

**SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY
REQUEST FOR PROPOSAL (RFP) NO. 18-001
BANKING SERVICES**

THE PURPOSE: SFRTA intends to enter into an Agreement with a Financial Institution to provide all banking services required by the Agency as specified in the Scope of Services. The services shall include, but not be limited to, the establishment of multiple disbursement checking accounts, a revenue account, and a payroll checking account along with electronic banking capabilities. These bank accounts shall be consolidated into a control account that will be set-up as a Zero Balance Account (ZBA) with cash balances invested daily. Credit card transaction clearinghouse service is required with interface capability with a credit card service provider as well as processing capabilities for VISA, Discover, and MasterCard charges. General banking services to include electronic banking services, processing of incoming and outgoing wire transfers, verification of cash deposits, maintenance of monthly statements, and rental of a safety deposit box. Cash Collection Services to include the processing of the deposits from ticket vending machines will be deposited encased in the locked note vault box from the machine. A machine generated deposit slip will be attached to the note box being deposited. The banking institution or cash service unit or subcontractor will unlock the note box, count the cash and reconcile counted cash to the deposit slip. Any discrepancies will be reported to SFRTA. The term of the Agreement will be for a period of five (5) years.

A REQUEST FOR DOCUMENTS should be directed to Mr. Robert Becker at SFRTA, 801 N.W. 33rd Street, Pompano Beach, Florida 33064, (954) 788-7909. Solicitation documents will be available on February 5, 2018.

A PRE-PROPOSAL CONFERENCE will be held in the SFRTA Board Room at the address above on February 9, 2018, at 10:00 A.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory.

RECEIPT OF PROPOSAL: All Proposals must be received as per the RFP instructions no later than 5:00 P.M. Eastern Time on the proposal due date, at SFRTA's office in Pompano Beach, Florida.

SFRTA reserves the right to postpone, accept, or reject any and all Proposals in whole or in part. All Proposals shall remain in effect for One Hundred Eighty (180) days from the RFP submission due date.

CONE OF SILENCE: Except as provided for below, any communications between any potential vendor, service provider, proposer, lobbyist or consultant and any Board member, employee, committee member, or consultant/contractor of SFRTA regarding this procurement are strictly prohibited from the date on which the solicitation advertisement appears on SFRTA's website or newspaper through the date of contract

award or from the date of the filing of any notice of protest of award through resolution for the parties involved in the protest or contract award, whichever is longer.

The only exceptions to the Cone of Silence are: (i) any communications with the Procurement Director or SFRTA's designated point of contact; (ii) site visits to the apparent successful proposer's facilities; (iii) any communications made on the record at a publicly noticed meeting of SFRTA, or (iv) negotiation meetings held by the Procurement Director.

Christopher C. Bross, CPPO, FCCN
Director, Procurement