



JOB VACANCY POSTING

OPEN TO ALL APPLICANTS: April 13, 2015

POSTING:	0143-09	FULL/PART-TIME:	Full Time
TITLE:	Transportation Planner	HRS. PER WEEK:	40
POSITION HIRING RANGE:	\$52,784 – \$58,062/yr.	SCHEDULE:	M – F 8:00am – 5:00pm Able to work evenings, weekends and holidays as necessary
POSITION SALARY RANGE:	\$52,784 - \$85,011/yr.		
DEPARTMENT:	Planning & Capital Dev.		

TRANSPORTATION PLANNER

Summary

The South Florida Regional Transportation Authority (SFRTA), a tri-county public transit authority serving Miami-Dade, Broward and Palm Beach counties, is seeking a Transportation Planner to support the authority's efforts in mass transit and/or transportation planning and in the management of SFRTA's Shuttle Bus Program.

Responsibilities

- Manage SFRTA's Shuttle Bus Program in coordination with the Operations Department; develop and monitor funding and operating Agreements with other agencies and municipalities; update the agency's annual five-year Shuttle Bus Financial Plan; track and analyze ridership reports as needed.
- Develop, interpret coordinate, and monitor transit or transportation policy and planning work, including completion of complex written documents and reports.
- Track, develop and analyze various SFRTA, local, regional, state and Federal funding programs and project details, including preparation of grants and reports.
- Design and prepare maps, charts, and other graphic materials to illustrate plans or reports, which may include development, preparation and delivery of presentations.
- Develop and evaluate consultant scopes of services and proposals for planning projects and programs.
- Analyze and evaluate transportation related data.
- Prepare plans and projections of future transit, transportation, economic or demographic conditions and trends.
- Investigate and review federal and state legislation and regulations for potential impact on transit/transportation plans and programs.
- Represent the department at various public and transportation stakeholder meetings.
- Assist in the identification of Board Agenda items and ensure timely preparation of agendas, packages, minutes and correspondences.

Required Qualifications

- Requires knowledge of the principles, practices, procedures and information sources for transportation planning.
- Knowledge of socioeconomic, land use, and development, environmental impacts, demographics, travel behavior, and transit demand concepts.
- Knowledge of Federal, State, and Local laws and regulations governing transit and transportation programs.
- Ability to identify SFRTA transit services, including current and planned bus and commuter rail routes and system expansion, and assist in the development of short and long range plans for the Agency.
- Ability to identify and understand SFRTA transit capital development and operational development and delivery procedures as well as departmental operating policies, procedures, systems, and methods.
- Proficiency in MS Office (Word, Excel, PowerPoint, Outlook), Adobe Acrobat, GIS mapping software, and other presentation and scheduling software.
- Requires valid driver's license and a good driving record.

Required Education/Experience

- Bachelor's degree in Planning, Geography, Transportation Engineering, or other closely related field.

Additional Education/Experience

- A minimum of two (2) years of transit planning and/or transportation planning experience, or any equivalent combination of related training and experience, is desired.
- Master's degree preferred.
- Experience managing shuttle bus programs is preferred.

Benefits & Compensation

The South Florida Regional Transportation Authority offers a competitive salary and comprehensive benefits package. Benefits include:

- Paid holidays, vacation, sick and personal time.
- Health Insurance through the State of Florida – PPO or HMO.
- Participation in the Florida Retirement System (FRS).
- Employer paid life insurance and long term disability coverage.
- Ability to enroll and contribute to one of the State of Florida deferred compensation plans.
- Tuition Reimbursement program.
- Free train transportation on Tri-Rail; a savings of up to \$900/yr.
- Paid memberships in organizations related to employees' field/profession.
- Paid workshops, seminars and educational conferences related to profession.

To Apply

SFRTA Employees must complete a Transfer Application Form and submit it along with a copy of most recent resume to the Human Resources Department. Transfer Applications are available on the SFRTA Intranet and the Human Resources Department. All others should e-mail an SFRTA Employment Application and resume, along with salary requirements, to jobs@sfrta.fl.gov, or fax to 954-653-9105 or mail to, M. David Trabal, Human Resources Manager, at 800 NW 33rd Street, Pompano Beach, FL 33064. Applications are available online at www.sfrta.fl.gov and must reference a posting number.

EOE/Smoke and Drug Free Workplace