRTA Governing Board adopts its budget for the upcoming fiscal year.

Mr. Stubbs reminded the committee of Palm Tran's previously stated concerns about the proposed new route serving Palm Beach State College (PBSC). Mr. Weidner suggested that the two separate Lake Worth Station routes (PBSC/School Board and South Florida Water Management District) be combined into one route, since it appears the shuttle will not be stopping at PBSC. There was consensus among the committee to do so, leaving 11 new routes to undergo continued analysis. Mr. Weidner asked what will happen to the four existing routes that fall under the threshold. Mr. Cross replied that staff will work with SFRTA's Operations staff to see if the routes could be tweaked to help salvage them, but if there is not improvement the routes would be gone the following year. Mr. Cross added that a reason for the emphasis on process in this study is so that a shuttle bus review can be done annually. Mr. Roberson suggested further thinking on the proposed shuttle route from the Hollywood Station to the Aventura Mall. He noted that although it is an "L-shaped" route, there is extensive bus service on US 1 and the proposed shuttle may be excessive along that portion of the route.

**13. - INFORMATION: West Palm Beach CSX-FEC Connector Charrette**

Ms. Kim Delaney of Treasure Coast Regional Planning Council (TCRPC) gave a presentation on the details of the West Palm Beach CSX-FEC Connector Charrette held in January. She stated that it was an

effort to engage the public in the planning of eight new station areas and the CSX-FEC connector in the City of West Palm Beach. Ms. Delaney showed graphics of the proposed Forest Hill Blvd area station, which includes an ambitious redevelopment of a decaying shopping center. She also showed graphics of a proposed CityPlace station, which would be one of two new FEC stations in downtown West Palm Beach. Ms. Delaney then explained the need to connect the CSX and FEC rail corridors, stating that it was necessary to bring Amtrak intercity passenger service directly to Jacksonville on the FEC as well as extend Tri-Rail service north to Jupiter. She shared the charrette's recommended connection concept, which is to rebuild the existing rail connection in the Northwood area of West Palm Beach. The charrette recommendation proposes rebuilding the connection so that it aligns immediately north of 25<sup>th</sup> Street, which minimizes the impacts to existing buildings as well as historically and culturally significant facilities such as the Evergreen Cemetery and Storm of 1928 Mass Burial site. Ms. Delaney stated that the charrette also recommended a new Northwood neighborhood station to be constructed on the rebuilt connector and designed in a manner to bring visibility and dignity to these adjacent historical elements. She noted that continued economic analysis of the proposed new connector will take place in conjunction with the West Palm Beach CRA, while environmental and engineering analysis will continue as part of the Miami to Jacksonville Amtrak project.

**14. - INFORMATION: Future of Transportation National Survey**

Due to time constraints, Mr. Quinty asked the committee if he could briefly talk about the final three informational items on the agenda rather than giving full presentations. There was consensus among committee members to do so. Mr. Quinty then commented that the Future of Transportation National Survey was conducted by Transportation for America and showed a favorable response for more transit. He referred the committee to the agenda package, as all of the survey slides were included there.

**15. - INFORMATION: SFRTA Governing Board Regional Transportation Planning Workshop**

Mr. Quinty briefly mentioned that a workshop is being hosted by the SFRTA Governing Board on Friday, April 23 and referred committee members to the workshop agenda included in the PTAC meeting packet. He noted that the workshop will follow immediately after the regularly scheduled SFRTA Governing Board meeting. Mr. Quinty thanked those agencies who have agreed to participate and hoped for a good turnout.

**16. - INFORMATION: Urban Land Institute (ULI) Transportation Program**

Mr. Quinty briefly mentioned the ULI Transportation Program being held at the Sheraton-Fort Lauderdale Airport on Friday, April 30. He stated that all three MPOs, FDOT, and SFRTA will be among the presenters, along with an interesting guest speaker from the Dallas area. Mr. Quinty referred the committee to information and registration forms in the PTAC agenda packet.

**OTHER BUSINESS:**

None.

**SFRTA EXECUTIVE DIRECT OR REPORTS/COMMENTS**

None.

**PTAC MEMBER COMMENTS**

None.

**ADJOURNMENT**

The meeting was adjourned at 12:10 pm.

