



JOB VACANCY POSTING

OPEN TO ALL APPLICANTS: 10/23/2015

POSTING:	0143-17	FULL/PART-TIME:	Full time
TITLE:	Operations Project Manager, Fleet Maintenance	HRS. PER WEEK:	40
POSITION HIRING RANGE:	\$63,869 - \$70,255	SCHEDULE:	M – F 8:00a – 5:00p Able to work evenings, weekends and holidays as necessary
POSITION SALARY RANGE:	\$63,869 - \$102,863		
DEPARTMENT:	Operations		

OPERATIONS PROJECT MANAGER, FLEET MAINTENANCE

Summary

The South Florida Regional Transportation Authority (SFRTA), a tri-county public transportation authority serving Miami-Dade, Broward and Palm Beach counties, is seeking an Operations Project Manager, Fleet Maintenance, to ensure the safe, compliant and effective provision of the agency's commuter rail fleet through contract management and coordination with Federal, State and local government and various vendors.

Responsibilities

- Provide contract/project management oversight of the Commuter Rail Fleet Maintenance contractor to ensure contract compliance with SFRTA's maintenance provider.
- Participate thru interaction with internal departments, CSX, Amtrak and FDOT efforts to coordinate facility improvements within the maintenance facilities as well as rolling stock enhancements.
- Conduct/report analysis of SFRTA's processes and management functions and prepare monthly reports on trips, miles, delays, fuel consumed and failures.
- Demonstrate proficiency and knowledge with the Code of Federal Regulation relating to commuter rail service.
- Observe/report to SFRTA's Operations Manager any impact by contractor's efforts to minimize impact to train service
- Plan, budget and provide project management of capital rehabilitation projects, force account work and other special projects relative to maintenance facilities and rolling stock fleet. This also includes oversight of the fueling station for the rolling stock.

Required Qualifications

- Ability and experience in managing a contract.
- Leadership and staff motivational skills.
- Must have strong analytical and detail orientation skills.
- Ability to manage multiple projects with staff delegation as necessary.
- Budget development and management skills.
- Ability to plan and implement projects.
- Must be proficient in MS Office (Outlook, Word, Excel, and PowerPoint.)

Required Education/Experience

- Bachelor's degree, *plus*
- Three (3) years of experience in equipment maintenance or manufacturing, including management and/or contact management experience
- *Or any equivalent combination of related training and experience.*

Benefits & Compensation

The South Florida Regional Transportation Authority offers a competitive salary and comprehensive benefits package. Benefits include:

- Paid holidays, vacation, sick and personal time.
- Health Insurance through the State of Florida – PPO or HMO.
- Participation in the Florida Retirement System (FRS).
- Employer paid life insurance and long term disability coverage.
- Ability to enroll & contribute to one of the State of Florida deferred compensation plans.
- Tuition Reimbursement program.
- Free train transportation on Tri-Rail; a savings of up to \$900/yr.
- Paid memberships in organizations related to employees' field/profession.
- Paid workshops, seminars and educational conferences related to profession.

To Apply

SFRTA Employees must complete a Transfer Application Form and submit it along with a copy of most recent resume to the Human Resources Department. Transfer Applications are available on the SFRTA Intranet and the Human Resources Department. All others should e-mail an SFRTA Employment Application and resume, along with salary requirements, to jobs@sfrta.fl.gov, or fax to 954-653-9105 or mail to, M. David Trabal, Human Resources Manager, at 800 NW 33rd Street, Pompano Beach, FL 33064. Applications are available online at www.sfrta.fl.gov and must reference a posting number.

EOE/Smoke and Drug Free Workplace