

Fiscal Year 2012

5317 New Freedom

**Miami Urbanized Area (Broward, Miami-Dade, and
Palm Beach Counties)**

October 2012

**Submitted By: Ambassador Transportation, Inc. (ATP)
Submission Date: February 1, 2012**

APPENDIX A: APPLICATION PACKAGE

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Application Checklist

The following information must be included in the final JARC or New Freedom application packet to be considered complete. Incomplete applications will be disqualified after the application deadline has passed. Six (6) copies of the application must be submitted on 8 ½ x 11 inch paper and bounded with a paper clip or black binder clip and in electronic format on a CD. Failure to provide either will disqualify project from consideration.

ALL PROJECT APPLICATIONS MUST BE RECEIVED AT THE SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY OFFICE BY DECEMBER 21, 2012 AT 12:00 NOON EST.

- Signed Application Checklist
- Section 1: Summary of Application
- Section 2: Applicant, Existing Services, and Service Area
- Section 3: Project Information
- Section 4: Coordination
- Section 5: Implementation and Scalability
- Section 6: Project Management and Reporting
- Section 7: Additional Information - Operating Projects Only
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- Section 10: Letters of Support
- Exhibit A1: Resolution by Applicants with a Governing Board
- Exhibit A2: Certification by Applicants without a Governing Board
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- Exhibit F: Procurement
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- Exhibit H: Milestone Information

Name: GERLYN CADET
(Individual authorized to execute contracts with South Florida Regional Transportation Authority)

Signature: 

Date: 02/01/13

SECTION 1: SUMMARY OF APPLICATION

Application Type

Please indicate whether this is a JARC or New Freedom Application. CHECK ONLY ONE PROGRAM. If both Program boxes below are checked, the application may be deemed ineligible.

- Section 5316 – Job Access and Reverse Commute (JARC)
 Section 5317 – New Freedom

Applicant Name and Contact Information

Name of Applicant	Ambassador Transportation Provider, Inc.(ATP)
Contact Person	Gerlyn L. Cadet
Address	201 W Sunrise Blvd, Suite 2A, Fort Lauderdale, FL 33311
Email	ambassadortp@gmail.com
Phone Number	954-779-7777

Organization Type

- Local Government Authority
 Private Non-Profit Organization (please attach IRS 501(c)(3) documentation of non-profit status)
 Public Operator of Public Transportation Services
 Private Operator of Public Transportation Services

Partnering Organization and Contact Information (Indicate N/A if not applicable)

Partnering Organization	Ambassador Taxi Service, Inc. (ATS)
Contact Person	Dickens Kavanaght
Address	201 W Sunrise Blvd, Suite 2A, Fort Lauderdale, FL 33311
Email	Ambassadortaxi77@hotmail.com
Phone Number	9547779777

Project Type (Place an X in the appropriate box). For a detailed list of eligible projects, please refer to Appendix B: JARC and NF Eligible Projects.

Capital Only	X
Operating Only	
Capital & Operating	
Mobility Management/Coordinated Planning	

Project Information

Project Name	Ambassador Transportation New Freedom Service
Service Area	Central Broward County
Start Date	December 1, 2013
Total Project Cost	\$369,157.00
JARC/NF Funding Requested	\$271,286.00
Number of Years for Which Funding Requested	1
Total Local Match	\$73,832

IMPORTANT: Cost information provided in the above table will be used when the projects are evaluated and funding is requested for successful projects from FTA.

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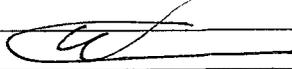
Capital Only	X
Operating Only	
Capital & Operating	
Mobility Management/Coordinated Planning	

Project Information

Project Name	Ambassador Transportation New Freedom Service
Service Area	Central Broward County
Start Date	December 1, 2013
Total Project Cost	\$369,157.00
JARC/NF Funding Requested	\$295,326.00
Number of Years for Which Funding Requested	1
Total Local Match	\$73,832.00

IMPORTANT: Cost information provided in the above table will be used when the projects are evaluated and funding is requested for successful projects from FTA.

To the best of my knowledge, all information in this application is true and accurate. The document has been duly authorized by the governing body or authorized representative of the applicant and the applicant will comply with any certifications and assurances if the fund is awarded.

Signature of Authorized Representative	
Printed Name of Authorized Representative	Gerlyn L. Cadet
Date	February 1, 2013

SECTION 2: APPLICANT, EXISTING SERVICES, AND SERVICE AREA

- 1) Provide a brief description of the applicant and its background with implementing this type of project.

An entrepreneur with more than twenty years of taxi cab transportation, paratransit management operations, and ten (10) years of dispatch of motorized equipment. Actively involved in the day-to-day management of care, valet services, marketing, advertising and promotions for the Ambassador Taxi Service, Inc. Dispatch drivers and vehicles on all routes. Assure that all routes have taxi and drivers assigned and to follow-up on questions and problem situations. Handle strategic planning, development and implementation of marketing plans for the fleet.

- 2) Provide a brief description of the applicant's existing services.

ATP provides Non- Emergency Medical Transportation for seven (7) entities and medical facilities. Ambassador Taxi Services, Inc. (ATS) is a Broward County, Florida based corporation established in 2002 to transact general transportation services and dispatch systems for taxi cabs. ATS strides its self in providing the most courteous, professional taxi cab system and paratransit management operation. Comply with all federal, state and local regulations concerning safe vehicle operation.

- 3) Provide a brief description of the existing service area (provide demographic, economic, and geographic information).

ATP provides transportation to medical based patients throughout Broward County. Most of the patients that serviced are either Medicaid, Medicare, Workers Compensation, Personal Injury and etc. ATP services all racial makeup of the county. ATS provides transportation to the traveling public from the Fort Lauderdale- Hollywood International Airport, Port Everglades and throughout South Florida.

SECTION 3: PROJECT INFORMATION

- 4) Project Title: Ambassador Taxi Transportation - New Freedom Service

- 5) Specify the type of project.
- Continuation of an Existing JARC/NF Project
 - Expansion of an Existing Project not previously funded through JARC/NF

- Existing fixed route service not previously funded through JARC
 New Project

- 6) Provide a description of the project. For projects seeking operating assistance, provide details of proposed routes, schedules, and trip coordination strategies. For capital projects, explain the quantity and type of assets to be procured, use, useful life, and whether assets are expansion or replacement assets. If the project has multiple elements (i.e., operating, mobility management, capital), please include a description of how these elements relate to each other.

This grant application is submitted by ATP, a private provider of non-emergency medical and paratransit style transportation in central Broward County, Florida. We will be partnering with our affiliated company, Ambassador Taxi Service, Inc which was established in 2002. ATP proposes a New Freedom Grant funding project in which the South Florida Regional Transportation Authority (SFRTA) would be the direct recipient of certain wheelchair accessible vehicles which would be operated by ATP to fill the current unmet needs as stated in the SFRTA Human Services Transportation Coordinated Plan (HSTCP) and in Broward County's Transportation Disadvantaged Service Plan Update (TDSP). Additional company qualifications and information regarding our ability to operate a successful New Freedom project are further detailed in this application.

This application is for the purchase of ten (10) vehicles, four (4) of which are ambulatory and the remaining six (6) are wheelchair accessible vehicles for disabled and elderly persons needing beyond ADA-style services that are currently available on a very limited basis in Broward County. Thus, this proposal is for services specifically targeted in the New Freedom Program Circulars. The project will surpass ADA requirements by providing transportation for six (6) days per week, same day service, accommodation of large mobility aids and door-through-door service in all locations in the service area and without the need for advanced reservations. It is our goal to ensure that all transportation for disadvantaged individuals within our service area are guaranteed service that is timely, dependable and highly responsive to their transit need while also filling gaps in Broward County's existing ADA paratransit. This project will meet other aspects of the New Freedom goals and objectives met by this project and these are further described below.

Wheelchair accessibility is a key element of the New Freedom Program and our project will address wheelchair needs.

ATP will initiate this service and has a plan in place to ensure our success. Our plans envision drivers working with dispatchers to best accommodate same day service and scheduled trips each day. This will assure reliable service that will meet the demands of our riders. Thus, the proposed program will bring prompt dependable service and important new transportation service options to elderly and disabled riders

- 7) Identify target population(s) of the project. Cite any studies conducted and the corresponding recommendations that contributed to the development of the project. Explain how the project will be marketed to those populations. If the project will serve others in addition to the target

population, specify how you will assure that the target population will be given priority on all project activities and how the availability of service to the target population will not be compromised by the provision of services to those other than the target population.

