

## **SOUTH FLORIDA REGIONAL TRANSPORTATION AUTHORITY**

### **INVITATION TO BID NO. 10-013**

### **VENDING MACHINE SERVICES**

The South Florida Regional Transportation Authority (SFRTA), an agency of the State of Florida, operates Tri-Rail, a seventy-two (72) mile commuter railroad with eighteen (18) stations in Miami-Dade, Broward, and Palm Beach Counties.

**THE PURPOSE** of this Invitation to Bid (ITB) is to enter into a non-exclusive contract for turn-key services from a qualified Contractor(s) to furnish, install, stock and maintain beverage and/or snack vending machines at Tri-Rail station locations and other designated areas. It is SFRTA's objective to obtain the best vending service and percentage commission rates that will be most advantageous to SFRTA as well as provide a contract that will be profitable to the Contractor(s).

**A REQUEST FOR DOCUMENTS** should be directed to Ms. Paula Accorto, at SFRTA, 800 N.W. 33 Street, Pompano Beach, Florida 33064 or (954) 788-7897. The cost of the solicitation document is Fifty Dollars (\$50.00) non-refundable. Checks or money orders made payable to SFRTA should be forwarded to Ms. Accorto at the address above. Solicitation documents will be available on May 11, 2010 and will be provided in electronic format on CD-ROM media only.

**A PRE-BID CONFERENCE** will be held in the SFRTA Board Room at the address above on May 18, 2010 at 2:30 P.M. The purpose of the meeting will be for SFRTA to respond to questions from document holders and clarify requirements in an open forum. Attendance is not mandatory but is recommended.

**RECEIPT OF SEALED BIDS:** All Bids must be received in a sealed envelope no later than 4:00 P.M. on June 11, 2010 at the SFRTA office in Pompano Beach.

SFRTA reserves the right to postpone, accept, or reject any or all Bids in whole or in part. All Bidders must certify that they are not on the State of Florida Comptroller General's List of Ineligible Bidders. All Bids must remain in effect for One Hundred Eighty (180) days from the Bid opening date.

**DBE PARTICIPATION:** SFRTA solicits and encourages Disadvantaged Business Enterprise (DBE) participation. DBE's will be afforded full consideration of their responses and will not be subject to discrimination.

**CONE OF SILENCE:** Any verbal or written communications between any Bidder (potential or actual), or its representatives and any SFRTA Board Member, staff member, committee member, or consultant regarding this procurement are strictly prohibited from the date of the ITB advertisement through the date of execution of the contract. The only exceptions to this are: (1) written requests regarding information or

clarification made to SFRTA's designated contract specialist during the allowable time period under the solicitation; (2) any communications at a publicly noticed meeting of SFRTA; and (3) any communications with the SFRTA Director of Procurement. Any violation of the requirements set forth in this section shall constitute grounds for immediate and permanent disqualification of the Bidder/violator from participation in this procurement.

Christopher C. Bross, CPPO, FCPM  
Director, Procurement