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 19, 2010

INFORMATION ITEM REPORT

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Information Item                       Presentation

TRI-RAIL PARKING MANAGEMENT STUDY

SUMMARY EXPLANATION AND BACKGROUND:

In an effort to explore methods to effectively manage parking at Tri-Rail park-and-ride lots, the SFRTA seeks to evaluate parking management techniques and potential pay parking operations at Tri-Rail station park-and-ride lots. The goal of the Tri-Rail Parking Management Study is to evaluate the feasibility of implementing parking management techniques in an effort to more efficiently manage Tri-Rail park-and-ride lots and to assess potential impacts on ridership.

Analysis has concluded that implementation of a parking fee would have significant impacts to Tri-Rail ridership in the short-term. In addition, the financial model predicts a net deficit in revenues if a parking fee was to become reality. The study has noted this negative impact and a list of short-term, mid-term, and long term parking management strategies has been developed. The study findings and recommendations for new parking and enforcement policies will be presented to the PTAC on May 19.

EXHIBITS ATTACHED: None

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 19, 2010

INFORMATION ITEM REPORT

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Information Item

Presentation

SFRTA FY 2011-2020 TRANSIT DEVELOPMENT PLAN (TDP) ANNUAL UPDATE

SUMMARY EXPLANATION AND BACKGROUND:

In 2008, SFRTA completed a major update of its Transit Development Plan (TDP). This major update was SFRTA's first TDP completed under the new guidelines requiring a ten-year planning horizon, which extended through FY 2018. This was then followed by SFRTA's completion of a TDP Annual Update in 2009.

Work has recently begun on a new SFRTA TDP Annual Update, covering the period FY 2011 through FY 2020. The SFRTA FY 2011-2020 TDP Annual Update will be completed in-house by SFRTA staff. The SFRTA TDP Annual Update will be brought back to the PTAC during its June 2010 meeting for approval and recommendation to the SFRTA Governing Board.

SFRTA Planning staff will present this item.

EXHIBITS ATTACHED: None

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 19, 2010

INFORMATION ITEM REPORT

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Information Item       Presentation

SFRTA BICYCLE LOCKER PROGRAM

SUMMARY EXPLANATION AND BACKGROUND:

SFRTA is nearing implementation of a comprehensive bicycle locker program for the Tri-Rail system. New bicycle lockers have been installed at the West Palm Beach Tri-Rail Station and will be available to patrons this summer. This will be followed by the installation of bicycle lockers at all other Tri-Rail stations.

SFRTA Marketing staff will present this item and provide details on the new SFRTA Bicycle Locker Program.

EXHIBITS ATTACHED: None

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 19, 2010

INFORMATION ITEM REPORT

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Information Item

Presentation

JOB ACCESS AND REVERSE COMMUTE (JARC) AND NEW FREEDOM (NF) PROCESS –  
PTAC FEEDBACK & LESSONS LEARNED

SUMMARY EXPLANATION AND BACKGROUND:

SFRTA recently completed its second project selection cycle as the region's designated recipient of federal Job Access and Reverse Commute (JARC) and New Freedom (NF) funds. The PTAC has a critical role in the JARC and NF process, as it makes the final recommendations for project selection to the SFRTA Governing Board. As a reminder, the PTAC made its JARC and NF recommendations at its March 17 meeting and the SFRTA Governing Board approved these JARC and NF recommendations on April 23.

SFRTA staff seeks the PTAC's feedback on the JARC and NF process so that improvements can be made in the years ahead. It is hoped that committee members will share their thoughts on all aspects of the process, including (but not limited to) application forms, outreach, application content, application review, selection criteria, and committee deliberation.

EXHIBITS ATTACHED: None

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY  
PLANNING TECHNICAL ADVISORY COMMITTEE (PTAC)  
MEETING: MAY 19, 2010

OTHER BUSINESS

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WTS SOUTH FLORIDA LUNCHEON  
(REGIONAL TRANSPORTATION PLANNING)

**SFWTS May 25<sup>th</sup> Luncheon - Southeast Florida Goes Regional!** Come to this exciting event to learn what is happening in our area in terms of regional planning. Presentations will be made by Palm Beach MPO's Executive Director Randy Whitfield and Florida Department of Transportation Office of Modal Development's staff, Jeff Weidner and Jeremy Mullings. Through these presentations, attendees will become intimately familiar with the soon-to-be-adopted 2035 Southeast Florida Regional Long Range Transportation Plan and the Regional Freight Plan. SFWTS encourages the private, public, and educational organizations to participate.

**Location:**

Wyndham Garden Hotel- Boca Raton  
1950 Glades Road,  
Boca Raton Florida 33431

**Register at:**

<http://wtsevents.org/chapter/sfwts/>

EXHIBITS ATTACHED: None