According to the US Census Quick Facts for Broward County, in 2010 there were 1,780,066 people residing in Broward County. The population density was 1,454 per square mile. There were 810,795 housing units with average homeownership rate of 68.2% an average density of 169/km² (438/mi²). The racial makeup of the county was 63.1% White (not Hispanic), 26.7% Black (not Hispanic) (with a large part being of Caribbean descent) and African American, 0.3% Native American, 3.2% Asian, 3.7% from other races, and 2.9% from two or more races 25.1% of the population were Hispanic or Latino of any race 31.2% of the county residents were born outside the United States, while 62.8% of the population speaks a language other than English at home.

The total of Broward County residents over 65 was 249,424, or 14.3% of the population. The total number of disabled residents was 195,894, which is 11.2% of the population. The combined total of elderly and disabled riders represents just under 29% of the entire county population

- 8) Please specify the unmet needs this project is designed to meet and how those unmet needs were identified.

The ATP New Freedom project is designed to address several unmet needs presented in the FTA Circulars on New Freedom as well as in the SFRTA Human Services Transportation Coordinated Plan (HSTCP) and in Broward County's Transportation Disadvantaged Service Plan (TDSP). These unmet needs include the following:

- Promotion of new Beyond-ADA transportation services for the elderly and disabled residents of Broward County.
- Providing Non-Emergency Transportation and Beyond-ADA paratransit-style services in Broward County for recipients who cannot afford the costs of transportation for Social, Educational, Rehabilitative (TD), and Life sustaining & Medical Services.
- Transportation of disabled passengers outside the ¼ mile ADA area in Central Broward to the nearest rail stations. We will offer very affordable zone-style fares to individuals who ride on this program. This fare will represent communicated to the rider in advance of the trip, and will be only a fraction of the cost of a commercial wheelchair lift-van ride presently available to the public.
- Demand/Response transport of wheelchair passengers station when ADA accessibilities experience a breakdown
- Provide reliable airport transportation to residents in Central Broward due to the largely unavailable taxi service in the following cities:
 - City of Ft. Lauderdale - Sistrunk Boulevard, NW 19th Street, NW 31st Avenue
 - City of Lauderdale – NW 56th Avenue, NW 19th Street
 - City of Lauderdale Lakes – Oakland Park Boulevard & 441, NW 31st Avenue
 - City of Pompano Beach – Hammondville Road, Dixie Highway, NW 31st Avenue, Atlantic Boulevard, Copans Road, Sample Road

- City of Deerfield Beach – Dixie Highway, SW 10th Street, Sample Road
- City of Dania Beach – Federal Highway (US 1), Stirling Road, Sheridan Street
- Hollywood – Federal Highway (US 1), Dixie Highway, 29th Avenue, Sheridan Street, Johnson Street, Taft Street, Hollywood Boulevard, Pembroke Road

9) Does the project address at least one (1) strategy identified in the local Coordinated Plan? (The Coordinated Plans of Broward, Miami-Dade, and Palm Beach Counties can be found on the SFRTA website at www.sfrta.fl.gov/grants)

- Yes
 No

If YES, list the strategies in the local Coordinated Plan that your project conforms with. List the name of the Coordinated Plan, conforming goal, and page number.

- 1) We feel that our proposal addresses many of the goals addressed in the FTA Circulars on New freedom, and also those expressed in the in the TDSP, which are:
- 2) To better serve the populations with special transportation needs, including elderly individuals, individuals with disabilities, and low-income individuals;
- 3) To minimize waste in public transportation resources through the reduction of duplicated and/or fragmented services among public transit providers;
- 4) To maximize efficiency in available public transportation through collectively developed funding prioritization and implementation strategies.

We also believe that our proposal will improve the delivery of transportation services for the target population, generate efficiencies in operation that can lead to increased levels of service/ and encourage cooperation and coordination with consistent means of Project Development Services for meeting Unmet Needs.

- Categories of services for meeting unmet human services transportation needs are listed below:
 - Improve service to transit-dependent persons.
 - Purchase vehicles to expand service
 - Provide new service - time, location, capacity
 - Expand existing service - time, location, capacity
 - Evaluate existing and future needs of transit-dependent persons.
 - Review routes and schedules relative to origin and destination. Especially where there are high concentrations of transit-dependent persons.
 - Identify connection points among providers to better utilize equipment.
 - Improve public transportation for elderly persons.
 - Improve public transportation for persons with disabilities.
 - Conduct surveys of providers and users to evaluate service effectiveness and efficiency.

- 10) Describe the geographic boundaries of the project. Applicants must attach a map (8.5 x 11) depicting the project boundaries.

Northern Boundary – Hillsboro Boulevard
Southern Boundary – Hallandale Boulevard
Eastern Boundary – Federal Highway (US 1)
Western Boundary – University Drive

- 11) Estimate the number of low-income population (JARC) and individuals with disabilities (NF) that will be served by the project. Provide an explanation as to how the estimate was determined.

The source of the information referenced below is from Broward County's TDSP and the U.S. Census Bureau.

Based on the U.S. Census Bureau 2010 estimates, the disabled and elderly makes up 32% of Broward's population, with the inclusion of the economically disadvantaged, these populations comprise approximately 45% of Broward's population. Due to reduced employment opportunities for the disabled they are also economically disadvantaged.

In terms of population, Broward County is the second largest county exceeded only by our neighboring Broward County. In comparison to Broward, Broward has a larger senior citizen population, over the age of 65 of 14.3% which is higher than the national average of 12.6%. Broward County's forecasted population needs, per the TDSP, for transportation requirements are presented in tables below.

ATP believes that with the proper amount of capital resources, we will be able to service the at least 25-50 percent of the TD population within our service area and for those not served by our company, coordinate services with other service providers.

SECTION 4: COORDINATION

- 12) Explain how your organization coordinated with existing public transportation providers to develop the project. Identify other transportation providers that currently operate similar services to the target population within the project area. How do you plan to prevent the duplication of services? Discuss anticipated formal agreements, arrangements to coordinate services, joint funding initiatives, the pooling of resources and any other coordination efforts planned or already initiated.

Should ATP be granted the award, we will purchase ten (10) vehicles, four (4) of which are ambulatory and the remaining six (6) are wheelchair accessible vehicles for disabled and elderly persons needing beyond ADA-style services, and thus offer both pre-arranged and demand-responsive transportation services to any and all current transit programs that are in need of accessible transportation., including the Broward Paratransit program, and to our county's Medicaid Transportation program.

We will implement a telephone and direct mail marketing campaigns; we will offer services directly to any and all of Broward County's human service agencies. ATP is already a transportation provider for various health care providers, medical centers, and elderly community facilities in our service area. Through these existing accounts contracts, our company already transports elderly and disabled persons.

Since our proposed service satisfies many unmet needs as presented in this document, we also realize that we will potentially receive a large number of demand-responsive service requests from the general public. Cash riders will pay the same fares as riders of non-accessible taxicabs.

We will bring the same high-level of efficiency to this project that we are currently providing to our portfolio of clients, which span a broad range of businesses and human service agencies as we serve both the public and private sectors on a daily basis. We specialize in ride sharing, and we look forward to being a major component of any proposed program of mobility management in Broward County.

- 13) Explain how your organization coordinated with human service transportation providers and/or other private non-profit/for-profit operators to develop the project. Identify other human service transportation providers and/or other private non-profit/for-profit operators that currently operate similar services to the target population within the project area. How do you plan to prevent the duplication of services? Discuss anticipated formal agreements, arrangements to coordinate services, joint funding initiatives, the pooling of resources and any other coordination efforts planned or already initiated.

ATP will launch a comprehensive program of outreach and networking with stakeholders, including but not limited to the elderly and disabled residents of Broward County. Local stakeholders will represent as well as others affected by accessibility concerns transit organizations, human service organizations, and non-profits who provide elderly and disabled transportation. Groups like Assisted Living Facilities, Independent Living Facilities, and Nursing Homes will be organizations considered to provide input and participate in the process. After gaining an understanding of the needs of the stakeholders and making them aware that we are an efficient, affordable, cost effective and reliable resource we will make the case for them to lower their investment in capital transportation cost to other critical program service costs and utilize our services. This will create a win-win situation for the community by ATP providing unmet needs, access to paratransit and ambulatory transportation services that are according to target population's demand.

We would also like you to know that our New Freedom Program will be highly effective for two distinct reasons:

- 1) The aforementioned level of outreach to stakeholders, and
- 2) The extremely high level of technological capability that exists in our call center. Our communications, routing, scheduling, and dispatching capability will provide the highest degree of demand/response accessible wheelchair transportation available in the county.

As stated above, our clients span the gamut of local area social service agencies, hospitals and clinics, assisted living centers, government agencies, schools, insurance agencies, and other major entities that serve the elderly, disabled, and infirm populations of Broward County.

