

SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY

INVITATION TO BID NO. 11-001

INSURANCE BROKER SERVICES

The South Florida Regional Transportation Authority (SFRTA), an agency of the State of Florida, operates Tri-Rail, a commuter rail service with eighteen (18) stations in Miami-Dade, Broward, and Palm Beach counties. Tri-Rail operates 50 trains on weekdays over a mixed passenger and freight rail corridor.

THE PURPOSE of this Invitation to Bid (ITB) is to obtain the services of an experienced insurance brokerage firm to provide for SFRTA's liability and property insurance program, construction programs, and other business insurance programs that may be deemed necessary. SFRTA intends to select a single insurance broker to develop, market, place and administer a General Liability Insurance program to cover all SFRTA activities for commuter rail operations, railroad property insurance, and right-of-way construction projects, as well as any other General Business Insurance which the Authority may require. This broker will function as a General Risk Administrator for SFRTA. Coverage is needed for commuter rail passenger operations, rail construction insurance of the Southeast Florida rail corridor construction program, general business operations, and property for the assets of the rail corridor as well as the rolling stock, station facilities, and maintenance facilities. The term of the Agreement will be five (5) years.

The experienced insurance brokerage firm shall have at a minimum:

Five (5) years experience in procuring insurance in off-shore markets; and
Five (5) years experience in procuring liability insurance for a public commuter rail agency operating service on a mixed passenger and freight rail corridor; and
Three (3) public commuter rail agency clients within the last five (5) years; and
Experience acting as a broker placing liability insurance for a commuter railroad with totaled insured values of risk in excess of one hundred and twenty-five million (\$125,000,000) dollars for a minimum of two (2) policy years.

A REQUEST FOR DOCUMENTS should be directed to Ms. Paula Accorto at SFRTA, 800 N.W. 33 Street, Pompano Beach, Florida 33064, (954) 788-7897. The cost of the solicitation document is Fifty Dollars (\$50.00) non-refundable. Checks or money orders made payable to SFRTA should be forwarded to Ms. Accorto at the address above. Solicitation documents will be available on Monday, July 19, 2010.

A PRE-BID CONFERENCE will be held in the SFRTA Board Room at the address above on July 27, 2010 at 10:00 A.M. The purpose of the meeting will be for SFRTA to

respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is recommended.

RECEIPT OF SEALED BIDS: All bids must be received in a sealed envelope no later than 4:00 P.M. on August 13, 2010 at the SFRTA office in Pompano Beach.

SFRTA reserves the right to postpone, to accept, or reject any and all bids in whole or in part. All Bidders must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All bids must remain in effect for One Hundred Eighty (180) days from the ITB submission due date.

DBE PARTICIPATION: SFRTA solicits and encourages Disadvantaged Business Enterprise (DBE) participation. DBEs will be afforded full consideration of their responses and will not be subject to discrimination. SFRTA's DBE program goal is 10% of total contract expenditures.