

## **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

### **INVITATION TO BID NO. 10-001**

#### **STATION MAINTENANCE SERVICES FOR TRI-RAIL TRAIN STATIONS**

The South Florida Regional Transportation Authority (SFRTA), an agency of the State of Florida, operates Tri-Rail, a seventy-two (72) mile commuter railroad with eighteen (18) stations in Miami-Dade, Broward, and Palm Beach Counties.

**THE PURPOSE** of this Invitation to Bid (ITB) is to enter into an Agreement with a qualified Contractor to provide facilities maintenance services at commuter rail stations and parking areas operated by Tri-Rail. The services required will include daily janitorial services, trash removal and disposal, landscaping, pest control, mechanical, electrical and HVAC maintenance, lighting maintenance, elevator/escalator maintenance, plumbing, power washing, literature distribution, and other duties as assigned. The term of the Agreement will be five (5) years.

**A REQUEST FOR DOCUMENTS** should be directed to Mr. Robert Becker at SFRTA, 800 N.W. 33 Street, Pompano Beach, Florida 33064, (954) 788-7909. The cost of the solicitation document is Fifty Dollars (\$50.00) non-refundable. Checks or money orders made payable to SFRTA should be forwarded to Mr. Becker at the address above. Solicitation documents will be available on or about May 7, 2010 and will be provided only in electronic format on CD-ROM media.

**A PRE-BID CONFERENCE** will be held in the SFRTA Board Room at the address above on May 18, 2010 at 10:00 A.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is recommended.

**RECEIPT OF SEALED BIDS AND TECHNICAL INFORMATION PACKAGES:** All bids and technical information packages must be received in separate sealed packages no later than 4:00 P.M. on June 14, 2010, at SFRTA's office at 800 NW 33<sup>rd</sup> Street, Pompano Beach, FL 33064. All envelopes must bear the SFRTA-provided label, which clearly indicates the BIDDER'S NAME, ITB NUMBER, TITLE, AND BID DUE DATE.

SFRTA reserves the right to postpone, accept, or reject any and all Bids in whole or in part. All Bidders must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All Bids must remain in effect for One Hundred Eighty (180) days from the Bid opening date.

**BID SECURITY** in the amount of five percent (5%) of the Bid must accompany each Bid in accordance with the Invitation to Bid.

**DBE PARTICIPATION:** SFRTA solicits and encourages Disadvantaged Business Enterprise (DBE) participation. DBEs will be afforded full consideration of their responses and will not be subject to discrimination.

**NOTIFICATION OF FEDERAL PARTICIPATION:** A portion of this project is funded by a grant from the Federal Transit Administration. Any resultant Agreement shall be subject to all federal rules and regulations.

**CONE OF SILENCE:** Any verbal or written communications between any Bidder (potential or actual), or its representatives and any SFRTA Board Member, staff member, committee member, or consultant regarding this procurement are strictly prohibited from the date of the ITB advertisement through the date of execution of the contract. The only exceptions to this are: (1) written requests regarding information or clarification made to SFRTA's designated contract specialist during the allowable time period under the solicitation; (2) any communications at a publicly noticed meeting of SFRTA; and (3) any communications with the SFRTA Director of Procurement. Any violation of the requirements set forth in this section shall constitute grounds for immediate and permanent disqualification of the Bidder/violator from participation in this procurement.

Christopher C. Bross, CPPO  
Director, Procurement