The following are a few of our many available contract or account references:

- Douglas Rapid Rehab
- Medical Transport Management
- Logistic Care
- Med Options
- LTD America
- Optimal Care
- Access On Time

SECTION 5: IMPLEMENTATION AND SCALABILITY

- 14) Please provide the number of months needed upon receipt of award to begin providing services to the project's target population. Identify the activities that have been completed thus far to develop the project. Provide a schedule for project implementation and complete the Milestone Information Form provided in Exhibit H. If your service is dependent upon the

purchase of vehicles, use the vehicle anticipated delivery date as your starting point to determine the number of months needed to begin initiation of service.

See Schedule H

- 15) Provide evidence of financial capability to implement the project. Please note that no advance payments will be made by SFRTA to applicants under any circumstances.

ATP has entered into a joint venture agreement with Amabassador Taxi Service, Inc. (ATS) to ensure that the project and the entity will be sucessful. Please see Attachment # 3.

- 16) Could the project be implemented on a more limited scope with less funding?

- Yes
 No

If YES, please describe in detail how your project could be scaled down with less funding. Please provide specific funding scenarios.

It will be scaled down based on the number of vehicles purchased for the period which will result in less persons being serviced. The funding scenarios will vary based on investment by the joint venture partner and the revenues derived from ATP's operations.

SECTION 6: PROJECT MANAGEMENT AND REPORTING

- 17) How will the project be monitored and evaluated on an ongoing basis? What criteria will be used to establish the success of the project?

ATP Transportation has established specific performance measures that we will include in our project to both monitor our own performance and to evaluate ourselves on an ongoing basis. Our performance measures include the following categories:

- Passenger Trips and Trip Productivity - Statistical reports will provide the number of passenger trips and type of trip (ex. ambulatory and wheelchair). Measurement will be on a monthly and annual, or as required by any cognizant or reporting agency.
- Response Time Performance - ATP will closely monitor this essential part of the project. We will track our company's response times, also by type of trip (ex., ambulatory and wheelchair).
- Customers - Customer feedback and customer service issues will be categorized according to trip type. Compliments will be shared with the entire ATP team as a morale booster and incentives for each member to improve customer experience. All incidents and complaints will be addressed in an expedient manner.

Each complaint received will be documented, investigated and appropriate action taken without regard to the source of the complaint information. A record of all complaints will be maintained

and copies furnished as required to grant and reporting agencies or upon proper request by others.

As part of our program of continuous improvement, ATP will encourage customers to express their opinions, suggestions or dissatisfaction with the service. Complaints is defined as any grievance, written or verbal, communicated to the management, driver, or company representative regarding an experience.

Each complaint received will be documented, investigated, and acted upon, regardless of the source of the complaint information. Permanent records of all complaints will be maintained and copies furnished on a upon proper request.

Field Observation Reports Including Safe Driving - ATP will establish a program of site and field monitoring to be performed by management representative, supervisor and lead drivers. Visits will include both scheduled and on a "surprise" basis. Monitoring objectives will be defined based on overall company and program goals and objectives and vehicle and equipment maintenance requirements. Each visit will be documented and all findings addressed in a timely fashion to address compliance.

Breakdown Analysis - when a piece of equipment or vehicle is repaired and additional corrective repair is required, an analysis of the nature of the repairs will be performed to determine the disposition of the vehicle or equipment.

Telephone Response Statistics - All incoming calls will be noting the average time to answer the call, hold/wait time, length of call, abandoned calls and the length of time to return messages left by customers. These statistics will be used for training as well as the improvement of call center efficiencies and experience.

All required grant and regulatory reports will be accurate, complete and filed timely.

Please note that the FTA requires that the following measures be reported on by program:

JARC

- *Actual or estimated number of jobs that can be accessed as a result of geographic or temporal coverage of JARC projects implemented in the current reporting year.*
- *Actual or estimated number of rides (as measured by one-way trips) provided as a result of the JARC projects implemented in the current reporting year.*

New Freedom

- *Services provided that impact availability of transportation services for individuals with disabilities as a result of the New Freedom projects implemented in the current reporting year. Examples include geographic coverage, service quality and/or service times.*
- *Additions or changes to environmental infrastructure (e.g., transportation facilities, sidewalks, etc), technology, vehicles that impact availability of transportation services as a result of the New Freedom projects implemented in the current reporting year.*
- *Actual or estimated number of rides (as measured by one-way trips) provided for individuals with disabilities as a result of New Freedom projects implemented in the current reporting year.*

18) Does your organization have experience in administering federal grants? Your response should include the following:

- Details of federally funded grants that your agency has managed.
- Procedures your organization has developed for implementing a Civil Rights Program.

ATP's Consulting Manager, Annette Lewis, MBA, CPA, from the firm of S. Davis & Associates, P.A. will be responsible for the administration and compliance of the award. Ms. Lewis has over twenty five years of governmental and public accounting experience.

Ms. Lewis holds a BS in Accounting from Boston College and an MBA from Florida International University. She has been responsible for the implementation of federal grant awards based on her experience at the City of Miami, City of Homestead and Miami Community Redevelopment Agency. In her experience from an analyst, senior manager and finance directorship, she has amassed experience in the process and requirements of granting and reporting agencies.

In her experience in the management consulting arena, has worked with Broward County, Broward County Aviation Department, South Florida Regional Planning Council, State of Florida and various Florida municipalities on grant and fiscal matters. Ms. Lewis has been involved in federal, state and local awards for transportation and roadways (DOT) as well as housing projects (HUD).

Based upon ATP's experience with implementing Civil Rights policies, we will review and enhance those policies and incorporate into ATP's process and policies. Ms. Lewis and S. Davis and Associates's experience in compliance monitoring and audits services will guarantee ATP's ability to implement required policies as well as overall compliance.

- 19) Describe your agency's ability to manage the project, including its financial and human resources, and its institutional capacity.

ATP and ATS, for the purpose of expanding services and enabling ATP's sustainability, has established a Joint Venture Agreement (JV). The agreement contemplates cost sharing of resources until ATP's growth and revenues are such where it no longer requires assistance and can repay intercompany liabilities.

- 20) Describe your agency's financial management system, including accounting software and accounting system.

ATS and ATP currently utilize the services of an external accounting firm to perform its accounting, payroll, bookkeeping and tax preparation services. The accounting firm uses QuickBooks to record the companies financial transactions. One of the owners is responsible for the management and oversight of the bank accounts, credit cards, fiscal instrumentalities and day to day operations. All policies and procedures, as well as, major financial decisions are made by all of the owners.

SECTION 7: ADDITIONAL INFORMATION OF OPERATING PROJECTS

Questions 21 - 29 apply to projects that include an operations element. If your project does not include an operations element, please skip to question 30.

21) Indicate how the proposed service will be operated.

- Applicant will operate service
 Service will be contracted out (explain how an operator will be selected).

22) If the proposed project is the continuation of an existing JARC/NF funded project, is the project currently meeting its main objectives including serving target population ridership projections?

N/A.

23) If the proposed project is an expansion of an existing project, explain how the expanded project will differ from the current service with respect to service coverage area, hours of service, trip purpose, or level of service.

N/A

24) Explain how the project you are seeking funding for differs from other services in the area with respect to service coverage area, hours of service, trip purpose, or level of service.

ATP Transportation intends to provide beyond-ADA service for elderly and disabled persons on its New Freedom Program. Our service will be dramatically different than that which the Broward County STS program provides. ADA required paratransit trips on the STS program are limited to those situations where a person can plan ahead for the trip (the advanced reservations requirements), and to the locations and hours where service is available. Our demand/response wheelchair-accessible service will be able to respond at all hours of the day or night and to all locations in the service area, including to areas where there is no fixed route bus or paratransit service available. Another way that the ATP New Freedom Program will exceed that being provide in Broward County is that there will be no requirement that an advanced reservation be made. This proposal will thus provide beyond- ADA service and allow individuals a level of freedom and flexibility for a certain portion of their transportation needs. ATP's New Freedom Project will provide wheelchair accessible vehicles:

- 6 days, 312 days per year service
- ATP's service areas of Broward County
- Demand/response, Same day service

- 25) Explain what connections the project provides to key destinations and activity centers, particularly those destinations that present opportunities for employment assistance or employment. Be as specific as possible in identifying significant destinations.

Over the past 10 years, our company has been transporting dozens of elderly and disabled residents of Broward County each day of the week from their homes for work, to medical appointments, to school, and to any other destination of their choosing. In our New Freedom Program, we will bring the same efficiencies to this project that we already bring to our current clients. Our ride sharing capability, combined with our dispatch technology, demonstrate our robust ability to conduct mobility management.

Our current clients include all of our private pay riders plus the gamut of local area social service agencies, hospitals and clinics, assisted living centers, government agencies, schools, insurance agencies, travel and transportation attractions centers, major employers, other local area business and individuals. We travel multiple times per day to the county's major trip generators as well as back and forth to the residential and commercial neighborhoods that surround them.

Major Trip Generators and Attractors in Broward County are: Special Attractions, Educational Centers, Regional Retail Centers, and Regional Hospitals. A description of some of the Major Generators are as follows:

Fort Lauderdale-Hollywood International Airport
Port Everglades
Broward College
Florida International University (Downtown Campus)
Florida Atlantic University (Downtown Campus)
Las Olas - River Run
The Galleria Mall
Greater Fort Lauderdale Visitors and Convention Bureau
Fort Lauderdale Beach
Greyhound Bus Stations
Tri-Rail

- 26) Explain how this project provides access to other transportation services that go beyond the project's proposed geographic boundary.

In addition to providing paratransit and taxi services to residents in Broward, we will also work with South Florida Commuter Services to market transportation services for access and coordination of services to best suit the needs of any rider that comes into contact with our services.

Our program will provide "First Mile, Last Mile" service to those residents who desire to access either Metro Rail or Broward Transit bus services that utilize major arterials or fixed routes. First Mile-Last Mile service fills a gap in service and allows elderly and disabled residents to get from their home to the transit system, and then from the transit system back to their home, all at a reasonable price and in a reasonable amount of time. ATS has great experience in transporting the transportation disadvantaged of Broward County. During the past 11 years, we have arguably been the largest provider of wheelchair-accessible transportation for the elderly, disabled, and low-income population of Broward County. 95% of this work has been provided through government contracts like STS and Medicaid, as well as with hospital and human service providers. A very small amount of our trip portfolio has been to commercial cash customers, since the cost of such a service, industry wide, is prohibitive to private individuals needing wheelchair lift vans. If ATS receives a New Freedom Grant award, we will be able to exponentially grow our current disabled and elderly ridership totals with cash customers, as our company will pass on to our clients the savings in capital costs provided by the FTA and the SFRTA. Projected Ridership- We hope to be able to reach out to all the disabled and elderly residents of Broward County that are not currently receiving transportation services sufficient to meet their needs. We realize that a large part of our projected riders will come from the same population base that currently accesses services provided by STS, Medicaid, and social service agencies like those listed elsewhere in this proposal

27) Provide the projected ridership in the table below.

PROJECTED RIDERSHIP (12-month period)

Program	Target Population	Current Ridership (one-way trips)	Projected Ridership (one-way trips)
JARC	Low Income/Welfare	0	0
New Freedom	Individuals with Disabilities	0	18720
	Other	20400	12480
	TOTAL	20400	31200

Explain how the ridership was determined.

The trip estimates above are based on current demand/response Beyond ADA requests we currently are able to serve, as for our projected number of trips under this New Freedom Program. It is important to note that our current totals are limited for two reasons:

- 1) There is no currently existing, moderately priced, demand response wheelchair accessible
- 2) Program in Broward County. The ATP Broward County New Freedom Program would fill that need. Currently, as you can see by the chart above, the number of elderly and disabled riders able to personally afford the cost of a ride in a wheelchair-lift van is limited.

ATP's current fleet size is predicated on the ridership demand from our current commercial and governmental clients. We have no current excess capacity to transport the number of riders projected in this New Freedom Program, hence, our requested vehicles would service the current unmet need through this new service we are proposing.ATS estimates that, with these 10 new vehicles, our company could potentially transport 156,000 one-way trips during the 5-year projected life-span of these proposed New Freedom vehicles. We arrive at this number by assuming that each of the 10 proposed vehicles at full capacity could convey an estimated 12

one-way disabled and/or elderly riders per day, or 60 per week. These 10 wheelchair-accessible lift-vans could then convey an estimated 600 one-way passengers per week, or a total of 31,200 per year.

Assuming again 5 years of usage, this number turns into 156,000 trips. That said, ATS's excellent program of preventative maintenance has allowed our company to predict a useful life span of our vehicle to 7 or even 8 years. If these New Freedom vehicles are used for 7 years, then our trip projection goes to 218,400 trips.

28) Summarize operating funding request in the table below. Please round all numbers to the nearest dollar.

OPERATING FUNDING REQUEST (50%/50% Match Required)

	12-month period	24-month period (maximum allowable)
Total Operating Cost (all eligible operating costs)	\$	\$
Less Project Revenues (Fare box)	\$ ()	\$ ()
Net Project Cost	\$	\$
Local Share Requirement (50% of Net Project Cost)	\$	\$
Request for Operating Funding	\$	\$

If the funding request is for any other duration, clearly state the project duration,

Provide supplementary budget sheets to illustrate how the total operating cost was derived. If funding is sought for multiple routes, cost estimates must be provided for individual routes. Failure to provide necessary details to justify the project cost may result in rejection of the application.

If the funding request is for expanding an existing service that currently does not receive JARC/NF funding; only the expansion portion of the project is eligible for JARC/NF funding consideration.

N/A

29) Based on the projected ridership and operating cost, estimate the cost per one-way trip.

According to formulas standards to the industry and based on data available to us from the TDSP and from the U.S. Census data as well as our industry experience, we can estimate that

our projected annual trip estimate will be 31,200. We can also estimate that along with the approximately 10,296 of these trips would be for disabled riders and about 8,424 of them would be for elderly riders.

However, please note that:

- 1) these projections are based on estimates
- 2) these estimates reflect vehicle capability and not actual demand which could be either higher or lower
- 3) many disabled riders are also elderly
- 4) trip totals in the first year may potentially be less based on initial start-up and the establishing of the program
- 5) although the vehicles have a useful life of five (5) years according to FTA specifications, the actual vehicle life may be up to two years longer based on environmental and usage conditions.

Per Trip Cost to the FTA over the Five Year Period of the Project

Although it is likely that these proposed vehicles will operate for the average of seven (7) years, the FTA depreciates the vehicles over a 5 year period. If calculated over a five (5) year period years, the requested FTA amount of \$295,326 divided by a projected total of 156,000 one way trips, would result in a cost of \$1.89 for each trip completed.

SECTION 8: ADDITIONAL INFORMATION OF CAPITAL/MOBILITY MANAGEMENT PROJECTS

Questions 30 - 33 apply to projects that include Capital and/or Mobility Management elements. If your project does not include these elements, please skip to question 34.

- 30) For each capital project element, provide the appropriate information in the table below. Please round all numbers to the nearest dollar.

CAPITAL FUNDING REQUEST (80%/20% Match Required)

Capital Elements	Estimated Cost	Local Share	Federal Request
E250 4.6L V8	\$ 339,107	\$ 67,822	\$ 271,286
Consulting/Implementation	\$ 15,000	\$ 3,000	\$ 12,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTALS	\$ 354,107	\$ 70,822	\$ 283,286

Provide supplementary budget sheets to illustrate how the total capital cost was derived. Failure to provide necessary details to justify the project cost may result in rejection of the application.

Price Quotation - See Exhibit 1

- 31) For each element identified in question #30, please explain the major items that are included in the estimated cost and how the estimate was derived.

Please see Exhibit 1

- 32) For each Mobility Management/Planning project element, please provide the appropriate information below. Please round all numbers to the nearest dollar.

MOBILY MANAGEMENT/PLANNING FUNDING REQUEST (80%/20% Match Required)

Major Activities	Estimated Cost	Local Share	Federal Request
Software, licensing, hardware and training	\$ 15,050	\$ 3,010	\$ 12,040
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTALS	\$ 15,050	\$ 3,010	\$ 12,040

33) For each element identified in question #32, please explain the major items that are included in the cost estimate and how the estimate was derived.

N/A

SECTION 9: SUMMARY OF PROJECT COST

Questions 34-36 apply to all projects.

34) Provide the requested information in the following table for the year you are requesting funds. Transfer the information from questions 28, 30, and 32 as appropriate for the funding request. If a request is for less than 12 months please note the funding period in terms of months. Please round all numbers to the nearest dollar.

Eligible Project Activities		TOTAL FUNDING REQUEST			Year 2 Request		
		Year 1 Request			Federal Funding	Local Match	Total Net Cost
		Federal Funding	Local Match	Total Net Cost	Federal Funding	Local Match	Total Net Cost
Operating - 50% Match Required		\$0	\$0	\$0	\$0	\$0	\$0
		\$0	\$0	\$	\$0	\$0	\$0
Capital - 20% Match Required	Vehicles	\$271,286	\$67,822	\$339,107	\$0	\$0	\$0
	Consulting/Implementation	\$12,000	\$3,000	\$15,000	\$0	\$0	\$0
		\$	\$	\$	\$0	\$0	\$0
		\$	\$	\$	\$0	\$0	\$0
Mobility Management / Planning - 20% Match Required		\$12,040	\$3,010	\$15,050	\$0	\$0	\$0
TOTAL		\$295,326	\$73,832	\$369,157	\$0	\$0	\$0

35) Indicate the source of local match for each year that funding is requested. If local match funds are being derived from an existing grant, please attach a copy of the grant agreement/contract or supporting documentation. Also, explain how stable the local match funding source is.

Resources of ATP and ATS.

36) Is there a commitment of funds beyond the requested grant period? Yes No
 If yes, please explain the nature of the commitment.
 If no, please explain the steps you will take to attain sustainability.

ATP will have no problem attaining and maintaining sustainability. Thanks to our previously mentioned excellent preventative maintenance program, our vehicles will be able to fulfill their 5 year standard usage plus at least another 2 to 3 years. This dynamic, along with the demand momentum we expect to establish in our first couple of years of service will help this project to achieve sustainability. This project will bring wheelchair accessible vehicle service to the service area including all local health and human service agencies, the public and private sector, non-profit agencies, other transportation providers (who frequently use vehicles for backup service), and individuals with disabilities. These organizations and individuals are among the largest users of vehicle service, and wheelchair populations should also receive this important service.

Involvement will be achieved through our outreach to local agencies, non-profits, and elderly and disabled advocate groups. We will work to inform local entities of this service.

ATP plans to market the expanded services we will be able to offer with the vehicles provided by New Freedom. It is our goal and expectation to expand and promote this accessible service, which will facilitate sustainability.

Additionally, ATP will pursue subcontracting opportunities with existing agencies that can or cannot provide accessible transportation. It is our goal to maximize utilization of the accessible vehicles.

For marketing, first as a major operator of vehicles in the service area, ATP is pleased to have a comprehensive network of clients throughout the service area. ATP's clients include all of its riders and the gamut of local area social service agencies, hospitals and clinics, assisted living centers, government agencies, universities and schools, insurance agencies, travel and transportation attractions centers, major employers, other local area business and individuals. On a daily basis we are communicating with these clients constantly.

ATP's communications to this client network about these new programs will result in rapid dissemination of project information, via both direct mail and direct contact. This outreach will include a wheelchair vehicle program. The wheelchair vehicles will be further marketed via traditional advertising means, web site, advertising materials, etc. Finally ATP's management networks with area agencies, non-profit and private sector users and facilitators of disabled transportation services. We will keep the community fully apprised on this project.

SECTION 10: LETTERS OF SUPPORT

Letters of Support

All letters of support must be submitted with the application. Letters should indicate the nature of support (financial, participation, coordination, etc.).

Indicate if letters of support are included. Yes No

APPLICANT SIGNATURE

I certify, to the best of my knowledge, that the information in this application is true and accurate and that this organization has the necessary fiscal, data collection, and managerial capability to implement and manage the projects associated with this application.

Applicant Agency Ambassador Transportation Provider, Inc. (ATP)

Project Title Ambassador Transportation New Freedom Service

Name of Signatory Gerlyn Cadet

Title of Signatory President



Authorized Signature



Date

EXHIBIT A1: RESOLUTION BY APPLICANTS WITH A GOVERNING BOARD

Exhibit A1 (see next page) must be completed by all applicants with a Governing Board. The resolution must clearly identify the person who is authorized to enter into an agreement with SFRTA if the proposed project is awarded a JARC/NF grant. Further, the resolution must certify the availability and source of local match. Failure to provide an executed resolution along with the completed application will result in rejection.

Resolution No. R2013-02

Project Title Ambassador Transportation New Freedom Service

Resolution authorizing applications for and execution of a Job Access Reverse Commute or New Freedom grant agreement under the South Florida Regional Transportation Authority's general authority to make such Grants.

Whereas, the South Florida Regional Transportation Authority ("SFRTA"), is authorized make such grants as the designated recipient of Job Access Reverse Commute and New Freedom programs for Broward, Miami-Dade, and Palm Beach counties; and

Whereas, the SFRTA has the power to expend funds for use in connection with Job Access Reverse Commute or New Freedom projects, and

Whereas, the SFRTA has the power to make and execute all contracts and other instruments necessary or convenient to the exercise of its powers, and

Whereas, approval for said funds will impose certain financial obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant]:

Section 1. That the [Gerlyn L. Cadet Authorized Official], {President Title } and his/her successor is authorized to execute and file applications on behalf of [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant] with the South Florida Regional Transportation Authority for a Job Access Reverse Commute or New Freedom grant for [Ambassador Transportation New Freedom Service Project Title].

Section 2. That the [Gerlyn L. Cadet Authorized Official], {President Title} and his/her successor is authorized to furnish such additional information, assurances, certifications and amendments as the SFRTA may require in connection with this Job Access Reverse Commute or New Freedom grant agreement application.

Section 3. That the [Gerlyn L. Cadet Authorized Official], {President Title} and his/her successor certify that { Name of Applicant} will provide the required local match from {Ambassador Transportation Provider, Inc. (ATP) and Ambassador Taxi Service, Inc. (ATS) Source of Funds and the Amount of Local Match} funds.

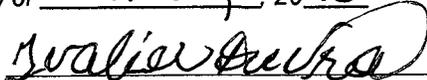
Section 4. That the [Gerlyn L. Cadet Authorized Official], {President Title} and his/her successor is authorized and directed on behalf of the [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant] to execute and deliver grant agreements and all subsequent amendments thereto between the [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant] and the SFRTA for Job Access Reverse Commute or New Freedom grant, and the Secretary of the (Ambassador Transportation Provider, Inc. (ATP)Name of Applicant) is authorized and directed on behalf of the [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant] to attest said agreements and all subsequent amendments thereto.

Section 5. That the [Gerlyn L. Cadet Authorized Official], {President Title} and his/her is authorized and directed to take such action as is necessary or appropriate to implement, administer and enforce said agreements and all subsequent amendments thereto on behalf of the [Ambassador Transportation Provider, Inc. (ATP) Name of Applicant].

PRESENTED and ADOPTED the 1st day of February, 2013



Signature of Authorized Official



Signature of Attest

EXHIBIT A2: CERTIFICATION BY APPLICANTS WITHOUT A GOVERNING BOARD

Exhibit A2 (see next page) must be completed by all applicants without a Governing Board. The certification must clearly identify the person who is authorized to enter into an agreement with SFRTA if the proposed project is awarded a JARC/NF grant. Further, the applicant must certify the availability and source of local match. Failure to provide an executed certification along with the completed application will result in rejection.

EXHIBIT B: PUBLIC MEETING

An opportunity for a public hearing is required **ONLY** for Public Agencies requesting capital grants under Sections 5316 and 5317. An application for Section 5316 and/or Section 5317 submitted by a public agency should contain a copy of the notice of public hearing (identified as Exhibit B) and an affidavit of publication. If Exhibit B is not applicable, this should be stated in the application.

A public notice should contain all pertinent information relating to the project (such as number and types of vehicles as well as the estimated cost of the vehicles) and should be published at least one time in a newspaper of general circulation in the applicant's service area, no less than 15 or more than 30 days prior to the submission of an application. The notice should state that persons requesting a hearing must notify the applicant of the request, in writing, and send a copy of the request for a hearing to the SFRTA.

The deadline for hearing requests **must** be prior to the date applications are due at the SFRTA. If a hearing is requested:

1. A hearing must be conducted;
2. The SFRTA must be notified of the date, time, and location of the hearing; and
3. A copy of the minutes of the hearing (to include a discussion of issues raised and resolution of issues) must be submitted to SFRTA, before a Section 5316 and/or 5317 award can be made.

Project Title **Ambassador Transportation New Freedom Service**

The undersigned hereby certifies that Ambassador Transportation Provider, Inc. (ATP)
is authorized to enter

(applicant)

into an Agreement with the South Florida Regional Transportation Authority to receive a Section 5316 (Job Access and Reverse Commute) and/or a Section 5317 (New Freedom) grant for programs and services designed to improve access to transportation for people with disabilities or individuals with lower incomes as noted herein.

The undersigned also certifies that Ambassador Transportation Provider, Inc. (ATP)
agrees to provide the

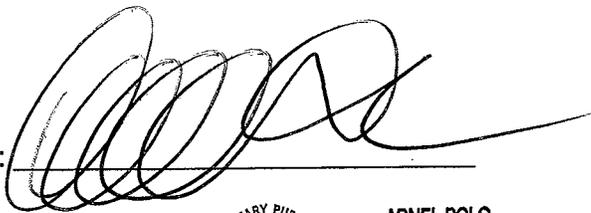
(applicant)

requisite local share of \$73,832 {Enter the amount} from Ambassador Transportation Provider, Inc. and Ambassador Taxi Service, Inc. {Enter source(s) of funds} funds.

Gerlyn L. Cadet
Name

President
Title

Notary: _____



Ambassador Transportation
Provider, Inc. (ATP)
Organization



ARNEL POLO
MY COMMISSION # DD 897103
EXPIRES: June 25, 2013
Bonded Thru Budget Notary Services

EXHIBIT C: SINGLE AUDIT ACT

All non-Federal entities that expend \$500,000 or more of Federal awards in a year are required to obtain an annual audit in accordance with the Single Audit Act as described in OMB Circular A-133. A single audit is intended to provide a cost-effective audit for non-Federal entities in that one audit is conducted in lieu of multiple audits of individual programs. The Single Audit's objective is to provide assurance to the Federal government as to the management and use of such funds by recipients. A Single Audit encompasses an examination of a recipient's financial records, financial statements, federal award transactions and expenditures, the general management of its operations, internal control systems, and federal assistance it received during the audit period.

To determine if your agency is subject to the Single Audit Act, please select the appropriate statement(s) below regarding your agency's current use of Federal funds.

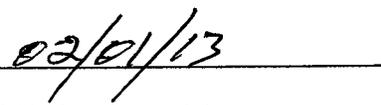
- A. Receives \$500,000 or more for the current fiscal year from all Federal sources.
- B. Does not receive \$500,000 or more in Federal funds for the current fiscal year from all Federal sources combined.
- C. Receives ONLY Section 5316 and/or Section 5317-funded vehicles/equipment.

If you checked option A, then your agency is subject to the Single Audit Act and the following requirements must be satisfied:

1. A copy of the applicant's most recent audit report must be submitted with the application if this was not done previously. The report should be marked "Exhibit C."
2. If the most recent audit report was previously sent to the SFRTA, the date submitted should be shown in "Exhibit C" in the application.
3. Applicants that received a Section 5316 and/or a Section 5317 award in the last fiscal year should include a copy of the pages from the annual audit that indicates the auditor specifically tested for Section 5316 and/or Section 5317 requirements and certifies compliance.


Gerlyn L. Cadet, President

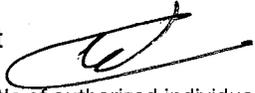
(Type name and title of authorized individual)


(Signature of authorized individual) (Date)

If you checked option B and/or C, then your agency is not subjected to the Single Audit Act. The applicant must certify the following:

1. Will not receive \$500,000 or more for the current Fiscal Year from all federal sources combined, and is, therefore, exempt from the Single Audit Act as described in OMB A-133; and
2. In the event the applicant does receive \$500,000 or more in total from all federal sources during the current fiscal year, the applicant will comply with the Single Audit Act and submit to the SFRTA a copy of its most recent audit conducted in compliance with the Act.

Gerlyn L.. Cadet



(Type name and title of authorized individual)

02/01/13

(Signature of authorized individual)

(Date)

EXHIBIT D: FEDERAL CERTIFICATIONS AND ASSURANCES

To ensure compliance with various federal requirements, sub-recipients of JARC and New Freedom funds are required to sign Federal Certifications and Assurances for FTA Assistance Programs as part of the application, and these are reviewed as part of the overall application review process. The Federal Register Notice is revised annually and is usually available around January 1 of each year. Applicants may obtain a copy of the current year document through http://www.fta.dot.gov/documents/2012_Certs_Appendix_A.pdf. If unable to access the form, applicants may contact SFRTA for assistance.

The last page (Appendix A) of the annual Federal Register Notice that applies to Federal Certifications and Assurances provides applicants with a signature page. An individual authorized by the applicant's governing board and its attorney must certify compliance with the requirements of the various Federal Transit Administration grants or cooperative agreements. The appropriate signed Federal certification/assurance form must be included in the application when it is submitted to the South Florida Regional Transportation Authority. Blue ink is suggested as it distinguishes an original signature from a photocopied signature.

The FY 2012 Certifications and Assurances for FTA Assistance Programs list 24 Groups. To make a single selection of certifications and assurances, place an "X" at the top of Appendix A next to the statement that reads: "The Applicant agrees to comply with applicable provisions of Groups 1-24."

EXHIBIT E: CIVIL RIGHTS REQUIREMENTS

As a condition of receiving Federal Transit Administration Section 5316 or 5317 program funds through the South Florida Regional Transportation Authority (SFRTA), sub-recipients must comply with the requirements of the US Department of Transportation's Title VI regulations. The purpose of Title VI is to ensure that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Sub-recipients are also responsible for ensuring compliance of each third party contractor at any tier of the project.

REQUIREMENT TO DEVELOP TITLE VI PROGRAM

All successful sub-recipients must submit a Title VI program to the SFRTA. Please refer to the Title VI circular that can be found at http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf for specific information on developing a Title VI program. Below are some of the elements that should be included in your TITLE VI program.

REQUIREMENT TO DEVELOP TITLE VI COMPLAINT PROCEDURES

Sub-recipients must develop procedures for investigating and tracking Title VI complaints filed against them and make their procedures for filing a complaint available to members of the public upon request.

REQUIREMENT TO RECORD TITLE VI INVESTIGATIONS, COMPLAINTS, AND LAWSUITS

Sub-recipients must prepare and maintain a list of any active investigations conducted by entities other than FTA, lawsuits, or complaints naming the sub-recipient that allege discrimination on the basis of race, color, or national origin.

REQUIREMENT TO PROVIDE MEANINGFUL ACCESS TO LIMITED ENGLISH PROFICIENCY PERSONS

Sub-recipients must take responsible steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are Limited English Proficient (LEP). To this end sub-recipients may develop and carry out a language implementation plan. Certain sub-recipients, such as those serving very few LEP persons or those with very limited resources may choose not to develop a written LEP plan. However, the absence of a written LEP plan does not obviate the underlying obligation to ensure meaningful access by LEP persons to a recipient's program or activities. Sub-recipients electing not to prepare a written language implantation plan should consider other ways to reasonably provide meaningful access.

REQUIREMENT TO NOTIFY BENEFICIARIES OF PROTECTION UNDER TITLE VI

Sub-recipients must provide information to the public regarding their Title VI obligations and apprise members of the public of the protections against discrimination afforded to them by Title VI. Sub-recipients that provide transit service shall disseminate this information to the public through measures that can include but shall not be limited to a posting on the agency's Web site.

DISADVANTAGED BUSINESS ENTERPRISE REQUIREMENTS

It is the policy of SFRTA that Disadvantaged Business Enterprises (DBE), as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts. SFRTA will never exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex, or national origin.

Sub-recipients are encouraged to take all necessary and reasonable steps to ensure that DBE's have the maximum opportunity to compete for and perform services on contracts, including participation in any subsequent supplemental contracts. If the sub-recipient intends to subcontract a portion of the services on the project, sub-recipient is encouraged to seek out and consider DBE's as potential subcontractors, by soliciting their interest, capability, and qualifications.

EXHIBIT F: PROCUREMENT

FTA has developed Circular 4220.1F “Third Party Contracting Guidance” to assist its recipients and their sub-recipients in complying with the various Federal laws and regulations that affect their FTA-assisted procurements. This document is located at www.fta.dot.gov/documents/FTA_Circular_4220.1F.pdf.

FTA C 4220.1F sets forth the requirements a sub-recipient must adhere to in the solicitation, award and administration of its third party contracts. FTA encourages sub-recipients to review their written procurement policies to ensure that they are in compliance with FTA C 4220.1F.

Applicants should also reference FTA’s Best Practices Manual located at www.fta.dot.gov/grants/13054_6037.html.

EXHIBIT G: RESTRICTIONS ON LOBBYING

Pursuant to the Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.] - Contractors who apply or bid for an award of \$100,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

The applicants with project value exceeding \$100,000 must submit the certification regarding lobbying (see next page).

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(To be submitted with each bid or offer exceeding \$100,000)

The undersigned Gerlyn L. Cadet [Firm] certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form–LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Firm, Ambassador Transportation Provider, Inc. (ATP), certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Firm understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

 _____ Signature of Firm's Authorized Official

GERLYN CADET _____ Name and Title of Firm's Authorized Official

02/01/13 _____ Date

EXHIBIT H: MILESTONE INFORMATION

Use the Milestone format below for bus (vehicle) purchases. This is the required FTA format for this activity and you should not change Milestone descriptions.

Item Description or Purpose	Total Budget Amount
Bus Purchase	\$
<i>Milestone Description</i>	<i>Milestone Dates</i>
RFP/IFB Issued	Month 1
Contract Award Date	Month 7
First Vehicle Delivery	Month 10
All Vehicles Delivered	Month 10
Contract Complete Date	Month 19

Use the format below to develop Milestones for all other budget items.

Item Description or Purpose	Total Budget Amount
	\$
<i>Milestone Description</i>	<i>Milestone Dates</i>
RFP/IFB Issued	
Contract Award Date	
Contract Complete Date	
Program Initiated	
Program Review	
Program Completed	
Route Initiated	
Route Review	
Route Determination	

ATTACHMENT 1

12/21/2012
Quote is valid for 30 days



MAKING THE WORLD ACCESSIBLE

1090 West Wilbeth Road, Akron, Ohio 44314 LOCAL: 330-861-1118 FAX: 330-861-0281
TOLL FREE: 1-800-769-8267

COMPANY AMBASSADOR TAXI		SALESPERSON JOE REILLY	QUOTE #
CONTACT CADET		COUNTY BROWARD	TAX ID #
STREET 201 W SUNRISE BLVD. SUITE 2 A		YEAR, MAKE & MODEL FORD E-150 REG 4.6 V-8	JOB REFERENCE
CITY, STATE, ZIP FORT LAUDERDALE, FL 33311		F.O.B. FORT LAUDERDALE, FL	EMAIL ADDRESS
PHONE 954-779-7777	FAX	DELIVERY 4-6 weeks from receipt of order	

2013 Model Year	
Qty	
2	E150 4.6L V8 Regular Length Van w/ Power Group
1	Regular length one-piece fiberglass roof with FMVSS 220 certified support cage; 5 cross tubes and 3 longitudinal members; 1-1/2" insulation between headliner and top
1	Regular 16" Executive TV raised roof, in Oxford white to match (includes exterior height windshield sticker)
1	Regular TV/Mid-size ABS plastic headliner with 4 dome lights, storage over driver/passenger
	Raised doors, painted to match
1	12" tapered rear doors with rear door grabbers
	Interior flooring:
3	Rows of bolted "L" track, with 5/8" commercial grade plywood subfloor (refer to attached drawing)
1	Altro floor covering, in gray - regular length van
1	MobilityWorks one-piece ABS plastic interior wall system with door covers, in gray - regular length van - ALL TOPS
1	Window tint
1	High-output AC (35,000 BTU) mounted in overhead storage compartment or on ceiling - NO HEAT
1	Braun automatic ADA lift, 34" x 51" platform, Century series model C919 FIB, REAR door mounted, ADA interlock, spot lights on lift, FMVSS 403 & 404 compliant - manual roll stop
1	Dash-mounted display for interlock functions - new build
2	Sure-Lok retractable 4-point wheelchair tiedowns, with manual lap & shoulder restraints (LEVEL 2)
3	Braun one (1) passenger forward-facing bus seat, with three-point lap/shoulder belts
1	Full length exterior heavy-duty step, passenger side see floor plan
1	Driver side short exterior heavy-duty step see floor plan
1	Curved stanchion pole at side door (right side of cargo entrance; allows front passenger seat to recline)
1	Back-up alarm
1	Complete safety kit (fire extinguisher, first aid kit, web cutter, triangle reflector kit)
1	Vehicle prep - cleanup, QA, payload, required certifications/labels, training CDs, emergency exit & no smoking stickers
1	DELIVERY INCLUDED

Total vehicle package (before rebates)	\$41,801.00
Dealer document fee / temp tag	\$118.50
Commercial rebate	\$1,700.00
Mobility rebate	\$1,000.00
Additional Ford rebate or special finance rate	\$1,000.00
Government Price Concession for qualified buyers (with valid GPC code)	\$0.00
DEPOSIT OF \$1,000.00 TOWARDS VEHICLE PACKAGE	\$1,000.00
Total vehicle package (after applicable rebates & discounts) *	\$37,219.50
<i>Plus tax and title fee if applicable</i>	

*Manufacturer's discounts and rebates are subject to change.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are full covered by worker's comp insurance.
CREDIT CARDS WILL BE ACCEPTED FOR DEPOSITS ONLY.

QUOTE APPROVAL

Authorized Signature:

A non-refundable deposit of \$1,000.00 is required on all special order units.

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CITY, STATE, ZIP FORT LAUDERDALE, FL 33311		F.O.B. FORT LAUDERDALE, FL	EMAIL ADDRESS
PHONE 954-779-7777	FAX	DELIVERY 4-6 weeks from receipt of order	
2013 Model Year			
Qty			
3	E250 4.6L V8 EXTENDED Length Van w/ Power Group		
1	Extended ABS plastic headliner, NON-RAISED ROOF van, gray with 4 dome lights, AC vented to headliner		
	Raised doors, painted to match		
	Interior flooring:		
1	EXT Solid 5/8" commercial grade plywood subfloor (no tracks, no tiedowns) - MBW INTERIOR - SELECT FLOOR COVERING		
1	Altro floor covering, in gray - EXTENDED length van		
1	MobilityWorks one-piece ABS plastic interior wall system with door covers, in gray - EXTENDED TV		
1	Rear heat & air conditioning - 30,000 BTU AC, 32,000 BTU Heat		
1	Window tint		
2	Braun one (1) passenger forward-facing bus seat, with three-point lap/shoulder belts		
3	Braun two (2) passenger forward-facing bench seat, with three-point lap/shoulder belts - LOW PROFILE LEGS		
1	Braun four (4) passenger forward-facing bench seat, with three-point lap/shoulder belts - LOW PROFILE LEGS		
1	Child seat anchor systems (set of 4) - FMVSS 225 required for all passenger transporters only (incl. driver/front pass)		
1	Full length exterior heavy-duty step, passenger side	see floor plan	
1	Driver side short exterior heavy-duty step	see floor plan	
1	Curved stanchion pole at side door (right side of cargo entrance; allows front passenger seat to recline)		
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1	Complete safety kit (fire extinguisher, first aid kit, web cutter, triangle reflector kit)		
1	Vehicle prep - cleanup, QA, payload, required certifications/labels, training CDs, emergency exit & no smoking stickers		
1	DELIVERY INCLUDED		
Total vehicle package (before rebates)			\$37,729.00
Dealer document fee / temp tag			\$118.50
Commercial rebate			\$0.00
Mobility rebate			\$0.00
Additional Ford rebate or special finance rate			\$8,900.00
Government Price Concession for qualified buyers (with valid GPC code)			\$0.00
Total vehicle package (after applicable rebates & discounts) *			\$28,947.50
<i>Plus tax and title fee if applicable</i>			
*Manufacturer's discounts and rebates are subject to change.			
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are full covered by worker's comp insurance. CREDIT CARDS WILL BE ACCEPTED FOR DEPOSITS ONLY.		QUOTE APPROVAL	
		Authorized Signature:	
		A non-refundable deposit of \$1,000.00 is required on all special order units.	

ATTACHMENT 3

**Ambassador Transportation Provider Inc.
and Ambassador Taxi Services, Inc.
Joint Venture Agreement**

1. Name of Joint Venture:
Ambassador Transportation Provider Inc. (ATP) and Ambassador Taxi Services, Inc. (ATS) Joint Venture Agreement

2. Name, address and phone number of joint venture contact person:
**Gerlyn L. Cadet
201 W. Sunrise Blvd, Suite 2A
Fort Lauderdale, Florida 33311
Office No. (954) 969-3246**

3. Firms participating in joint venture (use additional pages if necessary):

Name of firm: **Ambassador Transportation Provider, Inc. (ATP)**
Address: **201 W. Sunrise, Suite 2A, Fort Lauderdale, Florida 33311**
Phone Number: **(954) 696-2346**
Contact name/phone number: Gerlyn L. Cadet
% ownership: **75%**
DBE: yes no Certifying agency: **N/A**
Date of Certification: **N/A**
Type of work for which certification was granted: **N/A**

Name of firm: **Ambassador Taxi Services, Inc. (ATS)**
Address: **201 W. Sunrise, Suite 2A, Fort Lauderdale, Florida 33311**
Phone Number: **(954) 779-7777**
Contact name/phone number: **Dickens Kavanaght / (954) 270-9707**
% ownership: **25%**
DBE: yes no Certifying agency: **Broward County**
Date of Certification: **7/23/2012**
Type of work for which certification was granted:
**1. Paratransit Services
2. Taxicab Services for Transit and Airport
3. Administrative/ Management Consulting Services
4. Car Care Services**

4. ATP initial capital contribution: **\$90,000 75%**

5. Future capital contributions (explain requirements): **\$73,832 (20% of the local match)**

6. Source of funds for the ATP capital contribution:

Line of Credit

ATTACHMENT 3

7. Describe the portion of the work or elements of the business controlled by the ATP:
Management and oversight of the operation
8. Describe the portion of the work or elements of the business controlled by ATS:
Administrative Services
9. Describe the ATP's involvement in the overall management of the joint venture (e.g., participation on a management committee or managing board, voting rights, etc.)
Each of the four members participates in the overall management of the venture including voting rights at an equal share.
10. Describe the ATP's share in the profits of the joint venture: **75%**
11. Describe the ATP's share in the risks of the joint venture: **75%**
12. Describe the roles and responsibilities of each joint venture participant with respect to managing the joint venture (use additional sheets if necessary):
 - a. **ATP joint venture participant:**
Human Resource, Purchasing, Negotiating, Fleet Management, Business Development, Administration, all Legal, Financial, and Reporting matters
 - b. **ATS joint venture participant:**
Purchasing, Office Maintenance, Administration
13. Describe the roles and responsibilities of each joint venture participant with respect to operation of the joint venture (use additional sheets if necessary):
 - a. **ATP joint venture participant:**
Fleet Management, Scheduling, Dispatch, Problem Resolution, Compliance, Customer Service, Training and Certification
 - b. **ATS joint venture participant:**
Office Maintenance, Problem Resolution, Transportation Services for outside of ATP's service area
14. Which firm will be responsible for accounting functions relative to the joint venture's business? **ATP**
15. Explain what authority each party will have to commit or obligate the other to insurance and bonding companies, financing institutions, suppliers, subcontractors, and/or other parties?

ATTACHMENT 3

ATP will have majority authority to execute and bind the joint venture with ATS' input

- 16. Please provide information relating to the approximate number of management, administrative, support and non-management employees that will be required to operate the business and indicate whether they will be employees of the ACDBE, non-ACDBE or joint venture.

Table with 4 columns: Category, ATP Firm, ATS Firm, Joint Venture. Rows include Management (4, 4, 4), Administrative (2, 1, 3), Hourly Employees (4, n/a, 4), and Other Personnel (n/a, 30, 30).

- 17. Please provide the name of the person who will be responsible for hiring employees for the joint venture.

Gerlyn L. Cadet
Ivalier Duvra
Frantz Pierre
Dickens Kavanaght

Who will they be employed by?

Gerlyn L. Cadet
Ivalier Duvra
Frantz Pierre
Dickens Kavanaght

- 18. Are any of the proposed joint venture employees currently employees of any of the joint venture partners? [X] yes [] no
If yes, please list the number and positions and indicate which firm currently employs the individual(s).

1 position - Office Manager.

- 19. Attach a copy of the proposed joint venture agreement, promissory note or loan agreement (if applicable), and any and all written agreements between the joint venture partners.

n/a

- 20. List all other business relationships between the joint venture participants, including other joint venture agreements in which the parties are jointly involved.

n/a

Signature of Gerlyn L. Cadet, dated 01/31/13, Ambassador Transportation Provider (ATP)

Signature of Dickens Kavanaght, Ambassador Taxi Service (ATS)

Poinciana Plaza
5810 Stirling Road
Hollywood, FL 33021

Worldwide Chiropractic Wellness

Dr. Russell T. Elba
Chiropractor
dochollywood2u@aol.com
www.drelba.com

To Whom It May Concern:

This is my letter of support on my behalf for Gerlyn L Cadet, Owner of Ambassador Taxi Services. His firm is applying for two (2) - Fiscal Year 2012 Federal grants: (1) 5316 Job Access and Reverse Commute (JARC) and (2) 5317 New Freedom (NF) Programs.

The JARC program provides transportation for low income individuals, improves access to transportation services to employment, job training and support activities for welfare recipients and eligible low-income individuals. The NF program is intended to encourage services and facility improvements to address the transportation needs of persons with disabilities that goes beyond those required by the Americans With Disabilities Act (ADA).

These grants are in-line with the roles and duties carried out at Ambassador Taxi Services. It is extremely important that this transportation service that is serving the community for the past decades with the highest level of performance in ethics and fiscal responsibilities is provided this financial opportunity.

I highly recommend Mr. Gerlyn Cadet who has been a member of this community for the past 30 years. He has watched the diversity of the community and his organization has served the needs of this community proudly.

Feel Free to contact me for further information.

Sincerely,



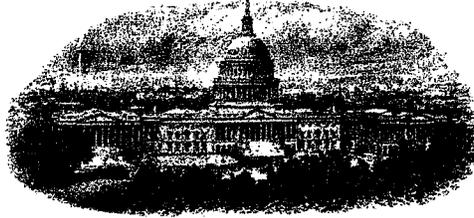
Dr. Russell T. Elba

ALCEE L. HASTINGS
23RD CONGRESSIONAL DISTRICT
FLORIDA

RULES COMMITTEE
SUBCOMMITTEE ON LEGISLATIVE
AND BUDGET PROCESS
RANKING MEMBER

UNITED STATES
HELSINKI COMMISSION
RANKING DEMOCRATIC MEMBER

FLORIDA DELEGATION
DEMOCRATIC CHAIRMAN
SENIOR DEMOCRATIC WHIP



Congress of the United States
House of Representatives
Washington, DC 20515-0923

PLEASE RESPOND TO:

- 2353 RAYBURN BUILDING
WASHINGTON, DC 20515-0923
TELEPHONE: (202) 225-1313
FAX: (202) 225-1171
- 2701 W. OAKLAND PARK BOULEVARD
SUITE 200
FT. LAUDERDALE, FL 33311
TELEPHONE: (954) 733-2800
FAX: (954) 735-9444
- DELRAY BEACH CITY HALL
100 NW 1ST AVENUE
DELRAY BEACH, FL 33444
TELEPHONE: (561) 243-7042
FAX: (561) 243-7327

www.alceehastings.house.gov

January 31, 2013

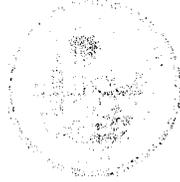
To Whom It May Concern:

It is my extreme pleasure to recommend the Ambassador Taxi Service for federal funding for the upcoming fiscal year. Ambassador has provided affordable service and become a fixture in the South Florida community for well over a decade. Gerlyn Cadet has worked hard to establish this company as more than just transportation for those in need. Mr. Cadet has established himself as a person of high character, a stalwart in his community, providing jobs and career opportunities for many people that may not otherwise be employed. The South Florida community welcomes the opportunity for the expansion of thriving businesses such as the Ambassador Taxi Service.

Sincerely,

A handwritten signature in cursive script that reads "Alcee L. Hastings".

Alcee L. Hastings, M.O.C.



Florida House of Representatives
Representative Hazelle P. Rogers
District 95

District Office:

Corporate Park at Inverrary
3800 Inverrary Boulevard, Suite 100-J
Lauderhill, FL 33319
(954) 497-3367
(954) 497-3369 (fax)

Tallahassee Office:

1101 The Capitol
402 S. Monroe Street
Tallahassee, FL 32399-1300
(850) 717-5095

January 31, 2013

To Whom It May Concern:

I am writing in support of Mr. Gerlyn Cadet of Ambassador Taxi Services grant applications. His firm is applying for the following Fiscal Year 2012 Federal two grants: 5316 Job Access and Reverse Commute (JARC) and 5317 New Freedom Program (NFP).

The JARC program provides transportation for low income individuals; improve access to transportation services to employment, job training and support activities for welfare recipients and eligible low-income families. The NFP program is intended to encourage services and facility improvement to address the transportation needs of persons with disabilities that goes beyond of those required by the American with Disabilities Act.

These grants are in line with the roles and duties carry out by Ambassador Taxi Services. It is with great confidence that I offer my support that Ambassador Taxi Services can be consider with these grants that will be helpful in providing this service for those in need.

It is without hesitation that I write this letter in support of Ambassador Taxi Services request. If you have any further questions, please feel free to contact me at (954) 497-3367.

With kind regards,

A handwritten signature in cursive script, appearing to read 'H. Rogers'.

Hazelle P. Rogers
State Representative, District 95

Committee and Subcommittee Assignments

Appropriations Committee * Joint Administrative Procedures Committee
Economic Development & Tourism Subcommittee * Transportation & Economic Development Appropriations Subcommittee
Transportation & Highway Safety Subcommittee

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